



(Peoples Primary Healthcare Initiative Balochistan (PPHI-B))

BIDDING DOCUMENT FOR THE PROCUREMENT OF
LAPTOPS

(TECHNICAL PROPOSAL)

NAME OF BIDDER:

(To be filled-in by the Bidder)

LETTER OF INVITATION FOR BIDS:

Sealed Tenders are invited under the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) procurement rules, by the PPHI-B from “Eligible Bidders” dealing in Sales and after-sale of **Laptops** as per details contained here-under:

REQUIRED BIDDING INFORMATION	PEOPLES PRIMARY HEALTHCARE INITIATIVE BALOCHISTAN (PPHI-B)
DESIGNATION OF PROCUREMENT OFFICER	DIRECTOR ADMIN & PROCUREMENT
POSTAL ADDRESS OF THE PEOPLES PRIMARY HEALTHCARE INITIATIVE BALOCHISTAN (PPHI-B)	PEOPLES PRIMARY HEALTHCARE INITIATIVE BALOCHISTAN House # 8-A JINNAH TOWN SAMUNGLI ROAD, QUETTA-PAKISTAN
PHONE NUMBER & FAX NUMBER	081-2863620 & 081-2863642
E-MAIL ADDRESS & WEBSITE	pphiadmin@pphib.org & https://pphib.org/
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-B website: https://pphib.org/
DEADLINE FOR SUBMISSION OF BIDS	Date: 29 th September , 2026 & Time 11:30 AM directly submitted to the Head Office, PPHI-Balochistan.
OPENING OF TECHNICAL BIDS	Date: 29 th September 2026 & Time 12:30 PM at the Head Office of PPHI-B, Quetta.
OPENING OF FINANCIAL BIDS	Date: 30 th September 2026 & Time 12:30 PM at the Head Office of PPHI-B, Quetta.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2000/- IN THE FORM OF: DEMAND DRAFT / PAY ORDER IN FAVOR OF <u>PEOPLE'S PRIMARY HEALTHCARE INITIATIVE -BALOCHISTAN</u>
BID SECURITY	AMOUNT: 2 % OF THE QUOTED AMOUNT WITH <u>FINANCIAL PROPOSAL</u> MANNER OF PAYMENT: <u>CALL DEPOSIT</u> IN FAVOR OF <u>PEOPLE'S PRIMARY HEALTHCARE INITIATIVE -BALOCHISTAN</u>

ELIGIBILITY CRITERIA FOR BIDDERS:

S. No.	Bidders Eligibility Factor	Mandatory Requirement	Document Required
1	Registration with Income Tax and GST	Must be registered with FBR (NTN & STRN). Must be registered under relevant Tariff Code.	Copy of NTN, GST registration and Tax Inquiry Profile duly verifiable from FBR IRIS / website.
2	Tax Payer Status	Tax payer status must be “Active”. (Income Tax and General Sales Tax)	Tax payer must be “Active Tax Filler” with 100% GST Compliance.
3	Relevant Experience	03 successfully completed similar assignments of 2 million each	Copy/ies of <u>Supply Order</u> /s/ relevant completion certificate/s or <u>Inspection Report</u> /s
4	Financial Capacity	Annually PKR. 05 million Average for the past 3 years 2023, 2024, 2025	Audited <u>Final Statements</u> OR <u>Annual Tax returns</u> Only
5	Non-Blacklisting & litigation Status	Must disclose Litigations, if any. Must not be presently black-listed by any Government/ Semi Govt or Private Organization.	Declaration of non-blacklisting and declaration of Litigations on NonJudicial Stamp paper by the Bidder/Individual.
6	Warranty & After-Sales	As required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) in the Data-sheet	<u>Certificates of Warranty & After-Sales</u>
7	Local presence	The Bidder must have functional, corporate and national level business anywhere in Pakistan.	Copy of Tenancy agreement or ownership documents of the office premises or copy of recently paid utility Bill (maximum 3 months old)
8	Delivery time compliance	Must agree to serve the Contract within agreed time i.e. Supplies Within 15 days period after award of contract.	Completion time must be clearly specified in the Technical Bid in Number of Days.
9	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement.	<u>Signature & company seal on every page</u> of the bidding document and declaration by the bidder on the firms letter pad to agree with all terms and conditions.
10	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) in the Tender Notice	AMOUNT: PKR. 2,000/- Tender Fee in separate envelope with technical proposal.

