



The Head Office,
People's Primary Healthcare
Initiative, Balochistan.

Admin Section

Reference No. _____

Dated: _____

Technical Proposal

People's Primary Healthcare Initiative Balochistan

**Bidding Document for CONSTRUCTION OF BOUNDARY
WALL OF BHU Mohammad Tawa**

NAME OF BIDDER: _____
(To be filled-in by the Bidder)

Address: Peoples Primary Healthcare Initiative (PPHI) DSU
PPHI KALAT NEAR DHQ HOSPITAL KALAT

Phone: 0844210817

Website: www.pphib.org

LETTER OF INVITATION FOR BIDS:

Sealed proposals are invited under the Peoples Primary HealthCare Initiative (PPHI-B) procurement rules, by the PPHI-B from Eligible Individuals/Firms/Constructors having expertise in Civil Works and Registered under Pakistan Engineering Council (PEC) under relevant code:

REQUIRED BIDDING INFORMATION	TO BE FILLED BY THE PEOPLES PRIMARY HEALTH CARE INITIATIVE (PPHI-B)
DESIGNATION OF PROCUREMENT OFFICER	DSM PPHI KALAT
POSTAL ADDRESS OF THE PEOPLES PRIMARY HEALTH CARE INITIATIVE (PPHI-B)	DSU PPHI KALAT
PHONE NUMBER & FAX NUMBER	00844210817
E-MAIL PPHIBLN@GMAIL.COM ADDRESS & WEBSITE	https://www.pphib.org
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-B website: http://pphib.org/
DEADLINE FOR SUBMISSION OF BIDS	Date: 5th September 2023 & Time 12:00 PM directly submitted to PPHI OFFICE Kalat.
OPENING OF TECHNICAL BIDS	Date: 5th MAY 2023 & Time 02:00 PM at PPHI OFFICE KALAT
OPENING OF FINANCIAL BIDS	As Per Advertisement
BIDDING DOCUMENT FEE	AMOUNT: PKR. 500/- PAY ORDER IN THE NAME OF DSU PPHI KALAT
BID SECURITY/EARNEST MONEY	AMOUNT: 2 % OF THE QUOTED AMOUNT MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF <u>DSU PPHI KALAT.</u>

ELIGIBILITY CRITERIA FOR BIDDERS:

S. No.	Bidders Eligibility Factor	Mandatory Requirement	Document Required
1	Registration with Income Tax and BRA	NTN/STRN Certificate AND on Active Tax payer list and registered with BRA	Copy of <u>NTN/STRN</u> AND duly verifiable <u>Active Tax Payer Certificate</u> from FBR website
2	Registration with Pakistan Engineering Council	Valid PEC Certificate	Copy of Valid PEC with relevant Civil Codes should be attached
3	Relevant Experience	For Experienced (Old Firms): 03 successfully completed comparable & similar assignments	Copy/ies of <u>Work Order</u> /s with relevant completion certificate/s or <u>Inspection Report</u> /s
		For In-experienced (New Firms): MoU / JV or Agreement with a Firm fulfilling the above-mentioned criteria	Signed & stamped copy of <u>Agreement</u> in addition to <u>Supply orders & Inspection Report</u> of the experienced Firm
4	Financial Capacity (For Firms)	Turn Over of PKR. 05 Million for the past 3 years	Audited <u>Final Accounts</u> OR Annual Tax Return of Company's
5	Non-Blacklisting	Must not be presently black-listed by any Government Organization	Declaration of Non-blacklisting on <u>Non-Judicial Stamp</u> paper by the Bidder/Individual
6	Local presence (For Firms)	The Bidder must have functional corporate/support office at Provincial level	Copy of <u>Tenancy agreement</u> or <u>ownership documents</u> of the office premises AND Copy of recently paid <u>utility Bill</u> (maximum 3 months old)
7	Technical HR	Technical HR with previous experience of similar assignments As required by the Peoples Primary Health Care Initiative (PPHI-B) in the Data-sheet	<u>Detailed CVs of the HR/Individual along with PEC registration</u>
8	Delivery time compliance	Must agree to serve the Contract within agreed time period after award of contract	Completion time must be <u>clearly specified</u> in the Technical Bid
9	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement	<u>Signature & company seal</u> on <u>every page</u> of the bidding document.

