



The Head Office,
People's Primary Healthcare Initiative,
Balochistan.
Admin Section
Ref No. PPHI-B/H.O BLN/5-26/BHUs-Labs/2025-26/002
Dated: _____

Technical Proposal

People's Primary Healthcare Initiative (PPHI) - Balochistan

**"Re-Tender" Procurement of Laboratory Refrigerator (2–8°C, for
Reagents & Samples) Item for BHUs (Basic Health Units) of PPHI-
Balochistan**

NAME OF BIDDER: _____
(To be filled-in by the Bidder)

Address: People's Primary Healthcare Initiative (PPHI) - Balochistan
House # 8-A, Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620
Website: www.pphib.org

LETTER OF INVITATION FOR BIDS:

Sealed proposals are invited under the People's Primary Healthcare Initiative (PPHI-Balochistan) Procurement Rules from eligible Electronics Dealers, General Order Suppliers, Manufacturers, Importers, and Authorized Sole Agents/Distributors having relevant experience and expertise in the supply of Refrigerators and related electrical appliances/equipment.

REQUIRED BIDDING INFORMATION	TO BE FILLED BY THE PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B)
DESIGNATION OF PROCUREMENT OFFICER	MANAGER ADMIN
POSTAL ADDRESS OF THE PEOPLE'S PRIMARY HEALTH CARE INITIATIVE (PPHI-BALOCHISTAN)	PEOPLE'S PRIMARY HEALTHCARE INITIATIVE (PPHI-BALOCHISTAN) SAMUNGLI ROAD, QUETTA-PAKISTAN
PHONE NUMBER & FAX NUMBER	081-2863620 & 081-2863623
E-MAIL ADDRESS & WEBSITE	E-mail: PPHIBLN@GMAIL.COM Website: https://www.pphib.org
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-Balochistan website: http://pphib.org/
PRE BID MEETING	Date: 08th Oct 2026 & Time 02:00 P.M directly submitted to the Head Office, PPHI-Balochistan.
DEADLINE FOR SUBMISSION OF BIDS	Date: 19th Oct 2026 & Till 11:30 A.M directly submitted to the Head Office, PPHI-Balochistan.
OPENING OF TECHNICAL BIDS	Date: 19th Oct 2026 & Time 2:00 P.M at the Head Office of PPHI-Balochistan.
SAMPLE SUBMISSION	Date: Shall be communicated to responsive bidders upon evaluation as per the eligibility criteria.
OPENING OF FINANCIAL BIDS	Date: Shall be communicated to technically qualified bidders after evaluation.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2,000/- PAY ORDER IN THE NAME OF PPHI-Balochistan WITH TECHNICAL BID IN SEPARATE ENVELOPE.
BID SECURITY/EARNEST MONEY	AMOUNT: 2 % OF THE QUOTED AMOUNT MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF PPHI-BALOCHISTAN , WITH FINANCIAL BID.

ELIGIBILITY CRITERIA FOR BIDDERS:

S. No.	Bidders Eligibility Factor	Mandatory Requirement	Document Required
1	Registration with Income Tax: NTN Certificate as a Pharmaceutical Manufacturer, Importer, Authorized Sole Agent/Distributor, Electronics Dealer, or General Order Supplier.	Active Taxpayer Status: NTN Certificate as a Pharmaceutical Manufacturer, Importer, Authorized Sole Agent/Distributor, Electronics Dealer, or General Order Supplier, with Active Taxpayer Status on the Active Taxpayer List (ATL).	Copy of <u>NTN/STRN</u> AND duly verifiable FBR <u>Active Tax Payer Certificate</u>
2	Relevant Experience	Minimum 03–05 successfully completed similar supply assignments of Medical/Pharmaceutical Items, Electronic/Refrigeration/Cooling Equipment, or other related supplies, each valuing Rs. 05 million or above, completed during the last three (03) years.	Copy/ies of <u>Work Order</u> /s with relevant completion certificate/goods delivery challan
3	Financial Capacity	Turn Over of PKR. 20 million for the past 3 years each (i.e 2023, 2024 and 2025).	Audited <u>Financial statements</u> OR Annual Tax Return only (Bank Statement are not acceptable)
4	Non-Blacklisting and disclosure of litigation	Must not be presently black-listed by any Government or other Organizations the firm must disclose litigation cases if any.	Declaration of Non-blacklisting on <u>Non-Judicial Stamp</u> paper by the Bidder/Individual and declaration of any litigations, if any.
5	Local presence (For Distributor)	Must have local presence in Balochistan, Quetta.	A copy of the <u>tenancy agreement or ownership document</u> of the distribution premises approved for Balochistan by the respective pharmaceutical/medical/Electronics company, along with a <u>recently paid utility bill (not older than three months)</u> , shall be provided as evidence of local presence.)
6	Delivery time compliance	Must agree to serve the contract within agreed time i.e., 45 days w.e.f. award of contract.	Completion time must be <u>clearly specified</u> in the Technical Bid
7	Manufacturer/Authorized Distributor Authorization	The bidder shall be the Original Equipment Manufacturer or an authorized distributor/dealer of the quoted items.	Valid Manufacturer's/Principal's Authorization Letter confirming the bidder's authorization to quote and supply the offered items.
8	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement.	<u>Signature & company seal</u> on <u>every page</u> of the bidding document.
9	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative (PPHI-B) in the Tender Notice	AMOUNT: PKR. 2,000/- Tender Fee in separate envelope AMOUNT: 2 % Security Fee
10	Submission of Technical Specifications	The bidder shall submit detailed technical specifications on official letter head of the firm as required under Specific Data/Work Sheet	The bidder shall also attach relevant brochures, catalogues, and/or manufacturer's data sheets for Quote item, clearly indicating compliance with the specified requirements. All documents shall be submitted as part of the technical proposal for evaluation purposes.
11	Warranty & After-Sales	As required by the People's Primary Healthcare Initiative Balochistan (PPHI-B) in the Data-sheet	Certificates of Warranty & After-Sales

NOTE:

- It is mandatory for the bidders to score **“YES”** in all the above-mentioned Eleven 11 requirements of eligibility. In-case of single **“NO”** to any requirement, the Bid shall be declared NON-RESPONSIVE resulting disqualification for sample submission or financial bid opening.
- **Warranty Requirements:**
All items must be supplied under at least one-year local Warranty or as per manufacturer's policy (whichever is longer) from the date of inspection for replacement of malfunctioned items without any additional cost within 15 days from the date of reporting of the problem in writing and handing over of the item by the People's Primary Healthcare Initiative Balochistan (PPHI-B) during Warranty period. Pickup and delivery shall be the responsibility of the contractor from the delivery location.
- **After-Sales Requirements:**
Repairs, parts and services for at least one years.
- **On Site Support**
Onsite support for the delivered Equipment during warranty period.

Bidding Instructions and General Conditions**1. Bid Submission Requirements**

1. The bidder must quote for the entire quantity specified in the tender. Partial quantity shall be summarily rejected.
2. All bids must be submitted in tape binding, properly sealed, and clearly labeled. Each page must be numbered, signed, and stamped by the authorized representative of the firm.
3. All documents shall be attached **in sequence as prescribed in the tender document** for evaluation purposes.
4. Any interlineations, erasures, or overwriting shall be valid only if initialed by the person(s) signing the bid.
5. Blank fields in the bid forms must be duly filled. Incomplete or unsigned bids shall be treated as non-responsive.

2. Method and Deadline of Submission

1. Preferably, bids shall be submitted by hand through the firm's authorized representative on or before the date and time specified in the Letter of Invitation / Bid Data Sheet. However, bidders from other provinces may dispatch their bids via courier to the address mentioned below. Such bidders may also participate in the bid opening proceedings virtually through an online link, subject to prior intimation to the Procuring Officer. Physical presence of bidders or their representatives shall, however, remain preferred.
2. The bid shall comprise a single package containing two separate envelopes:
 - Technical Proposal
 - Financial Proposal
3. Each envelope shall be sealed and marked in bold letters as ***“TECHNICAL PROPOSAL”*** and ***“FINANCIAL PROPOSAL.”***
4. Both envelopes shall then be placed in an outer sealed envelope clearly marked with the Tender Reference Number and Subject.
5. Bids received after the specified deadline shall be rejected without opening.

3. Conditions for Opening and Validity

1. If the submission or opening date falls on a public holiday or non-working day, the bids shall be opened on the next working day at the same time and venue.

2. A bidder may **withdraw** its bid before the deadline for submission.
 - No withdrawal is permitted after the submission deadline until the expiry of the bid validity period.
 - Any withdrawal during the validity period may lead to legal action under applicable rules.