NOTE:

- It is mandatory for the bidders to score "YES" in all the above-mentioned requirements of eligibility. In-case of single "NO" to any requirement, the Bid shall be declared NON-RESPONSIVE resulting in disqualification from financial bid opening.
- Each eligibility criteria document must be tagged and indexed for convenience.
- No document shall be added in bidding documents once bid documents are submitted.
- Please avoid to attach documents not required in the above criteria and it would be convenient to tag each eligibility criteria documents.
- Financial Proposals cannot be withdrawn after opening of technical proposals. Such withdrawals will result in forfeiture of bid security.
- Bid Security: 2 % security deposit with **FINANCIAL Proposal**. **Don't attach the 2% bid security with the technical proposal. This will result in disqualification.**

BIDDER'S INFORMATION: (To be filled-in by the Bidder)

1. Name of company: _____
2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____
5. Fax No: _____
6. Mobile No: _____
7. Authorized Representative's name & designation: _____
8. Type of Business:

(1) Sole Proprietorship ☐ (2) Partnership ☐

(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd.) ☐
9. National Tax Number & Date of issuance: _____
10. Sales Tax Registration No. _____
11. Bid Validity: _____ (Please specify in No. of Days)
12. Total Completion Time: _____ (In Days / Months, please specify)

DATA-SHEET OF THE ASSIGNMENT / SCHEDULE OF REQUIREMENTS

The objective of the below given Data-Sheet / Schedule of Requirements is to provide sufficient information to bidders to understand complete scope of this procurement such that no requirement of the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) is left un-mentioned hereunder, so as to enable the bidders to prepare their bids accordingly:

It is mandatory for the bidders to meet the following given specifications and **provide detail specs, brand & model no of each item offered** along with brochures with the **technical proposal**. All offers meeting or exceeding the following minimum required specification shall be considered as equally responsive.

S. No.	Item Name	Specification	Qty
1	Laptop (High Performance with GPU)	Requirement 1 – Processor (Exact): Intel® Core™ Ultra 9 275HX, 24 cores / 24 threads, 36MB cache, base frequency 2.70 GHz and maximum turbo frequency up to 5.40 GHz, with integrated NPU rated up to 13 TOPS. Requirement 2 – Dedicated Graphics (Exact): NVIDIA® GeForce RTX™ 5070 Ti Laptop GPU, 12GB GDDR7, maximum graphics power of 140W, with GPU boost frequency of 1565 MHz. Requirement 3 – Display (All mandatory): 16-inch class, 2560 × 1600 resolution (WQXGA / 2.5K), 16:10 aspect ratio, IPS-level, anti-glare, 100% DCI-P3 colour gamut, 3ms response time, Pantone Validated. Requirement 4 – Memory (Exact configuration): 32GB DDR5-5600 installed as 2 × 16GB SO-DIMM modules; dual-channel operation; maximum supported capacity 64GB. Requirement 5 – Storage and Expansion (All mandatory): 1TB PCIe® 4.0 NVMe™ M.2 SSD installed; 2 × DDR5 SO-DIMM slots and 2 × M.2 PCIe SSD slots (including occupied slots). Requirement 6 – I/O Ports (Exact minimum physical configuration): • 3 × USB 3.2 Gen 2 Type-A, each supporting up to 10Gbps • 2 × Thunderbolt™ 5 ports supporting DisplayPort™, power delivery and G-SYNC, with supported data speed up to 120Gbps • 1 × 2.5Gb Ethernet (LAN) port • 1 × 3.5mm combo audio jack All above ports must be physically available on the supplied laptop. Requirement 7 – Keyboard and Touchpad (All mandatory): Per-key RGB backlit chiclet keyboard; integrated touchpad with NumberPad functionality; dedicated Copilot key. Requirement 8 – Camera: 1080p FHD IR camera supporting Windows Hello facial authentication. Requirement 9 – Audio (All mandatory): Smart Amplifier technology; Hi-Res headphone certification; Dolby Atmos support; AI noise-cancelling technology; built-in array microphone; two-speaker system with Smart Amplifier technology. Requirement 10 – Wireless: Wi-Fi 7 (802.11be), tri-band, 2×2 configuration, with Bluetooth® 5.4 or manufacturer-supplied equivalent Bluetooth version required by the pre-	4