10	Submission of Bidding Document Fee	As required by the Peoples Primary Health care Initiative DSU PPHI KALAT in the Tender Notice	<u>Receipt</u> of in-time payment of Bidding document fee
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NOTE: It is mandatory for the bidders to meet all the above-mentioned requirements of eligibility. In-case of not meeting any single requirement, the Bid shall be declared NON- RESPONSIVE

BIDDER'S INFORMATION: (To be filled-in by the Bidder)

1. Name of company/Individual: _____

2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____

5. Fax No: _____ 6. Mobile No: _____

7. Authorized Representative's name & designation: _____

8. Type of Business:

- (1) Sole Proprietorship ☐ (2) Partnership ☐
(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd.) ☐

9. National Tax Number & Date of issuance: _____

10. Sales Tax Registration No. / BRA Registration No. _____

11. Bid Validity _____ (Please specify in no. of days)

12. Total Completion Time _____ (In Days, Months please specify)

DATA-SHEET OF THE ASSIGNMENT / SCOPE OF WORK

The objective of the below given Data-Sheet / Schedule of Requirements is to provide sufficient information to bidders to understand complete scope of this procurement such that no requirement of the Peoples Primary Healthcare Initiative (PPHI-B) is left unmentioned here under.

S #	Districts	Name of BHUs	Work Description
1	Kalat	Mohammad tawa	1. CONSTRUCTION OF 159 R/ FOOT BOUNDARY WALL WITH BLOCK

Note: All Contractors are advised to visit the site before quoting rates in BOQs of Tender Documents.

Delivery Schedule & Requirements:

Place of Execution of Works is: Basic Health Unit Mohammad Tawa

INSTRUCTIONS FOR PREPARING TECHNICAL BID

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
 - a. **"Name of Bidder"**
 - b. **"Name of Tender"**
 - c. **"TECHNICAL PROPOSAL"**
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder's covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.
3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements or otherwise as placed demand further during the bidding process.
4. Following information should be attached/contained in the Technical Proposal: -
 - a. Receipt of payment of **bidding Document Fee** **May be** in terms of **Pay Order in favor of PPHI DSU KALAT**
 - b. **Completion time**, which means; actual execution time for the titled Work.
 - c. Documentary **evidence of fulfillment of eligibility criteria** for Bidders as required by the Peoples Primary Healthcare Initiative, Balochistan. (PPHI-B).
 - d. Documentary evidence of **fulfillment of complete schedule of requirements as per evaluation criteria** including technical, administrative and service requirements of the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B)
 - e. **Description of status** as Partnership / authorization from the Firm / authorized importer / distributor / manufacturer / retailer etc. (as the case may be) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements.
 - f. **Defect Liability Period:** details. (As applicable) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements as mentioned.
 - g. Every page of the **Bid must be numbered, signed & stamped** by the authorized representative.
5. Attachment of any document not demanded by the Peoples Primary Healthcare Initiative (PPHI-B) at instruction 4 of "Instruction for preparation of Technical Bid" is strictly prohibited.

Evaluation Criteria: Selection of the successful bidder shall be based on the **Single Stage-Two Envelop Method**

The procedure shall be applied as follows: -

1. **Bidders Eligibility Assessment.** Initial evaluation of the Technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of “Letter of Invitation for Bids – Eligibility Criteria for Bidders” in the following manner:

Bidders Eligibility Factor	Requirement	Bidder 1	Bidder 2	Bidder 3
		YES / NO	YES / NO	YES / NO
Registration with Income Tax (For Firms),BRA	Copy of NTN attached? BRA Certificate Copy?			
Registration with PEC	Copy of Valid PEC Certificate			
Relevant Experience	For Self-experienced / Old Firms/Individuals: 03 No. of Work Orders with relevant completion certificate or Inspection Report of successfully completed similar assignments attached?			
	For In-experienced / New Firms/Individuals: Signed & stamped copy of MoU / JV or Agreement of support, with a Firm fulfilling the above-mentioned criteria duly attested by Notary Public attached?			
Financial Capacity (For Firms)	Annual Audit Financial Statement OR Annual Tax Returns to Clarify the Minimum turnover of PKR. 05 million for the past 3 years attached?			
Agreement with all the terms & conditions	Signature & company seal at every page of bidding document affixed?			
Delivery time	Is the quoted completion time within the stipulated time period?			

