

**People's Primary Healthcare Initiative  
Balochistan**

**BIDDING DOCUMENTS**



**Fabrication of Patient Transfer  
Ambulance Single Cab (4X4)**

---

PPHI-Balochistan, Head Office, 8-A Samungli Road Jinnah Town, Quetta,  
Phone:081-2863620-081-2863623  
Email: [pphi\\_p@gmail.com](mailto:pphi_p@gmail.com)  
URL: <https://pphib.org>

## **Introduction:**

*The People's Primary Healthcare Initiative, Balochistan (here in after referred to "Service") People's Primary Healthcare Initiative(PPHI-B), Balochistan was incorporated as a company under section 42 of The Companies Ordinance, 1984 (repealed). PPHI Balochistan now operates as a Government owned not-for-profit registered company under section 42 of The Companies Act 2017 with an eminent Board of Directors including 03 ex-officio directors from GoB i.e. ACS (Dev:), Secretary Health and Secretary Finance Department. *The Service operates in Corporate Mode & procurements in the Service are governed under PPHI-B Procurement Policies and Operation Manual.**

The requirements for Fabrication of Patient Transfer Ambulance Single Cab through open competitive bidding procedures and terms & conditions of the contract are given in the bidding documents.

 PPHI	<b>TENDER NOTICE FOR Fabrication of Patient Transfer Ambulance Single Cab (4x4)</b>	PPHI-BLN/HO/03-2023/AMB/01	
<p>The PPHI-Balochistan invites sealed bids / tenders from Manufacturers / authorized Distributors / Importers /Sole Agents of Foreign principals/Firms registered with Sales Tax and Income Tax departments, having sufficient managerial, technical, financial capabilities for the procurement of the following</p>			
<b>S/N</b>	<b>Description</b>	<b>Qty.</b>	<b>Fee (Rs.)</b>
1.	Fabrication of Patient Transfer Ambulance Single Cab (4x4)	1	2,000
<ol style="list-style-type: none"><li>1) Bidding Documents are available and can be obtained on a written request and on payment of prescribed fee (non-refundable and non-adjustable) from Admin Section of the PPHI-Balochistan on any working day during office hours immediately after publication of this notice up to <b>07-04-2023</b>.</li><li>2) Applications along with required documents should reach the Admin Section by <b>10-04-2023 at 11:30 am</b> which shall be opened on the same date at <b>12:30 pm</b> in the presence of applicant firms or their authorized representatives, who choose to be present, in the Conference Room of PPHI-Balochistan HO, 8-A Samungli Road Jinnah Town, Quetta</li><li>3) No application shall be accepted after due date and time. In case of holiday, Procurement procedure shall be done on next working day at same place and time.</li><li>4) Applicant who does not fulfill the minimum requirements as stipulated in the Bidding Documents shall not be considered.</li><li>5) The process of Procurement will permit formulation of JV by the Ambulance Supplier, if needed.</li><li>6) Procurement shall be carried out as per PPHI-B procurement policies.</li><li>7) PPHI-B reverses the right to accept or reject any proposal.</li><li>8) The Tender Notice and documents are also available on PPHI-B Website <a href="https://pphib.org">https://pphib.org</a></li></ol>			
<p style="text-align: center;"><b>Admin Section, PPHI Balochistan</b> Head Office, 8-A Samungli Road Jinnah Town, Quetta, Phone:081-2863620, 081-2863623 Email: <a href="mailto:pphi_p@gmail.com">pphi_p@gmail.com</a></p>			

## **INSTRUCTIONS TO BIDDERS**

### **1. Eligible bidders:**

This invitation for Bids is open to all Manufacturers/Authorized distributors/Importers/Sole Agents of foreign Principals/well reputed firms on Free Delivery to Consignee's end basis. The importer/sole agent of foreign Principal/Manufacturer must possess valid authorization.

### **2. Content of Bidding Documents:**

- i. The Product required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the invitation for bids, the bidding documents shall include: -
  - i.i Instructions to bidders
  - i.ii Technical Specifications
  - i.iii Form of Contract
  - i.iv Form of Bid
  - i.v Price Schedule
  - i.vi Delivery Schedule
  - i.vii Price Reasonability certificate
  - i.viii Certificate on stamp paper of worth Rs.100/-
- ii. General and Special conditions regarding purchase and procurement as given in the PPHI-B Procurement Rules.
- iii. The bidder must examine all instructions, forms, terms and specifications in the bidding document.
- iv. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect shall be at the bidder's risk result in the rejection of its bid.

### **3. THE BIDDING PROCEDURE**

#### **Single Stage-Two Envelopes Bidding Procedure shall be applied:**

- i. The bid shall comprise a single package containing two separate envelopes which shall contain "Financial" and "Technical" proposals separately.
- ii. The inner envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
- iii. Initially, the envelope marked "TECHNICAL PROPOSAL" shall only be opened before the representatives of the participated firms.
- iv. The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the People's Primary Healthcare Initiative Balochistan without being opened.
- v. The Service shall evaluate the 'Technical Proposal', without reference to the price and reject the proposals which will not conform to the specified requirements and shall be considered non-responsive.
- vi. During the "Technical Evaluation", no amendments in the technical proposal shall be permitted.
- vii. After the announcement of 'Technical Evaluation Results', the Service shall at a time within the bid validity period, publicly open the 'Financial Proposals' of the responsive bidders.
- viii. The 'financial proposal' of non-responsive bidders shall not be opened and returned to the respective bidders after award of supply order to the lowest bidder.
- ix. The bid found to be the lowest evaluated bid shall be accepted.