4. Eligibility of Bidders

1. The invitation is open to all **pharmaceutical manufacturers/Importer/Authorized Distributor/Authorized Dealer** of manufacturers registered in Pakistan for the supply of Refrigerators and related electrical appliances/equipment.
2. The **manufacturer** must provide documentary proof of being the **original producer** of the quoted goods.
3. The **sole agent/distributor/importer** must submit:
 - Valid **authorization letter** from the manufacturer.
 - Copy of **Memorandum of Association** or **Partnership Deed** duly registered with the Registrar of Companies.
4. Bidders under **declaration of ineligibility, suspension, or blacklisting** by any government or public-sector organization are **not eligible** to participate.

5. Blacklisting and Debarment

The following actions shall render a bidder liable for blacklisting/debarment:

1. Submission of **false, fabricated, or forged documents**.
2. Failure to achieve required **quality standards** or **timely completion** of contractual obligations.
3. Persistent **non-compliance with contract terms** or **specifications**.
4. Engagement in **corrupt, fraudulent, or unethical practices**.
5. **Tender fixing** or any conduct detrimental to the integrity of the procurement process.
6. **Security concerns** or actions affecting the reputation of the Procuring Agency or the State.

6. Clarifications and Amendments

1. A prospective bidder may seek clarification(s) in writing no later than ten (10) days prior to the submission deadline at the Procuring Agency's address indicated in the Bid Data Sheet.
2. The Procuring Agency shall issue written responses (without disclosing the identity of the inquirer) to all bidders who have obtained the documents.
3. The Procuring Agency may, at any time before the submission deadline, amend the bidding documents through a written addendum.
4. Such amendments shall be notified through official correspondence (letter, email, fax) or publication on the official PPHI-B website.
5. To accommodate the amendment(s), the Procuring Agency may extend the bid submission deadline, if deemed necessary.

7. Samples

Bidders shall submit product samples of the quoted items along with the bid at their own cost. Samples will be retained for technical evaluation and verification as per the tender requirements.

8. Corrupt or Fraudulent Practices and Mechanism for Debarment / Blacklisting

1. Definition of Corrupt and Fraudulent Practices

For the purpose of this tender, the following practices shall constitute corrupt, fraudulent, coercive, collusive, or obstructive behavior, which are strictly prohibited:

1. **Corrupt Practice:** Offering, giving, receiving, or soliciting directly or indirectly anything of value to influence the actions of a public official, procuring entity, or any party in the procurement process or contract execution for wrongful gain.
2. **Fraudulent Practice:** Any act, omission, or misrepresentation that knowingly or recklessly misleads or attempts to mislead another party to obtain undue advantage or avoid an obligation.
3. **Collusive Practice:** Any agreement or arrangement between two or more parties designed to establish bid prices at non-competitive, artificial levels to the detriment of fair competition.
4. **Coercive Practice:** Direct or indirect actions, threats, or harm to any party or its property to improperly influence their participation or decisions in the procurement process.
5. **Obstructive Practice:** Deliberate acts intended to impede investigation or audit processes, including falsifying or concealing evidence, making false statements, or intimidating witnesses.

9. Bid Price

1. **Price Indication:** The bidder shall indicate, on the prescribed form included in the bidding documents, the unit price and total bid price of the goods proposed to be supplied on a free delivery to consignee's end basis under the contract.
2. **Completion and Authentication:** The price schedule must be filled carefully, preferably typed. Any alteration or correction shall be initialed by the authorized person. Each page must be signed and stamped at the bottom.
3. **Compliance with Technical Specifications:** Prices shall be quoted strictly in accordance with the technical specifications provided in *Schedule of Requirements & Technical Specifications*. Any deviation or variation shall render the bid non-responsive.
4. **Inclusive Pricing:** All quoted prices must be comprehensive and inclusive of all applicable taxes, duties, inland transportation, handling, and storage charges up to the consignee's destination. If taxes are not specifically mentioned, the quoted prices shall be deemed inclusive of all applicable taxes and duties.
5. **Tax Exemptions:** Any exemption or reduction in taxes or duties available under law shall be passed on to the Procuring Agency.
6. **Total Quantity Requirement:** Prices must be quoted for the entire quantity of each item specified. Partial or conditional offers shall be considered non-responsive and rejected accordingly.