		installed operating system. Requirement 11 – Battery (Exact): 90Wh, 4-cell Li-ion battery, 4S1P configuration. Requirement 12 – Power Adapter (Exact): 280W AC adapter with rectangular connector; output 20V DC, 14A, 280W; input 100–240V AC, 50/60Hz universal. Requirement 13 – Cooling System (All mandatory): • End-to-end vapor chamber cooling solution covering the CPU and GPU thermal zones. • Tri-fan cooling system with a dedicated auxiliary fan directing additional airflow/heat removal for the GPU and VRAM. • Sandwiched/full-width heatsink design with dense copper fins for high heat-dissipation capacity. • 0.1 mm-class ultra-thin copper heatsink fins. • Liquid-metal thermal interface material on the CPU and GPU; for the RTX 5070 Ti configuration, Conduction Extreme liquid metal shall be provided on the GPU as part of the factory thermal solution. • Rear exhaust arrangement with side/bottom intake airflow and keyboard-deck airflow provisions for sustained cooling. • Factory-integrated cooling solution; aftermarket cooling modifications shall not be accepted as a substitute. The complete cooling architecture shall be present as an integrated factory configuration in the offered laptop. Requirement 14 – Chassis Dimensions (Exact range): Width: 35.4 cm; Depth: 26.8 cm; Height: 2.28 cm to 3.08 cm (13.94 × 10.55 × 0.90–1.21 inches). Requirement 15 – Mandatory Exact-Configuration Verification: The offered laptop must match the complete technical configuration above simultaneously. Compliance with individual specifications in isolation shall not be sufficient. No alternative configuration, variant, downgraded SKU, substituted component, or configuration with a different combination of processor, GPU, display, memory layout, I/O ports, battery, power adapter or chassis dimensions shall be accepted. The bidder shall quote one specific manufacturer model/SKU and shall submit the official manufacturer technical literature for the exact offered configuration. Before award and again at delivery, the Procuring Agency may verify the exact model/SKU and configuration through the manufacturer’s official product documentation and/or manufacturer-authorized verification method. The delivered units must match the technically evaluated and approved model/SKU exactly.	
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* Brand names & model numbers (if any) referred-to in this tender document are only for reference purpose in the light of PPHI-B Procurement rules however **ALL** offers in conformity with the generic specification shall be evaluated as equal.

** Ordered quantity shall not vary beyond **15%** of the quantities specified in the “Data-Sheet of the Assignment” as per requirement of the Procurement rules, Peoples Primary Healthcare Initiative Balochistan (PPHI-B). *** If boxed specs of the item are higher than the requirement the same should be provided.

**** Carry case samples need approval.

***** Windows License key will be provided along with the delivery on a printed and signed sheet.

Delivery Schedule & Requirements:

Place of Delivery of Goods: PPHI-B, Head Office, Quetta.

Other Delivery requirements:

1. Warranty Requirements:

All items must be supplied under at-least one-year local Warranty or as per manufacturers policy (whichever is longer) from the date of inspection for replacement of malfunctioned items without any additional cost within 15 days from the date of reporting of problem in writing and handing over of the item by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) during Warranty period. Pickup and delivery shall be the responsibility of the contractor from the delivery location.

2. After-Sales Requirements:

Repairs, parts and services for at-least three years.

3. On Site Support

Onsite support for the delivered Equipment during warranty period

4. Partial delivery is allowed.

5. Each Item will be evaluated and allotted separately.

6. Transportation including loading and unloading.

7. Authorized representative (technical) of the bidder shall be present at the time of delivery of Consignment at Peoples Primary Healthcare Initiative Balochistan (PPHI-B)'s designated location.