**4. Amendment in Bidding Documents:**

At any time prior to the deadline for submission of bids, the Service, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment. All prospective bidders that have received the bidding documents shall be informed about the amendment in writing or by phone, and shall be binding on them.

**5. Content of Bidding Documents:**

The bid shall comprise the following components:

- i. Bid form and price schedule completed in accordance with instruction to bidders (to be submitted along with financial proposal).
- ii. Documentary evidence which established the qualification of bidder to perform the contract if the bid is accepted.
- iii. Bid security is to be furnished in accordance with instruction to bidders.

**6. Bid Form & Price Schedule:**

- i. The bidder shall complete the bid form and an appropriate price schedule furnished in the Bidding Documents indicating the items to be supplied, a brief description of the Product, its strength, quantity, and prices.
- ii. **Bid Prices:** The participating firms must submit their “technical proposal” in the following manner along with SOFT COPY in USB:

Product Name to be offered	Required Specifications	Offered Specifications	Make /Brand name	Manufacturer	Country of Origin
<b>Any Additional Information</b>					

- iii. The participating firms must submit their “financial Proposal” in the following manner.

Product Name to be offered	Make/ Brand name	Manufacturer	Country of origin	Offered Unit Price (including Taxes)
<b>Any Additional Information</b>				

- iv. Price of each item should be quoted separately. The service may choose all or subset of items.
- v. Form of price schedule is to be filled very carefully, preferably typed format. Any alteration / correction must be initialed. Every page is to be signed and stamped at the bottom. Total number of the pages of bid must be mentioned. Serial number of the quoted item may be marked with red/yellow marker.
- vi. The bidder should quote the prices according to the strength/technical specifications as provided in the form of price schedule and technical specifications. The specifications, different from the demand of bid, shall straightway be rejected.
- vii. The bidder is required to offer competitive price. The offered price must include all prevailing taxes and duties and on F.O.R basis. In case, the taxes are not mentioned in the bid, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the Service.
- viii. The successful bidder shall pay the stamp duty of contract as per Stamp Duty Act.

ix. **Price offered by the bidder should be valid for the validity period. Conditional offer shall be resultant for bidder as non-responsive.**

x. While tendering the quotation, the present trend / inflation in the rate of product in the market must kept in mind. No request for increase in price due to market fluctuation in the cost of Product shall be entertained subsequently once the bid submission time has expired.

**7. Documents, establishing the bidder's Eligibility and Qualification:**

i. As a part of technical bid, the bidder shall furnish the documents establishing the bidder's eligibility and its qualifications to perform the contract; if the bid is accepted after due process.

ii. The Supplier must provide the "letter of authorization" from original manufacturer / Authorized Dealership. In case of manufacturer itself, the documentary proof i.e. **manufacturing license/registration certificate or any other appropriate document**, must be provided to ensure that the bidder is original manufacturer of the required product. Original manufacturer/fabricator may be preferred.

iii. The National Tax Number (NTN), General Sales Tax Number (GSTN) and Provincial Sales Tax on Services (BST) (where necessary) is required to be provided by the bidder.

iv. The bidder shall submit an affidavit on legal stamp paper of Rs.100/- certifying that the firm is not blacklisted on any ground by Federal, any Provincial or District Government or by a local body or a public sector organization nor involved in any litigation against any contract under any public or private procurement. If the firm is involved in any litigation subject to procurement (with any public or private institution); the same shall be intimated to the PPHI-B. False statement of the bidder shall be treated as "Corrupt practice" which may result the blacklisting.

v. The bidder must mention the registration number (s), make of country or origin/original manufacturer.

**8. Document establishing goods 'eligibility and conformity to bidding documents.** The bidder shall furnish along with 'technical proposal', as part of its bid, document establishing the eligibility and conformity to all requirements of the product.

**9. Provision of Prototype Sample:** Not Required.

**10. Bid Security:** 2% of quoted value as bid security in the shape of CDR / PO, duly pledged in favor of People's Primary Healthcare Initiative Balochistan must be submitted along with the 'Financial proposal'. **CDR/PO Number along with redacted copy must be included with the 'Technical Proposal'**. Bid without security shall not be accepted. The Bid Security shall be returned to unsuccessful firms' subject to approval of the authority. The bid security is required to protect the Service against the risk of bidder's conduct, which would warrant the forfeiture of security, pursuant to instruction to bidders.

**The bid security may be forfeited.**

i.i If a bidder withdraws its bid during the period of bid validity; or

i.ii In the case of a successful bidder, if the bidder fails to sign the contract in accordance with instruction to bidders.

**11. Performance Security:** The successful bidder shall furnish Performance Security as required in supply order (**not less than 05 %**) in shape of CDR/PO in favor of the People's Primary Healthcare Initiative Balochistan for the total amount of the contract which shall be retained by the Service till the period of

contract / warranty guarantee period or as specified by the Service in Supply Order or Agreement.