- i. Firm must score “YES” in all requirements of the eligibility criteria to

be categorized as Eligible. "NO" to any requirement of the eligibility criteria, by any bidder shall render the Firm as Ineligible.

- ii. Subsequent upon said assessment, Bidders shall be categorized as:
 - 1. Eligible Bidders
 - 2. Ineligible Bidders

2. **Return of Financial Proposals from Ineligible Bidders.** Proposals from Ineligible Bidders shall be declared “Non-Responsive”, consequently shall **NOT** be accepted for any further evaluation:
- Their Financial Proposals shall be returned without being opened.
 - Their Bid security shall be released upon their written request.
3. **Component-wise Evaluation.** The Bids received from Eligible Bidders shall then be evaluated by the **TECHNICAL MEMBER / COMMITTEE OR THE PROCUREMENT COMMITTEE ITSELF** (If the required items are not technically complex) for conformance with the required technical qualification (which includes specification, schedule of requirements and all other administrative and legal requirements as stated in the Data-Sheet) on the basis of given criteria, in the following manner:

Evaluation Criteria for the Work"----- ----- -"				
S. #	Description	Marks Assigned	Marks Obtained	Weightage Rules & Formulas
(I) General Experience				
a)	Projects of similar nature and complexity Completed in last 3 years.	20		20 marks are given if the contractor who has completed at least 4 projects of similar nature in last 03 years. - The 05 marks will allocate to each similar nature project if the work order inspection report and completion report revised of the same project.
b)	Completion Certificates & Work Satisfactory Certificates	10		2.5 Marks for Each Certificate of the relevant work order as mentioned in point (a) (attach certificates)
Total Marks Assigned & Obtained for General Experience		30		
(II) Personnel Capabilities				

a)	B. Sc Engineers registered with Pakistan Engineering Council (PEC)	9		• Experience (9-Marks) • 03 marks for each employee of B.SC Eng. and Have minimum 15 years of experience up to the 03 BSC eng.
b)	Associate Engineers(DAE)	6		<u>Experience (6-Marks)</u> 03 marks for each employee of having experience of associate, egg having 07 years of experience up to maximum 02 DAE Eng.
Total Marks Assigned & Obtained for Personel Capabilities		15		

(III)Financial Soundness & Certificates				
a)	Available Bank Credit Line	10	All these documents are completed if any organization failed to submit this then will be consider non-legible.	.8 Marks will be given if the available bank credit line limit is equal to 05 Million. 06 Marks For limit less than 05 Million, For the limit more than 05 million 10 marks will be given
b)	Auditors report of the firm	05		.05 marks will be given if auditors report of last two year is attached .03 marks will be given if auditors report of last 01 year is attached . If not attached zero marks
e)	Litigation History in which Decision has been given against the firm(s)	5		. In case the firm is involved in any litigation, no marks will be given and 5 points will be added in case affidavit of no litigation is attached
f)	Blacklisting from any agency.	5		. In case the firm is blacklisted, no Marks will be given and 5 points will be added in case affidavit by the company that it has not been black listed is attached.
Total Weightage Allocated & Obtained for Personal Capability		25		
Total Marks of (I)General Experience+(II)Personal Capabilities+(III)financial soundness and certification		70		

NOTE: It is mandatory for the bidders to meet all the requirements of eligibility. In-

case of not meeting any single requirement, the Bid shall be declared NON-RESPONSIVE.