10. Bid Security.

The bidder shall submit 2% bid security of total estimated cost of item as mentioned in Tender Documents (data sheet), in the form of Call Deposit Receipt (CDR) from any scheduled bank and shall be part of financial Bid envelop.

11. Bid Validity.

Bids shall remain valid for the period identified in the Bid Data Sheet after the date of opening of technical bid prescribed by the Procuring Agency. A bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.

The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and for reason to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. Such extension shall be for not more than the period equal to the period of the original bid validity.

Bidders who: -

- (a) Agree to the Procuring Agency's request for extension of bid validity period shall not be permitted to change the substance of their bids; and
- (b) Do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.

12. Delivery Time & Schedule

A) Delivery Period

- a) The successful bidder shall complete delivery of all quantity to the designated locations within 45 days from the date of issuance of the Supply Order.
- b) Deliveries shall be completed strictly within the approved delivery timeline unless an extension is granted in writing by PPHI-Balochistan.

B) Partial / Phased Deliveries

- a) Partial or phased deliveries may be permitted only with prior written approval of PPHI-Balochistan.
- b) Each approved partial delivery shall remain within the overall delivery period of 45 days.

C) Delivery Documentation

Each delivery must be accompanied by:

- Delivery Challan
- Packing List / Item-wise Details
- Receiving Acknowledgement duly signed by the consignee

D) Penalty for Delay

In case of late execution of required works, the bidder may be blacklisted and late delivery penalty (Liquidated Damages) shall be imposed at the rate of 0.15% per day (of the value of items delivered late) per day, up to a maximum of 10% of the Contract Value.

E) Force Majeure

Delays caused by events beyond the bidder's control such as natural disasters, civil disturbances, strikes, or other force majeure circumstances must be immediately reported to PPHI-Balochistan with supporting evidence. A reasonable extension may be granted at the discretion of PPHI-Balochistan.

F) Damages & Loss

The bidder shall be fully responsible for any damage, breakage, deformation, or loss of items during transportation, handling, or unloading.

Damaged items shall be replaced at the bidder's cost, or the equivalent cost shall be deducted from the payable invoice, as determined by PPHI-Balochistan.

(Mailing Address: PPHI-B Head Office House # 8-A, Jinnah Town, Samungli Road, Quetta.)

BIDDER'S INFORMATION: (To be filled-in by the Bidder)

1. Name of company/Individual: _____

2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____

5. Fax No: _____ 6. Mobile No: _____

7. Authorized Representative's name & designation:

8. Type of Business:

(1) Sole Proprietorship ☐ (2) Partnership ☐

(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd.) ☐

9. National Tax Number& Date of issuance: _____

10. Sales Tax Registration No. _____

11. Bid Validity _____ (Please specify in no. of days)

12. Total Completion Time _____ (Date of completion)

DATA-SHEET OF THE ASSIGNMENT / SCOPE OF WORK

The objective of the below given Data-Sheet / Schedule of Requirements is to provide sufficient information to bidders to understand complete scope of this procurement such that no requirement of the Peoples Primary Healthcare Initiative (PPHI-B) is left un-mentioned here under. It is mandatory for the bidders to meet the following given specifications. All offers meeting or exceeding the following minimum required specification shall be considered for further evaluations in accordance with the evaluation criteria.

S.No	Equipment	Specifications	Unit	Qty Per Lab	Total for 125 Labs
1.	Laboratory Refrigerator (2–8°C, for reagents & samples)	Laboratory-grade refrigerator for storage of reagents and samples. Temperature range: +2°C to +8°C. Capacity: Approximately 60–100 Liters. Forced air cooling system or equivalent. Automatic defrost system. Microprocessor temperature controller with digital display. Suitable for ambient temperature 10°C–32°C. Operates on 220V/50Hz or equivalent. Complete with standard accessories. Brand new and suitable for routine laboratory use. Equivalent or better specifications may be accepted subject to technical evaluation	Nos	1	125

Note: The quoted item shall be subject to approval of samples by the concerned Technical/Evaluation Committee before final acceptance/award. The procuring agency reserves the right to accept or reject any item on the basis of sample evaluation and compliance with the required specifications.

Delivery Schedule & Requirements:

- **Delivery Location:** All deliveries shall be made to the **Head Office Central Warehouse, Quetta**.
- **Stamping Requirement:** The equipment/items supplied by your firm shall be clearly marked, stamped, or labelled with the wording “NOT FOR SALE – PPHI-BALUCHISTAN” in red ink/colour, in a visible and durable manner, where applicable.”