**12. The successful bidder shall provide warranty / guarantee of 02 Years which shall start from the satisfactory inspection of delivered items by Inspection Committee of the Service.**

**13. Bid Validity:**

- i. Bids shall remain valid for the period of four **(04) months** after the date of opening of technical bid. A bid valid for a shorter period shall be rejected as non-responsive.
- ii. The Service shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and for reasons to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. Such extension shall be for not more than the period equal to the period of the original bid validity.
- iii. Bidders who
  - a. agree with the Service, request for extension of bid validity period which shall not permit to change the substance of their bids; and
  - b. do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid security (earnest money).

**14. Format and signing of bid:**

- i. The bidder shall prepare and submit its bid along with copy of purchase receipt. The bid shall be typed and shall be signed by the bidder or a person or a person duly authorized to bind the bidder to the Contract. The person or persons signing the bid shall give initial in all pages of the bid, except for un-amended printed literature.
- ii. Any interlineations, erasures, or overwriting, shall stand valid after the initial/signature by the person or persons signing the bid.

**15. Sealing and Marking of Bids: -**

- i. The envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion. The inner and outer envelopes shall
  - a. be addressed to the Chief Executive Officer People’s Primary Healthcare Initiative Balochistan and;
  - b. Bear the name and number indicated in the invitation for Bids.
- ii. The inner envelopes shall also indicate the name and address of the bidder; the Service shall assume no responsibility for the bid’s misplacement or premature opening.

**16. Deadline for submission of bids: -** Bids must be submitted by the bidder and received by the Service, not later than the time and date specified in the invitation for bids. People’s Primary Healthcare Initiative Balochistan may, at its discretion, extend deadline for the submission of bids by amending the bidding documents in accordance with instruction to bidders, in which case all rights and obligations of the Service and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

**17. Late Bid: -** Any bid received after the deadline for submission of bids as prescribed, shall be rejected and returned unopened to the bidder.

**18. Withdrawal of Bids: -** The bidder may withdraw bid after the bid’s submission and prior to the prescribed deadline for submission of bids. No bid shall be withdrawn in the interval between the deadline for submission of bids and the

expiration of the period of bid validity. Withdrawal of a bid during this interval may result to forfeiture of Bid Security.

**19. Opening of Bids: -**

- i. The envelopes marked as “**TECHNICAL PROPOSAL**” shall be opened initially in the presence of bidder’s representatives who chose to attend **at prescribed date and time** at People’s Primary Healthcare Initiative Balochistan Head Office 8-A Jinnah Town Samungli Road Quetta. The bidder’s representatives who are present shall sign the attendance sheet evidencing their attendance. However, the envelope marked as “**FINANCIAL PROPOSAL**” shall be retained in the custody of Service without being opened and till completion of the evaluation process.
- ii. The Bidder Name, item(s) for which they quoted their rate, serial number of the item and such other details if considered appropriate, shall be announced at the opening of technical proposal. No bid shall be rejected at the time of opening of technical proposal, except for late bids which shall be returned unopened to the bidder.
- iii. The minutes of the bids opening (technical and financial) shall be recorded.
- iv. In case, the tender proceedings are not done on the scheduled date, the same shall be done on the next working day at the same place and time.

**20. Clarification of Bids: -** During evaluation of the bids, the Service may, at its discretion, ask the bidder for a clarification of its bid. The request of clarification and the response shall be in writing, and no change in the price substance of the bid shall be sought, offered or permitted.

**21. Preliminary Examination:** All the bids shall be examined to determine the completeness, computational errors, required sureties, signatures, and whether the bids are generally in order.

- i. In the financial bids, the arithmetical errors shall be rectified on the following basis. **If there is a discrepancy between the unit price and the total price** that is obtained by multiplying the unit price and quantity, **the unit price shall prevail** and the total price shall be corrected subject to the condition that the total price will not increase and if the total price is increased by prevailing the unit price then the unit price shall be calculated by division of total price on total quantity. If the bidder does not accept the correction of the errors, bid shall be rejected, and Bid Security may be forfeited. **If there is a discrepancy between words and figures, the amount in words shall prevail. The way of correction will solely on the part of the Service.**
- ii. Any minor informality, non-conformity, or irregularity in bid which does not constitute a material deviation, may be waived off provided such waiver does not prejudice or affect the relative ranking of any bidder.
- iii. If a bid is not substantially responsive, it shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity.

**22. Evaluation & Comparison of Bids: -**

- i. Substantially responsive bids shall be evaluated and compared.
- ii. The evaluation of technical proposal/bid shall be on the basis of previous performances, previous test reports, previous experience, financial soundness and such other details as the Authority, at its discretion, may consider appropriate, shall be considered. However, the evaluation of financial proposal shall be on the basis of price inclusive of prevailing taxes and duties.
- iii. All bids shall be evaluated in accordance with the evaluation criteria and other terms & conditions set forth in these bidding documents.
- iv. A bid once opened in accordance with the prescribed procedure shall be subject to only those rules, regulations and policies that are in force at the time of issue of notice for invitation of bids.



**23. Evaluation criteria: -**

- i. For the purpose of determining the lowest evaluated bid, factors other than price such as previous performances, past experience, financial soundness, and such other details as the Service at its discretion may consider appropriate, shall be taken into consideration.
- ii. The following merit point system for weighing evaluation factors/criteria shall be applied for the Technical Proposals. The points allocated to each factor shall be specified in the evaluation report.