The eligible venders with responsive BIDs shall be finally evaluated/scored by following mentioned criteria,

(A) Requirement compliance

(B) Technical Expertise and past experience

- i. Bids confirming to the required technical qualification score i.e 50% (after above three steps) will qualify for Financial Bid opening.
 - ii. The Contract will be awarded to the lowest Financial Bidder after Technical Qualification.
4. **Return of Non-Responsive Proposals & preparation of Technical Evaluation Report.** Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as “Non-Responsive” and consequently shall **NOT** be accepted for any further evaluation:
 - i. Their financial proposals shall be returned without being opened.
 - ii. Their Bid security shall be released upon their written request.
 - iii. Technical Evaluation Report shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
 1. Acceptance of the Eligible & Responsive Bid/s and.
 2. Rejection of the Ineligible &/OR Non-Responsive Bid/s.
 - iv. Technical Evaluation concludes at this stage.
5. **Financial Evaluation.** Financial Proposals of the Responsive Technical Proposals shall be publicly opened in the next meeting as specified in this document under the heading of “Letter of Invitation for Bid” Financial Comparative Statement / Evaluation Report of the “Responsive Proposals” shall be prepared by the **PROCUREMENT COMMITTEE** in the following manner:

<u>FINANCIAL EVALUATION OF BIDS</u>							
Item/s Name / Model & description	Quantity	Responsive Bidder 1		Responsive Bidder 2		Responsive Bidder 3	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Service 1							
Service 2							
Service 3							

- i. Subsequently, the prepared Financial Evaluation Report shall duly be signed by all the members of the Procurement Committee.
 - ii. Comparatives of Financial will be prepared and signed by the procurement Committee in detail
 - iii. If there is any discrepancy between Unit rate and total rate, the unit rate will always govern
 - iv. If there is any discrepancy in tender documents clause and Work Order Clause, the work order Clause will always govern.

- v. If there is any discrepancy between amount in words and amount in figures, the amount in words will always govern

6. Recommendation of Procurement Committee

After Technical Qualification, the contract will be awarded to the “Lowest Financially Evaluated bidder” with minimum quoted rates among all the Technical qualified Contractors.



Reference No. _____

Dated: _____

Financial Proposal

**People's Primary Healthcare Initiative Kalat
Balochistan**

**Bidding Document for CONSTRUCTION OF BOUNDARY
WALL AT BHU Mohammad Tawa**

NAME OF BIDDER: _____
(To be filled-in by the Bidder)

Address: Peoples Primary Healthcare Initiative (PPHI) Balochistan
DSU PPHI KALAT NEAR DHQ HOSPITAL KALAT

Phone: 0844210817

Website: www.pphib.org

1. Name of company: _____
2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____
5. Fax No: _____ 6. Mobile No: _____
7. Authorized Representative's name & designation:

8. Type of Business:
(1) Sole Proprietorship ☐ (2) Partnership ☐
(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd) ☐
9. National Tax Number& Date of issuance: _____

10. Sales Tax Registration No. _____
11. BTSN No. _____
12. Bid Validity: _____(Please specify in No. of Days)
13. Total Bid Value: _____(In Pakistani Rupees)

INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in disqualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
 - a. **"Name of Bidder"**
 - b. **"Name of Tender"**
 - c. **"Financial Proposal"**
2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder's covering Letter be attached as the Financial Proposal of the bidder
3. Following information should be attached/contained in the Financial proposal: -
 - a. Original Bid Security (If required by the Peoples Primary Health Initiative (PPHI-B))
 - b. Taxes must be included along-with the price of each item
 - c. Financial Bid shall be prepared on the Bidders Letter Head in the following format:

A	B	C	D	E		F
S. No.	Item Name	Quantity	Unit Price	BRA Amount	BRA %age	Total Price (Including Taxes)
A	B	C	C x D			(C x D) + E = F
1						
2						
3						
4						
Total						

4. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
 - i. ALL costs (including duties, taxes & other Govt. payables) incurred up-to delivery at the designated location of the Peoples Primary Health Initiative (PPHI-B)
 - ii. Complete services as required in the schedule of requirements of this bidding document
 - iii. Cost including fixation, assembling, dismantling etc. (As & where applicable)
5. BST/GST Taxes must be included along-with the price of each item/components/services
6. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise taxes shall be deducted as per Government Policy / Rules
7. Every page of the Bid must be numbered, signed & stamped by the authorized representative.