8. Supplier shall deliver the Goods against the Delivery Challan and take receiving of Goods from duty staff

9. Supplier shall submit a Delivery Challan for Inspection as per the Supply Order prior to submission of Invoice.

INSTRUCTIONS FOR PREPARING TECHNICAL BID

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
 - a. **“Name of Bidder”**
 - b. **“Name of Tender”**
 - c. **“TECHNICAL PROPOSAL”**
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder’s covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.
3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements.
4. Following information should be attached/contained in the Technical Proposal: -
 - a. Receipt of payment of **Bidding Document Fee** (If required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B))
 - b. **Completion time**, which means; time consumed in delivery to the designated location of the Peoples Primary Healthcare Initiative Balochistan (PPHI-B), time required for demonstration, fixation, installation, commissioning & training (as the case may be) of the delivered Items
 - c. Documentary **evidence of fulfillment of eligibility criteria** for Bidders as required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B).
 - d. Documentary evidence of **fulfillment of complete schedule of requirements as per evaluation criteria** including technical, administrative and service requirements of the Peoples Primary Healthcare Initiative Balochistan (PPHI-B)
 - e. **Brochure** / technical literature of the quoted items
 - f. **Description of status** as Dealership / authorization from the manufacturer / authorized importer / distributor / manufacturer / retailer etc. (as the case may be) as required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) in the schedule of requirements
 - g. Description of post-sales services / service contract stating the **terms of sales and after-sales support** (as the case may be) as required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) in the schedule of requirements
 - h. **Guaranty/Warranty** details. (As applicable) as required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) in the schedule of requirements.
 - i. **Format of Product genuineness** / method of Product verification from the Manufacturer, such as unique Product code etc. (Where applicable) as required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) in the schedule of requirements.
 - j. Every page of the **Bid must be numbered, signed & stamped** by the authorized representative.
5. Attachment of any document not demanded by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B) at instruction 4 of “Instruction for preparation of Technical Bid” is strictly prohibited and may result in disqualification of bid.

Evaluation Criteria: The tendering process will follow **Single Stage-Two Envelop Method** and selection of the successful bidder shall be based on the **Least-Cost Selection Method (Item Wise)** which means, **“Eligible Bidder quoting Technically Responsive items at the lowest financial cost”** The procedure shall be applied as follows: -

The procedure shall be applied on knock-down basis as follows: -

1. **Bidders Eligibility Assessment.** Initial evaluation of the Technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of “Letter of Invitation for Bids – Eligibility Criteria for Bidders” in the following manner:

Bidders Eligibility Factor	Requirement	Bidder 1	Bidder 2	Bidder 3
		YES / NO	YES / NO	YES / NO
Registration with Income Tax (For Firms), GST (if applicable)	I. Copy of NTN attached? II. GST Certificate Copy? III. Registered with FBR in relevant Tariff Code.			
Tax Payer Status (Active or In-active)	Must be an active tax payer and has 100% compliance in GST?			
Relevant Experience	Three (3) No. of Work Orders /Relevant completion certificate of successfully completed similar assignments of more than 2 million each?			
Financial Capacity (For Firms)	Annual Audited Financial Statement OR Annual Tax Returns to Clarify the Minimum turnover of PKR. 05 million (Avg) for the past 3 years each (i.e. 2023, 2024, 2025) attached?			
Agreement with all the terms & conditions	Signature & company seal at every page of bidding document affixed and/or declaration on official pad of bidder?			
Delivery time	Is the quoted completion time within the stipulated time period of 15 days?			
Non-Blacklisting & Litigation Status	Declaration of non-blacklisting by any govt, semi-govt or private organization, and declaration of Litigations on judicial stamp paper/s attached?			
Local Presence	Ownership documents or tenancy agreement of registered office and/or copies of last three months paid utility bills attached?			

Warranty & After sales service	Documents attached?			
Specification Compliance	Are the quoted items complying with the given specifications?			
Bidding Documents Fee	Pay order of Rs. 2,000/- in favor of PPHI-B as bidding document fees attached?			