**BID EVALUATION CRITERIA**

Sr.	DESCRIPTION/ REQUIREMENTS	STATUS	
		YES	NO
a)	Certificate of Company/ Firm Registration / Incorporation under the laws of Pakistan	YES	NO
b)	Authorization letter from Manufacturer/ Authorized Dealership	YES	NO
c)	Valid Income Tax Registration	YES	NO
d)	Valid General Sales Tax Registration (Status Active with FBR)	YES	NO
e)	Not Blacklisted by any Government organization in Pakistan	YES	NO
f)	Not Involved in any litigation against the Government Organization against the black listing order	YES	NO
g)	ISO, CE/EN Certification or equivalent	YES	NO
h)	Capable of providing service within 2 months	YES	NO
i)	The supplier has manufacturing facility Quetta Balochistan. Quetta priority. Otherwise nearest preferred.	YES	NO
j)	Undertaking to provided repair/maintenance service at Quetta, Balochistan	YES	NO
k)	Rs. 15 million/ year average Annual Sales of last 2 years of Ambulance Supplier. Bank Statement or Audited financial statement (supplier may redacts additional info)	YES	NO
l)	Total Assets of Supplier worth over Rs. 10 million. FBR returns or audited financial statement. (supplier may redacts additional info)	YES	NO
m)	Experience of similar nature with satisfaction certificate	YES	NO

- i. After technical evaluation, the bidders shall be informed about the results for their Technical Proposal. The bidders not fulfilling the above mentioned Criteria shall be notified as non-responsive and their financial proposals shall be returned unopened after completion of selection process. It shall be simultaneously notified in writing to the bidders about their qualification. The date, time and location for opening the financial proposals shall also be communicated to the qualified bidders.
- ii. Financial proposals shall be opened publicly in the presence of the representatives of the applicant firms. The name of the bidders and the technical result of the bidder shall be read loudly. The seal of financial proposal of responsive bidders shall be verified and opened. The quoted price shall be read loudly and recorded in appropriate manner.

- 24. Qualification and Disqualification:** If the provided information is found incomplete/materially inaccurate/fake/false/bogus at any stage, the bidder shall be disqualified immediately.
- 25. Rejection of Bids:** The Service shall communicate the grounds for rejection of the bid upon a specific request by the bidder, but the Service is not bound to justify the grounds of rejection as the Service incurs no liability, solely towards any bidder. Notice of the rejection of any bid shall be given promptly to the concerned bidders.
- 26. Announcement of Evaluation Report:** The results of bid evaluation shall be declared prior to the award of contract in the form of a report giving justification for acceptance or rejection of bids prior to the award of procurement contract.
- 27. One Person one bid:** In accordance the policy, one person can submit only one bid and if any applicant submits more than one bid, the Service shall reject all bids of such applicant and if a Consortium of persons submitted the bid for Procurement, it shall be construed that each member of the consortium submitted the bid.
- 28. Acceptance of Bid and Award Criteria:** The contract within the original or extended period of bid validity shall be awarded to the lowest evaluated bidder, if it is not conflicted with any other law/rules/regulations/policy of any Provincial or Federal Government.
- 29. Inspections:**
- a. The Inspection Committee of the Service shall inspect the quantity & quality, specifications after receiving of Lab Report of product or equipment (if any). The cost incurred during inspection (if any or if conducted), if conducted, shall be borne by the supplier.
  - b. The supplier will be responsible for free replacement of the item(s)/parts, equipment, if the same is not found in accordance with the required specifications / substandard / spurious / misbranded/expired. It will be replaced without any further charges.
  - ii. If required, import documents may be produced at the time of inspection to ensure that the product offered for inspection has been imported in original packing of the manufactures.
  - iii. If the final product is found against the required specifications during physical examination /inspection etc, even it is standard quality, the Product may be rejected, and the supplier shall either replace the rejected products or arrange alterations necessary for rectification of observation, to meet the required specifications free of cost. Replacement in lieu of the rejected supplies must be completed within 30 days from the date of communication of decision to the manufacturer /supplier by the Service. In case after replacement or alteration, the inspection committee again declare any item as of against the required specifications, the supply would completely be rejected and the securities would be forfeited. **Moreover, the Service reserves the right to blacklist the firm minimum for one year. However, if the entire supplies/installments are declared as of against the required specifications, the securities shall be forfeited and the firm may be blacklisted minimum for two years.**
- 30. Transportation:** Transportation of Ambulance shall be arranged and paid for by the supplier at PPHI-B Head Office 8-A Jinnah Town Samungli Road, Quetta.

**31. Payment:**

- a. PPHI-B may make advance payment greater than 50% subject to approval from CEO against double performance security. The decision of the Service for advance payment shall final.
- b. Part payment part supply is not allowed. Final payment shall be made after receipt of Inspection Certificate from the Inspection Committee.

**Sub-Contract:** The supplier shall not be allowed to sub-let the job and award the sub-contracts under this contract.

- 32. Delays in the Supplier's Performance:** Delivery of the Ambulance shall be made by the supplier in accordance with the prescribed time schedule. if at any time during performance of the contract, the supplier should encounter conditions impeding timely delivery of the Ambulance, the supplier shall promptly notify the Service in writing on the fact of the delay, it's likely duration and its cause(s) the Service may at its discretion extend the supplier's time for performance, with or without liquidated damages, in which case the extension shall be granted by the Service. A delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.