TERMS AND CONDITIONS:

1. Completion time may be clearly specified. Where completion time shall mean; time consumed execution of required services to the designated location of Peoples Primary Health Initiative (PPHI-B), including but not limited to time required for development of Performa/forms and training (if needed) **(Complete delivery as per the schedule of requirements services detailed in the Data-Sheet)**
2. Maximum completion time for the assignment is **30 Days** from the date of work Order
3. Tenders must be quoted in Pakistani Rupees (PKR).
4. Tax Liability:
 - i. Complete Tax liability is to be borne by the Vendor/individual
 - ii. Quoted prices shall be **inclusive of all applicable Taxes with maintaining of %age of BRA/GST**, be filled service-wise as per the afore-mentioned format at Para-2 and may not be applied to the sub-total of the package.
 - iii. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise taxes shall be deducted as per Government Policy / Rules.
5. Validity of the bid would be at-least 45 days (to be specified by the Peoples Primary Health Initiative (PPHI-B)/ office) from the date of Tender opening
6. Financial Bids must be accompanied with Bid Security (for firms) in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of quoted bid value favoring the PPHI Balochistan.
7. In case of late execution of required works, the bidder may be blacklisted and late delivery penalty (Liquidated Damages) shall be imposed at the rate of 0.05% (of the value of items delivered late) per day, up to a maximum of 10% of the Contract Value.
8. The services, as per the work Order, must be executed by the authorized HR (technical) at the time of execution of work at Peoples Primary Health Initiative (PPHI-B)/ designated Office.
9. Bid Security of successful bidder/s shall be released upon submission of Performance Security, Otherwise Bid Security/CDR may be retained until 30% completion of work
10. Bid Security of unsuccessful bidder/s shall be released within thirty days from the date of award of contract to the successful bidder/s.
11. Tender will be awarded to the highest scored bidder in financial evaluation.
12. Payment release is subject to satisfactory sign off by the joint team comprising of:
 - i. The Purchase Committee/Engineers of Peoples Primary Health Initiative (PPHI-B)
 - ii. Authorized representative of the Vendor (To be clearly specified in the Tender Document)

CURRENCY & BID VALIDITY

- **Pak Rupees & 45 days**

DECLARATION BY THE BIDDER

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDETAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation _____

Signature _____ Date _____

Company stamp _____

1.

Bill of Quantities for CONSTRUCTION OF BOUNDARY WALL AT BHU PANDRAN
(BIDDERS MUST VISIT BHU BEFORE FILLNG RATES)

S#				
1	SUPPLY OF BLOCKS	UNIT	Rates	Amount in Rs.
	SUPPLY OF BLOCKS AT BHU PANDRAN FOR CONSTRUCTION OF BOUNDARY WALL	150 RUNNING FOOT BOUNDARY WALL		
2	SUPPLY OF CRUSH			
	SUPPLY OF CRUSH FOR THE CONSTRUCTION OF BOUNDARY WALL			
3	SUPPLY OF CEMENT			
	SUPPLY OF CEMENT FOR THE CONSRTUCTION OF BOUNDARY WALL			
4	SUPPLY OF SAND			
	SUPPLY OF SAND FOR THE CONSRTUCTION OF BOUNDARY WALL			

5	LABOR CHARGES				
	labor charges for the construction of boundary wall				
6	DEMOLISHING OF MUD BOUNDARY WALL				
	Demolishing of mud boundary wall of BHU				
	TOTAL				

Name & Designation _____

Signature _____ Date _____

Company Stamp. _

Checklist for Peoples Primary Healthcare Initiative (PPHI-B)

- ☐ The Bidding Documents being used is downloaded at Official website of PPHI-B.
- ☐ Eligibility of Bidders table on **page 1 is duly filled.**
- ☐ Scope of services is mentioned in Data sheet of assignments.
- ☐ Irrelevant fields in **Instructions for Bidders** are removed/ edited.
- ☐ **Evaluation Criteria** is clear and unambiguous.
- ☐ In case of Quality-Cost based evaluation, the **marking is clear and easily understandable** for bidders.
- ☐ Terms and conditions are **as per requirement of Peoples Primary Healthcare Initiative (PPHI-B).**
- ☐ Format for **Technical Evaluation** is duly filled and is in line with the scope / requirements of the services being procured.