- i. Firm must score “YES” in all requirements of the eligibility criteria to be categorized as Eligible. “NO” to any requirement of the eligibility criteria, by any bidder shall render the Firm as Ineligible.
 - ii. Subsequent upon said assessment, Bidders shall be categorized as:
 1. Eligible Bidders
 2. Ineligible Bidders
2. **Return of Financial Proposals from Ineligible Bidders.** Proposals from Ineligible Bidders shall be declared “Non-Responsive”, consequently shall **NOT** be accepted for any further evaluation:
 - i. Their Financial Proposals shall be returned without being opened.
 - ii. Their Bid security shall be released upon their written request.
3. **Item-wise Evaluation.** The Bids received from Eligible Bidders shall then be evaluated by the **TECHNICAL MEMBER / COMMITTEE OR THE PROCUREMENT COMMITTEE ITSELF** (If the required items are not technically complex) for conformance with the required technical qualification (which includes specification, schedule of requirements and all other administrative and legal requirements as stated in the Data-Sheet) on **Item-wise** basis, in the following manner:

TECHNICAL EVALUATION

S.No	Item Name	* Technical Requirement/s	Eligible Bidder 1		Eligible Bidder 2		Eligible Bidder 3	
			Fulfill Requirement (Yes/No)	Reason	Fulfill Requirement (Yes/No)	Reason	Fulfill Requirement (Yes/No)	Reason
1	Laptop	Requirement 1:						
		Requirement 2:						
		Requirement 3:						
		Requirement 4:						
		Requirement 5:						
		Requirement 6:						
		Requirement 7:						

*** List all requirements stated in the Data-sheet of the assignment & schedule of requirements, to evaluate the bid on all the required & mentioned technical characteristics.**

- i. Bids conforming to the required technical qualification shall stand Responsive, hence will qualify for Financial Bid opening. All proposals shall be categorized as:
 1. Responsive Proposals
 2. Non-Responsive Proposals
4. **Return of Non-Responsive Proposals & preparation of Technical Evaluation Report.** Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as “Non-Responsive” and consequently shall **NOT** be accepted for any further evaluation:
 - i. Their financial proposals shall be returned without being opened.
 - ii. Their Bid security shall be released upon their written request.
 - iii. If the work can be split among multiple vendors and evaluation is being done on item-

wise basis, then a Firm shall only be Non-Responsive for specific item/s in which it does not meet the minimum technical qualification. And may be recommended for item/s in which it is technically responsive.

- iv. Technical Evaluation Report shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
 1. Acceptance of the Eligible & Responsive Bid/s and;
 2. Rejection of the Ineligible &/OR Non-Responsive Bid/s
 - v. Technical Evaluation concludes at this stage.
5. **Financial Evaluation.** Financial Proposals of the Responsive Technical Proposals shall be publicly opened in the **next** meeting as specified in this document under the heading of “Letter of Invitation for Bid”. Financial Comparative Statement / Evaluation Report of the “Responsive Proposals” shall be prepared by the **PROCUREMENT COMMITTEE** in the following manner:

<u>FINANCIAL EVALUATION OF BIDS</u>							
Item/s Name / Model & description	Quantity	Responsive Bidder 1		Responsive Bidder 2		Responsive Bidder 3	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Laptop							

- i. Subsequently, the prepared Financial Evaluation Report shall duly be signed by all the members of the Procurement Committee.
 - ii. Comparatives of Financial will be prepared and signed by the procurement Committee in detail. iii. If there is any discrepancy between Unit rate and total rate, the unit rate will always govern.
 - iv. If there is any discrepancy in tender documents clause and Work Order Clause, the work order Clause will always govern.
 - v. If there is any discrepancy between amount in words and amount in figures, the amount in words will always govern.
6. **Recommendation of Procurement Committee and Evaluation Report.** After Technical and Financial Evaluation of the Bids, clearly stating justification for acceptance of lowest evaluated Bid/s, and reason/s for non-acceptance of all other Bids, lowest financial Bidder/Bidders among the “Eligible and Responsive Bidders” item wise shall be recommended for the Award of Contract by the **PROCUREMENT COMMITTEE**.

1. Award of Work:

PPHI-Balochistan reserves the right to award the whole quantity of work as per the quantities mentioned in the data sheet of this document, or to award the work partially, depending upon administrative requirements and availability of funds.

2. Right to Cancel Tender:

PPHI-Balochistan reserves the right to cancel or annul the tender process at any stage, without assigning any reason thereof.