**33. Penalties /Liquidated Damages; -**

- a. In case of late delivery beyond the presented period, penalty as specified in special conditions of contract shall be imposed upon the supplier. The above late delivery (LD) is subject to general conditions of contract including late delivery for reasons beyond control. Once the maximum is reached the authority may consider termination of the Contract. In case of supply of substandard product, the destruction cost will be borne by the firm.
- b. In case of late delivery of Ambulance beyond the period specified, penalty @ 2% per month, 0.067% per day of the cost of late delivered supply shall be imposed upon the supplier (maximum to 5 months).

- 34. TERMINATION FOR DEFAULT;-**The Service, without prejudice to any other remedy for breach of contract ,by written notice of default, sent to the supplier, may terminate the contract in whole or in part ,if the supplier fails to deliver any or all installments of the Ambulance within the period (s) specified in the contract, or within any extension thereof granted or if the supplier fails to perform any other obligation (s) under the contract and if the supplier, in the judgment of the Service has engaged in corrupt or fraudulent practices incompeting for or in executing the contract.

- a. The Service reserves the right for the suspension / cancellation of contract / blacklisting of the defaulting firm.
- b. If the firm fails to execute the contract / supply order satisfactorily then the Service reserves the right to forfeit the security of the contractor and may awardthe contract to the second lowest.
- c. The bid found deficient of the bid security shall not be considered and the offer will be rejected. No personal cheque shall be acceptable. The previous bid Security (if any) if available, shall not be considered or carried forward.

**35. Delivery and Documents: -**

- a. The supplier shall provide the following documents at the time of delivery of Ambulance to consignee' end for verification and onward submission to quarter concerned, duly completed in all respect for payment.
- b. Original copies of delivery note/challan (in triplicate) showing item's description,), Registration No, manufacturing date and quantity.
- c. Original copies of the supplier's invoices (in triplicate) showing warranty, name of items' description, registration no, manufacturing date, country of origin, quantity, per unit cost, and total amount.

- d. Original copies of the sales tax invoice (where applicable) in duplicate, item's description, quantity, per unit cost (without GST), amount of GST and total amount with GST.
- 36. Arbitration and Resolution of disputes:** - In case of any dispute, the decision of Procurement Committee (BoD), PPHI-Balochistan, would be final.
- 37. Maintenance Facility:** Preferably, the Supplier provides 3S maintenance facility for ambulance at Quetta to ensure the timely Repair and Maintenance of the Ambulance. No additional transportation would be paid by the service for repair and maintenance during warranty period.
- 38. Guarantee Certificate:** The firms shall furnish Guarantee Certificate to supply spare parts for at least 10 years.

**Note:**

All assessments and procuring procedures i.e. receiving, opening, awarding the contract, delivery and all terms & conditions of the contract etc. shall be governed by the PPHI-B Procurement Policy

**CHECK LIST**

Sr. No	Description	Yes/No
1.	Tender Fee Receipt (Rs. 2,000)	
2.	Valid Income Tax Registration	
3.	Valid General Sales Tax Registration (Status Active with FBR) (where applicable)	
4.	Undertaking on Judicial Paper that the firm is not blacklisted and not involved in litigation with any of provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan. In case involved in any litigation process, proof of dispute resolution is required.	
5.	Undertaking for provision of maintenance facility	
6.	CDR/PO/ as <b>Bid Security</b>	
7.	Supplier's authorization	
8.	Copy of national identity card	
9.	Price reasonability certificate	
10.	Authorization letter from Manufacturer/ Authorized Dealership	
11.	Technical bid (separate envelop)	
12.	Financial bid (separate envelop)	
13.	Relevant Experience and Satisfaction Certificates	
14.	Copy of the Technical Bid on the USB in excel format along with the Written Technical offer in the Technical proposal. (Technical proposal envelops)	
15.	Other relevant Documents	

Signature of the bidder:

\_\_\_\_\_

Stamp of the Firm:

\_\_\_\_\_

## SPECIFICATIONS FOR FABRICATION OF PATIENT TRANSFER SERVICE VEHICLE/ AMBULANCE

The Ambulances must be fabricated/ assembled by a professional fabricator with proper industrial set up having ISO 9001:2008 certification, experience and technical expertise as per international standards.