INSTRUCTIONS FOR PREPARING TECHNICAL BID

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
 - a. **“Name of Bidder”**
 - b. **“Name of Tender”**
 - c. **“TECHNICAL PROPOSAL”**
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder’s covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.

3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements or otherwise as placed demand further during the bidding process.
4. Following information should be attached/contained in the Technical Proposal: -
 - a. Receipt of payment of **bidding Document Fee** May be in terms of **Pay Order in favor of PPHI BALOCHISTAN.**
 - b. **Completion time/Delivery time**, which means; actual execution time for the titled Work/ 100% delivery of order supplies.
 - c. Documentary **evidence of fulfillment of eligibility criteria** for Bidders as required by the Peoples Primary Healthcare Initiative, Balochistan. (PPHI-Balochistan).
 - d. Documentary evidence of **fulfillment of complete schedule of requirements as per evaluation criteria** including technical, administrative and service requirements of the Peoples Primary Healthcare Initiative, Balochistan (PPHI-Balochistan)
 - e. **Description of status** as Partnership / authorization from the Firm / authorized importer / distributor / manufacturer / retailer etc. (as the case may be) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-Balochistan) in the schedule of requirements.
 - f. **Defect Liability Period:** details. (As applicable) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-Balochistan) in the schedule of requirements as mentioned.
 - g. Every page of the **Bid must be numbered, signed & stamped** by the authorized representative.
5. Attachment of any document not demanded by the Peoples Primary Healthcare Initiative (PPHI-Balochistan) at instruction 4 of "Instruction for preparation of Technical Bid" is strictly prohibited.

The procedure shall be applied as follows: -

1. **Bidders Eligibility Assessment.** Initial evaluation of the technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of "Letter of Invitation for Bids – Eligibility Criteria for Bidders" in the following manner:

S. No	Bidders Eligibility Factor	Mandatory Requirement	Bidder 1	Bidder 2	Bidder 3
			YES / NO	YES / NO	YES / NO
1	Registration with Income Tax: NTN Certificate as a Pharmaceutical Manufacturer, Importer, Authorized Sole Agent/Distributor, Electronics Dealer, or General Order Supplier.	Active Taxpayer Status: NTN Certificate as a Pharmaceutical Manufacturer, Importer, Authorized Sole Agent/Distributor, Electronics Dealer, or General Order Supplier, with Active Taxpayer Status on the Active Taxpayer List (ATL).			
2	Relevant Experience	Minimum 03–05 successfully completed similar supply assignments of Medical/Pharmaceutical Items, Electronic/Refrigeration/Cooling Equipment, or other related supplies, each valuing Rs. 05 million or above, completed during the last three (03) years.			
3	Financial Capacity	Turn Over of PKR. 20 million for the past 3 years each (i.e 2023, 2024 and 2025).			
4	Non-Blacklisting and disclosure of litigation	Must not be presently black-listed by any Government or other Organizations the			

S. No	Bidders Eligibility Factor	Mandatory Requirement	Bidder 1	Bidder 2	Bidder 3
			YES / NO	YES / NO	YES / NO
		firm must disclose litigation cases if any.			
5	Local presence (For Distributor)	Must have local presence in Balochistan, Quetta.			
6	Delivery time compliance	Must agree to serve the contract within agreed time i.e., 45 days w.e.f. award of contract.			
7	Manufacturer/Authorized Distributor Authorization	Valid Manufacturer's/Principal's Authorization Letter confirming the bidder's authorization to quote and supply the offered items.			
8	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement.			
9	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative (PPHI-B) in the Tender Notice			
10	Submission of Technical Specifications	The bidder shall also attach relevant brochures, catalogues, and/or manufacturer's data sheets for Quote item, clearly indicating compliance with the specified requirements. All documents shall be submitted as part of the technical proposal for evaluation purposes			
11	Warranty & After-Sales	Certificates of Warranty & After-Sales			

- i. Firm must score "YES" in all requirements of the eligibility criteria to be categorized as Eligible. "NO" to any requirement of the eligibility criteria, by any bidder shall render the Firm as Ineligible.
 - ii. Eligible bidders shall be asked to submit samples of the quoted items for procurement committee review.
 - iii. Submitted samples will be evaluated by the procurement committee item wise.
 - iv. Bidders can resubmit sample in case of rejection without change to financial proposal.
 - v. Subsequent upon said assessment, Bidders shall be categorized as:
 1. Eligible Bidders
 2. Ineligible Bidders
2. **Return of Non-Responsive Proposals & preparation of Technical Evaluation Report.**

Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as "Non-Responsive" and consequently shall **NOT** be accepted for any further evaluation:

 - i. Their financial proposals shall be returned without being opened.
 - ii. Technical Evaluation Report, shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
 1. Acceptance of the Eligible & Responsive Bid/s and.
 2. Rejection of the Ineligible &/OR Non-Responsive Bid/s.
 - iii. Firms/Bidders conforming technical qualification criteria and approved samples (item-wise or whole) by the procurement committee shall be declared qualified for financial opening for accepted samples only.
 - iv. Evaluation of rejected samples will not be considered for further process.

v. Technical Evaluation concludes at this stage.

1. Award of Work:

PPHI-Balochistan reserves the right to award the whole quantity of work as per the quantities mentioned in the data sheet of this document, or to award the work partially, depending upon administrative requirements and availability of funds.

2. Right to Cancel Tender:

PPHI-Balochistan reserves the right to cancel or annul the tender process at any stage, without assigning any reason thereof.

3. Variation in Quantity:

PPHI-Balochistan reserves the right to increase or decrease the quantity of items, subject to availability of funds and organizational requirements.

NOTE:

Any bidder aggrieved by any act, decision, or omission of the Procuring Agency procurement process, from the publication of the Notice Inviting Tender (NIT) up to the declaration of the Financial Bid, may submit a written grievance, along with supporting documentary evidence, to the Chief Executive Officer, PPHI-Balochistan, within five (05) working days of the declaration of the Financial Bid. Grievances received after the prescribed period of five (05) working days shall be treated as time-barred and shall not be entertained.



The Head Office,
People's Primary Healthcare Initiative,
Balochistan.

Admin Section

Ref No Ref No. PPHI-B/H.O BLN/5-26/BHUs-
Labs/2025-26/002

Dated: _____

Financial Proposal

People's Primary Healthcare Initiative (PPHI) - Balochistan

**"Re-Tender" Procurement of Laboratory Refrigerator (2–8°C, for
Reagents & Samples) Item for BHUs (Basic Health Units) of PPHI-
Balochistan**

NAME OF BIDDER: _____
(To be filled-in by the Bidder)

Address:

Peoples Primary Healthcare Initiative (PPHI) Balochistan House # 8-A, Jinnah
Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620

Website: www.pphib.org

1. Name of company: _____

2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____

5. Fax No: _____ 6. Mobile No: _____

3. Authorized Representative's name & designation:

8. Type of Business:

(1) Sole Proprietorship ☐ (2) Partnership ☐

(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd) ☐

9. National Tax Number& Date of issuance: _____

10. Sales Tax Registration No. / BRA Registration No. _____

11. GST No. _____

12. Bid Validity: _____ (Please specify in No. of Days)

13. Total Bid Value: _____ (In Pakistani Rupees)

INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in disqualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
 - a. **"Name of Bidder"**
 - b. **"Name of Tender"**
 - c. **"Financial Proposal"**
2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder's covering Letter be attached as the Financial Proposal of the bidder.
3. Following information should be attached/contained in the financial proposal: -
 - a. Original Bid Security (If required by the Peoples Primary Health Initiative (PPHI-Balochistan).
 - b. Taxes must be included along-with the price of each item.
 - c. Financial Bid shall be prepared on the Bidders Letter Head in the following format:
4. **Financial Evaluation.** Financial Proposals of the Technical Qualified Proposals for approved samples only shall be publicly opened in the next meeting as specified in this document under the heading of "Letter of Invitation for Bid" Financial Comparative Statement / Evaluation Report of the "Responsive Proposals" shall be prepared by the **PROCUREMENT COMMITTEE** in the following manner:

A	B	C	D	E	F	G	H	I
S. No.	Item Name	Brand Name	Unit Price (Inclusive of all applicable taxes)	Discount (If any)	Final Price	Specify % of GST (If any)	Total Quantity	Final Total Price (Including All Taxes)
A	B	C	D	E	D-E=F	G	H	FxH=I
1								
2								
3								
4								
		Total						

- i. Subsequently, the prepared Financial Evaluation Report shall duly be signed by all the members of the Procurement Committee.
- ii. Comparatives of Financial will be prepared and signed by the procurement Committee in detail.
- iii. If there is any discrepancy between Unit rate and total rate, the unit rate will always govern.
- iv. If there is any discrepancy in tender documents clause and Work Order Clause, the work order Clause will always govern.
- v. If there is any discrepancy between amount in words and amount in figures, the amount in words will always govern.
- vi. All prices shall quote along with all applicable taxes and all quoted prices will be considered inclusive of all applicable taxes.