3. Variation in Quantity:

PPHI-Balochistan reserves the right to increase or decrease the quantity of items, subject to availability of funds and organizational requirements.

NOTE:

Any bidder having a grievance relating to the technical evaluation, financial evaluation, bid responsiveness, qualification, sample assessment, or bid comparison, shall submit the grievance in writing to the Chief Executive Officer, PPHI-Balochistan, for onward submission to the Grievance Redressal Committee, within five (05) working days from the date of issuance/communication of the relevant evaluation, financial

declaration and, in any case, prior to the award of contract. Any grievance received after the prescribed period or after the award of contract shall not be entertained. Failure to submit a grievance within the stipulated time shall constitute a waiver of the bidder's right to challenge the procurement proceedings before the Procuring Agency.

ADDITIONAL CLAUSES

1. Confidentiality

- Information relating to the examination, clarification, evaluation and comparison of Bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report.
- Any effort by a Bidder to influence the Procuring Agency processing of Bids or award decisions may result in the rejection of its Bid.
- Notwithstanding from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing.

2. Procuring Agency's Right to Accept or Reject All Bids

- The Procuring Agency reserves the right to accept or reject all Bids or proposals (and to annul the Bidding process) at any time prior to the acceptance of any Bid or proposal, without thereby incurring any liability towards the Bidders.
- The Bidders shall be promptly informed about the rejection of the Bids, if any.
- The Procuring Agency shall upon request communicate to any Bidder, the grounds for its rejection of all Bids or proposals, but shall not be required to justify those grounds.

3. Corrupt or Fraudulent Practices

- The Procuring Agency Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts.
- "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

4. Black Listing

- Bidders will be Blacklisted i.e. firms/companies/sole proprietor/ general order suppliers/ JVs etc. and those found involved in "Corrupt Practices" are not allowed to participate in bidding.
- Procuring agency may, for a specified period, debar a bidder or Contractor from participating in any procurement process of the procuring agency, if the bidder or Contractor has:
 - a. acted in a manner detrimental to the public interest or good practices;
 - b. consistently failed to perform his obligation under the Contract;
 - c. not performed the Contract up to the mark; or
 - d. indulged in any corrupt practice.

5. Use of Contract Documents and Information; Inspection and Audit by the procuring agency.

- The Supplier shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such

6. Termination for Default performance.

- The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:
 - (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the

Contract, or within any extension thereof granted by the Procuring Agency pursuant

(b) if the Supplier fails to perform any other obligation(s) under the Contract; or

(c) if the Supplier, in the judgment of the Procuring Agency has engaged in corrupt practices in competing for or in executing the Contract.

- In the event the Procuring Agency terminates the Contract in whole or in part, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.
- The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.
- The Procuring Agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.



(Peoples Primary Healthcare Initiative Balochistan (PPHI-B))

BIDDING DOCUMENT FOR THE PROCUREMENT OF
LAPTOPS

(FINANCIAL PROPOSAL)

NAME OF BIDDER:

(To be filled-in by the Bidder)

Designation of the Procurement Officer: Director Admin & Procurement

Address: Peoples Primary Healthcare Initiative Balochistan (PPHI-B), House No. 8-A, Jinnah Town, Samungli Road Quetta.

Phone: 081-2863620 Fax No: 081-2863642

Website: <http://pphib.org/>

BIDDER'S INFORMATION: (To be filled-in by the Bidder)

1. Name of company: _____
2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____
5. Fax No: _____ 6. Mobile No: _____
7. Authorized Representative's name & designation: _____
8. Type of Business:

(1) Sole Proprietorship ☐ (2) Partnership ☐

(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd) ☐
9. National Tax Number & Date of issuance: _____
10. Sales Tax Registration No.._____
11. Bid Validity: _____(Please specify in No. of Days)
12. Total Bid Value: _____(In Pakistani Rupees)

INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL

These Instruction are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
 - a. **"Name of Bidder"**
 - b. **"Name of Tender"**

c. **“Financial Proposal”**

2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder’s covering Letter be attached as the Financial Proposal of the bidder
3. Following information should be attached/contained in the Financial proposal: -
 - a. Original Bid Security (If required by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B))
 - b. Taxes must be included along-with the price of each item
 - c. Financial Bid shall be prepared on the Bidders Letter Head in the following format:

A	B	C	D	E	F	G
S. No.	Item Name	Specification	Quantity	Unit Price	GST	Total Price (Including Taxes)
A	B	C	D	E	F	$D \times (E + F) = G$
1						

Note: Each Bidder must mention clearly the rate of GST applicable on each item of its Bid.