<b>1- Emergency Lights &amp; PA System</b>
CE certified LED emergency bar light of minimum four feet length and PA system with siren/ hooter system of at least 150-watt output. All external and internal lighting should be LED's. One LED search lights at the back and two on both sides. There will be warning (red & blue) flashing lights on sides and rear of the ambulance. All the controls of external warning lights shall be on the driver's console. All lights should be CE Certified.
<b>2- EMT Seat</b>
Made of steel frame up-holster with auto seat foam squeal with different stage fixation fixed on column to be installed on floor with hard point and flexible seat belt. (Foldable)
<b>3- Attendant Seat</b>
Made of 3" special molded polyurethane foam as used in automobile seats with approximate 16" width, made over a storage box open-able in two parts. Heat sealed seat cover of best quality artificial leather and cushioned back. The box must have its own base fixed with hard points on the floor.
<b>4-Cabin Conversion of Patient Compartment</b>
Complete interior paneling and storage compartments, side walls, both side of the partition wall between patient cabin and driver cabin roof and back door panels should be made from ABS/FG sheets in semi-gloss/ matt finish should be of high impact resistant and stiff ABS. ABS sheets should not be from recycled ABS sheets. The complete interior should be edgeless and suitable for easy cleaning/ scientific fumigation/ treatment of disinfectants. Between the interior conversion panels and the internal surface of the base vehicle body, there should be adequate insulation of appropriate grade to have a good climate control environment inside the vehicle. The joints between the panels should be protected from any ingress of liquid. In case FG is used it must be finished from both sides but tops and drawers must be of ABS.
<b>4.1- Equipment Cabinet (Medicine Draw Cabin)</b>
Made of high quality non-staining scratch resistant, rust proof, water proof ABS / Fiber Board material. with double side finishing made in one piece with overhead boxes with sliding frosted plexi-glass doors and lower cabinet with open boxes to accommodate AED, Monitor, Emergency Bag, Suction unit, search lights and other equipment/ accessories. Cabinet having following sections. <b>1-Oxygen Section:-</b> To accommodate two ten liters size oxygen cylinders, with rubber padded double steel brackets; an internal light with a door switch; floor of cabinet matted with vinyl flooring. <b>2-Wash Basin:-</b> Integrated wash basin made of ABS Material with water tap and water reservoir with electric water pump and electric switch for tap. <b>3-Drawers Section:-</b> Having 4 to 5 drawers (depending upon the size of vehicle). All drawers having special self-closing & self-retaining catcher handle durable lock system which is not self-openable during emergency driving.
<b>5-Floor</b>
Floor should not be punctured for installations. Hard points must be installed for every installation. It should be covered by the water proof & scratch resistant ABS/FG material. The floor would then be covered with vinyl flooring. The flooring shall cover all sides and gaps of the cabinetry making it completely water tight. Special hard points shall be created for installation of chair, cabinet and bench etc. Special S/S 16/18SWG sheet floor shall be provided under the stretcher area.
<b>6-Ceiling</b>

<p>The ceiling should be covered with ABS/FG sheets and also contain a spoiler with internal LED lights, two long grip handles along the length of ceiling made of SS/ properly reinforced, option for holding two IV hooks with anti-swing belts in ceiling, an imported ceiling exhaust fan (CE certified) and LED rear flood light for night operation.</p>
<p><b>7-Inner Side Panels</b></p> <p>Made of ABS/ Fiber Board material on the right side having oxygen system with two outlets, oxygen alarm system, oxygen cylinder changeover system and pressure gauge for line pressure. Second part of the vertical panel shall be dedicated for electrical system, having all switches and sockets for 12V &amp; 220V, having 220V inverter at the back.</p>
<p><b>8-Inner Lighting System</b></p> <p>All internal lighting should be LED cob chip, with good quality having 110 lumens per watt with total 6000 to 7000 lumens.</p>
<p><b>9-Electrical Wiring</b></p> <p>All electrical wiring of ambulatory compartment would be of wiring harness system with no joint and taping having all connector system and having a separate fuse box for each operation with proper labeling and circuit diagram. All wires would be of fire retardant and high temperature resistant material. There would be a separate maintenance-free battery of 40 amps for ambulatory compartment which is to be charged through the vehicle generator. There would be a 220 volts inlet and outlet sockets for outside source volts. Prototype design of electrical control panel to be approved by the Service.</p> <p><b>Note:</b> Ambulance wiring shall be totally separate and distinct from vehicle chassis circuit and Electrical wiring and components should not terminate in the oxygen storage compartment. The ambulance electrical system should incorporate a master circuit breaker readily accessible by the driver.</p>
<p><b>10- Outside Design</b></p> <p>Reflecting tapes and words "AMBULANCE" on front and rear sides, name of institution and "PPHI-B" on back, right &amp; left sides and roof of vehicle written with honeycomb reflecting vinyl stickers as approved by the Service.</p> <p>Front and rear safe guards made of SS material, designed to save the bumper as approved by the Service. In case of fabrication on single cabin vehicle.</p> <p>Aerodynamic strong canopy shall be made of rust free/ aluminum with reinforced frame and PU insulation panel of approx. 50mm on the original deck. Or Aerodynamic strong canopy shall be made FG with insulation panel of approx. 50mm on the original deck.</p> <p>One or Two rear swing doors will be provided.</p> <p>Spoiler will be installed on the roof of the driver cabin, sides and rear of the ambulatory cabin to enhance aerodynamics, aesthetics and to accommodate emergency lights</p>
<p><b>11- Professional Dual Oxygen Supply System</b></p> <p>Brand new imported two oxygen cylinders of 10 liter capacity duly tested, certified and filled by Government approved company with Low oxygen alarm, changeover system and oxygen supply hose made of medical grade resilient, reinforced plastics to retain its flexibility in cold &amp; un-crackable in heat up to 65°C with brass sockets and connectors. Internationally certified specific Medical Technologies Brass Regulator with British Bullnose type and 1 x 9/16" self-sealing DISS outlets. Oxygen shall be delivered through two outlets on the panel.</p>
<p><b>12-Emergency &amp; Rescue Tool Kit</b></p> <ol style="list-style-type: none"> <li>1. One Crow Bar of 5 feet length, 30 mm diameter with pointed &amp; flat heads.</li> <li>2. One SS Fireman Axe with flat &amp; pointed heads and insulated handle.</li> <li>3. Two Emergency rechargeable LED torches.</li> <li>4. Battery operated Mini Tire Air Filling Pump.</li> <li>5. One Seat Belt Cutter with hard impact glass breaker.</li> <li>6. One Toe Chain with U Clamps for pulling mini truck in a pouch.</li> <li>7. Two leather working gloves.</li> </ol>
<p><b>13- Self-loading roll in stretcher</b></p> <p>Self-loading roll in stretcher of size (L- 200 + 5 cm X W-59 + 5 cm) with load capacity of 200 + 10 kg &amp; collapsed height of 450-590 mm. It should be made of S/S pipe 30-32 mm, foldable legs with strike against bumper of the Ambulance, having back rest adjustable up to 40° and leg raise up to 15°. It should be designed to be stable at every point (even sitting at the head or leg side the stretcher it should not be lifted from the other side) with two protective side bars swivel at 180° collapsible. It should have four special wheel castors with plastic tires compound (two fixed &amp; two swivel) to optimize bump absorption, of size around 200</p>