Note: Each Bidder must mention clearly the rate of GST applicable on each item of its quoted Bid.

5. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
 - i. ALL costs (including duties, taxes & other Govt. payables) incurred up-to delivery at the designated location of the People's Primary Health Initiative (PPHI-Balochistan).
 - ii. Complete services as required in the schedule of requirements of this bidding document.
 - iii. Cost including delivery. (As & where applicable)
6. GST Taxes must be included along-with the price of each item components.
7. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes will be deducted as per Government Policy / Rules.
8. Every page of the Bid must be numbered, signed & stamped by the authorized representative.

Recommendation of Procurement Committee

After Financial Evaluation (of only technically approved bidders), the contract will be awarded to the "Lowest Financially Evaluated bidder of the approved samples" with minimum quoted rates among all the Technical Qualified Bidders. PPHI-B reserve the right to issue work order to the lowest quoted bidder on items wise or as whole.

TERMS AND CONDITIONS:

1. Completion time may be clearly specified. Where completion time shall mean; time consumed execution of required services to the designated location of Peoples Primary Health Initiative (PPHI-B), including but not limited to time required for development of Performa/forms and training (if needed) **(Complete delivery as per the schedule of requirements services detailed in the Data-Sheet)**
2. Maximum completion time for the assignment is **45 Days** from the date of work Order.
3. Tenders must be quoted in Pakistani Rupees (PKR).
4. Tax Liability:
 - i. Complete Tax liability is to be borne by the Vendor/individual as per the applicable rate of tax authority.
 - ii. Quoted prices shall be **inclusive of all applicable Taxes with maintaining of %age of GST.**
 - iii. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
 - iv. All tax variations by the Tax Authorities will be borne by the vendor only, there will be no change in contract.
5. Validity of the bid would be at-least 45 days (to be specified by the Peoples Primary Health Initiative (PPHI-B)/ office) from the date of Tender opening.
6. Successful bidders shall be liable to stamp all Quantity as "Not for Sale PPHI-Balochistan".
7. Financial Bids must be accompanied with Bid Security (for firms) in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of quoted bid value favoring the PPHI Balochistan.

8. In case of late execution of required works, the bidder may be blacklisted and late delivery penalty (Liquidated Damages) shall be imposed at the rate of 0.15% per day (of the value of items delivered late) per day, up to a maximum of 10% of the Contract Value.
9. Tender will be awarded to the technically qualified (with approved sample) lowest quoted bidder (Item-wise or whole) after financial evaluation.
10. PPHI-Balochistan shall not be responsible for any theft or loss during delivery of supplies at required destination.
11. A performance security equivalent to 2% of the contract value, in the form of a Pay Order or Demand Draft, shall be required to cover the warranty period (only for warranty items if any).
12. Branding/Logo: The PPHI-Balochistan logo shall be permanently printed, embossed, or affixed on the refrigerator in a clearly visible and appropriate location, as approved by PPHI-Balochistan, prior to delivery.
13. Bid Security of successful bidder/s shall be released upon their written request after the complete delivery to places as mentioned in delivery schedule.
14. Bid Security of unsuccessful bidder/s shall be released within ten (10) days from the date of award of contract to the successful bidder/s.
15. Payment release is subject to delivery report duly signed by the Central Warehouse in charge and Pharmacist PPHI-Balochistan.
16. Payment:
 - i. Advance payment is not allowed.
 - ii. Partial payment shall be made upon successful supply of 50% of the total ordered items. Payment for 50% of the supplied quantity will be processed, while 10% shall be withheld as performance security until completion of the remaining supplies. The balance payment will be released upon 100% successful delivery of the remaining items within 20 working days subject to the submission of all required documents and verification of quality as per the specifications outlined in the tender documents and approved samples.

CURRENCY & BID VALIDITY

- Pak Rupees & 45 Days

DECLARATION BY THE BIDDER

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDERTAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation _____

Signature _____ Date _____

Company Stamp. _____