4. No technical detail / specification may be mentioned in the financial bid. In-case of multiple offers/ items quoted against a single item, each item may be distinguished as option # a, b, c etc. against the respective Serial No.
5. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
 - i. ALL costs (including duties, taxes & other Govt. payables) incurred up-to delivery at the designated location of the Peoples Primary Healthcare Initiative Balochistan (PPHI-B)
 - ii. Loading, unloading and other labor charges
 - iii. Complete services as required in the schedule of requirements of this bidding document
 - iv. Cost including fixation, assembling, dismantling etc. (As & where applicable)
6. Taxes must be included along-with the price of each item
7. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise taxes shall be deducted as per Government Policy / Rules
8. Every page of the Bid must be numbered, signed & stamped by the authorized representative.

TERMS AND CONDITIONS:

1. Completion time may be clearly specified. Where completion time shall mean; time consumed in delivery of the ordered items to the designated location of Peoples Primary Healthcare Initiative Balochistan (PPHI-B)
2. Maximum completion time for the order is **15 Days** from the date of Supply Order
3. Tenders must be quoted in Pakistani Rupees (PKR).
4. Tax Liability:
 - i. Complete Tax liability is to be borne by the Vendor
 - ii. Quoted prices shall be inclusive of all applicable Taxes, be filled item-wise as per the aforementioned format at Para-2 and may not be applied to the sub-total of the package.
 - iii. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
 - iv. All tax variations by the Tax Authorities will be borne by the vendor only, there will be no change in contract.
5. Validity of the bid would be at-least **30 days** (to be specified by the Peoples Primary Healthcare Initiative Balochistan (PPHI-B)/ office) from the date of Tender opening

6. Financial Bids must be accompanied with Bid Security in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of total bid value favoring the Procurement Officer
7. In case of late delivery, the supplier may be blacklisted and late delivery penalty (Liquidated Damages) shall be imposed at the rate of 0.2% (of the value of items delivered late) per day, up to a maximum of 10% of the Contract Value of the Item. In case of further delay, PPHI-B reserves the right to cancel its work order and forbid the security deposit along with the penalty cost.
8. The Consignment, as per the Supply Order, must be accompanied by the authorized representative (technical) at the time of delivery at Peoples Primary Healthcare Initiative Balochistan (PPHI-B)/ designated Office.
9. Partial delivery **will be accepted**.
10. Quantity may vary up-to an extent of **15%** of quantities specified in the “Data-Sheet of the Assignment” as per requirement of Peoples Primary Healthcare Initiative Balochistan (PPHI-B)
11. Bid Security of **unsuccessful** bidder/s shall be released within thirty days from the date of award of contract to the successful bidder/s.
12. Work may be split among multiple lowest evaluated bidders, on the basis of the evaluation criteria for independent / non-related items.
13. Provision of partial payment does not exist in this Tender; payment shall be made within one month from the date of successful inspection.
14. Payment release is subject to satisfactory inspection by the joint team comprising of:
 - i. The Procurement Committee of Peoples Primary Healthcare Initiative Balochistan (PPHI-B)
 - ii. Authorized representative of the Vendor (To be clearly specified in the Tender Document)
15. Payment:
 - i. Payment will be released within 30 working days upon complete delivery
 - ii. 05% of the payment will be withheld for a period of 1 year as Performance Security against warranties / Guarantees.
 - iii. Partial payment is not allowed.
 - iv. Proper GST Invoices must be submitted for payment.
 - v. Payment is subject to the satisfactory report of the above-mentioned committee.
16. Bid security of the **successful** bidder/s shall be released within two months from the date of successful inspection of the delivered goods.

CURRENCY & BID VALIDITY

- **Pak Rupees & 30 days**

DECLARATION BY THE BIDDER

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDERTAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation _____

Signature _____ Date _____

Company stamp.