mm size having brakes on two wheels. Two roller wheels at the front and two rear wheels of approx 100mm. The wheels forged in an extremely light and elastic that glide on precision ball-bearing pads of rubberized "soft" polyurethane.

Bedding Area: made of perforated aluminum sheet of approx 2 mm.

Mattress: Orange color, anatomic mattress, adjustable and watertight, water- proof, seamless, heat sealed, antibacterial, having anatomical shape for maximum comfort and stability of the patient.

Fixation System: Fixation system front and rear in the centre quick system & impact resistant.

Stretcher Belts: Two belts with metal buckle.

**14-Airway Management Bag**

(01 No.) Outer material: made of strong polyester (600 D), PVC coated water resistant, Inner material: Polyester, Padding: 02 mm hard plastic sheet in outer walls and 04 mm foam in pockets. Base: PVC or rubber sheet having 02 mm hard plastic padding with rubber guards, washable and durable fabric. Red Color bag of size(L x W x H) 20 x 12 x 14 inches approx. Including side and front pockets with yellow reflective strips & PPHI-Balochistan printed on both sides with carrying straps and appropriate placement along with the following items:-

- i. Ambo Bag having special valves which should limit the excessive flow of gas into the patient airway significantly reducing the risk of gastric insufflations by effectively lowering the airway pressure generated. (EN/ CE/ FDA certified)
- ii. Hand operated manual suction apparatus (EN/ CE/ FDA certified)
- iii. One portable BP apparatus with stethoscope
- iv. Silicon Laryngeal Mask of 3 variable sizes with transparent tube. (3 of each size)
- v. One Professional LED torch.
- vi. Color coded Airways of assorted sizes (1 set)
- vii. Mouth opener
- viii. Sterilized disposable gloves (04)
- ix. Contaminant bags (04)

**15-Spine Board (EN/ CE/ FDA certified)**

There should be of orange color and seamless design which prevents fluids from entering and eliminates cross contamination, floatable, having minimum load capacity 200 Kg, with adjustable head immobilizers made of molded resin coated washable material with forehead and chin strap protection system within the spinal board. Universal belts for fixation with spine board should be provided for evacuating patient.

**16-Trauma Management Bag(Trauma Kit)**

(01 No.) Outer material: made of strong polyester (600 D), PVC coated water resistant, Inner material: Polyester, Padding: 02 mm hard plastic sheet in outer walls and 04 mm foam in pockets. Base: PVC or rubber sheet having 02 mm hard plastic padding with rubber guards, washable and durable fabric. Bag of approx. size (L x W x H) 20 x 12 x 14 inches including side and front pockets with yellow reflective strips. Strong carrying straps. Compartments for placement of first aid items.

**17-Patient Monitor (EN/ CE/ FDA certified)**

- Light and portable and attractive outline, Water and Shock Proof.
- Large LCD Screen with adjustable volume and brightness.
- Low power consumption design with standby mode, rechargeable high-quality built-in battery
- Accurately measure SPO<sub>2</sub>.

Parameters

- SPO<sub>2</sub>
- NIBP
- Temperature

**18- BP Apparatus (EN/ CE/ FDA certified)**

One BP apparatus with wall mounted large dial type 5/6" Adult & Peads Cuffs imported with stethoscope.

**19-Portable Suction Unit (EN/ CE/ FDA certified)**

A rechargeable battery operated portable suction device having free of maintenance vacuum pumps, autoclavable 0.8-1 Liter containers equipped with an anti-overflow valve and very effective closure system, internally protected by a techno-polymer body easy to clean, approx. vacuum 600 mm of Hg, minimum

20 L/min, bacteria filter, silicon & PVC tube, a special holding bracket and suction catheter. An extra container to be provided.

**20- Ultrasonic Nebulizer (EN/ CE/ FDA certified)**

Ultrasonic Nebulizer should be rechargeable, Portable, small and lightweight. It could be able to



generate around 90% of particles 1-5 μ (microns). Complete Accessories including bad and charger.
<b>21-Folding Stretcher:</b>
Made of Aluminum pipes foldable into two folds with Orange PVC coated fabric in the bedding area with PPHI- Balochistan printing. Should be stored in a bag.
<b>22-Transport ventilator with all Accessories</b>
<ul style="list-style-type: none"> <li>• Portable Ventilator clear and concise voice prompts lead to safe ventilation with maintenance-free lithium batteries with a service life of at least two years (no charging required). The optimized oxygen usage with demand-flow mode. The patient receives oxygen during inspiration; no oxygen loss during exhalation as caused by continuous flow. The controlled ventilation (IPPV) can be set by simply turning the rotary dial (time-cycled, volume-constant).</li> </ul> IPPV Ventilation: Ventilation rate: synchronized setting option from 10 to 30 min-1 Minute volume: synchronized setting option from 3 to 16 l/min Max. ventilation pressure: 20 or 45 mbar 1) Demand-flow mode Trigger: < 1 mbar 1) Peak flow: > 40 l/min Cut-off pressure: 3 mbar 1) Accessories: Reusable patient hose system Patient valve Ventilation hose Patient hose system with patient valve, disposable
<b>Installation of Medical, Ambulatory and Safety Equipment</b>
The Fabricator shall be responsible for providing professional fitting and wiring for all Medical and Ambulatory Equipment. <ul style="list-style-type: none"> <li>• Medical Equipment includes Vital Sign Monitor, Airway Kit, Trauma Kit, Wall Mounted BP Apparatus, Suction Unit and space for Emergency Portable Ventilator etc</li> <li>• Ambulatory Equipment includes Automatic Loading Stretcher and Spine Board etc.</li> <li>• Safety Equipment includes Fire Extinguisher and Fireman Axe etc.</li> </ul>

**IMPORTANT NOTE**

- Bidder shall provide detailed specifications, catalogues of all equipment with letter of authorization from the foreign principle with detailed lay out drawing at the time of submission of tender.
- Bidder should comply with international safety standards and quality management system (ISO & CE/ EN).
- Warranty period for both batteries and equipment shall start from the date of delivery of fabricated ambulance.
- Pricing of all items must be provided. The service may opt for all or subset of items.

### **CERTIFICATE ON STAMP PAPER ON WORTH Rs.100/**

1. We here by confirm that we have read carefully the description of the Ambulance and all the terms and conditions of your tender enquiry due for opening on \_\_\_\_\_ for the **Fabrication of Patient Transfer Ambulance Single Cab** as advertised in the tender notice as well as those contained in the bid Proforma. We agree to abide by all instructions/conditions.
2. We here by confirm to adhere to the delivery period required in the tender enquiry/supply order(s) which would be the essence of the contract and will be binding on us. In case of failure, we agree unconditionally to accept the recovery of liquidated damages on belated supplies and shall have no objection on risk purchase made by PPHI-B to cop up the delayed supply.
3. Certified that the price quoted against tender are not more than the trade price or the price charged from any other Government /Autonomous Institution and in case of any discrepancy, the supplier hereby undertakes to refund the price charged in excess when asked to do so.

Name of the bidder \_\_\_\_\_

Signature \_\_\_\_\_

Company Stamp \_\_\_\_\_

## BIDDER DATA FORM

COMPANY/ FIRM'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ FAX NO. \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS OF DEALER/DISTRIBUTER & PHONE NO: \_\_\_\_\_

\_\_\_\_\_

REGISTRATION NO.: \_\_\_\_\_

INCOME TAX REGISTRATION No.: \_\_\_\_\_

SALES TAX REGISTRATION No.: \_\_\_\_\_

NAME OF AUTHORIZED PERSON: \_\_\_\_\_  
(AUTHORITY LETTER MUST BE ATTACHED)

CONTACT OF AUTHORIZED PERSON: \_\_\_\_\_

CDR/PO NO. & DATE: \_\_\_\_\_  
**(Mandatory)**

SIGNATURE OF OWNER / REPRESENTATIVE: \_\_\_\_\_

STAMP OF THE FIRM: \_\_\_\_\_

To

The Chief Executive Officer  
People's Primary Healthcare Initiative, Balochistan

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the supply and deliver the **Fabrication of Patient Transfer Ambulance Single Cab** in conformity with the said Bidding Documents.

We undertake, if our bids accepted, to deliver the **Fabrication of Patient Transfer Ambulance Single Cab** in accordance with the delivery schedule specified in the schedule of requirements/supply order(s). If our bid is accepted, we agree to provide **required Performance Security** in the shape of CDR/PO which shall be retained by the People's Primary Healthcare Initiative-Balochistan for the successful completion of the contract including warranty period.

We agree to abide by this bid for a period of (02) Two months from the date fixed for bid opening under instruction to the bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period. Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us.

We understand that the procuring Agency is not bound to accept the lowest or any bid.

Name of the bidder \_\_\_\_\_

Signature \_\_\_\_\_

Company Stamp \_\_\_\_\_

**FORM OF CONTRACT**

**AGREEMENT**

This Agreement of ----- is executed at Quetta, on-----.

**BETWEEN**

The People’s Primary Healthcare Initiative, Balochistan through the Chief Executive Officer which expression shall, unless the context requires otherwise, includes its successors-in-office, representatives and assignees (hereinafter referred to as the” Service”) of the FIRST PART;

**AND**

M/s

.....  
registered under Sales Tax No. \_\_\_\_\_ and  
National Income Tax No \_\_\_\_\_

Phone No (s) \_\_\_\_\_  
and Fax No \_\_\_\_\_ which expression shall, unless the  
context requires

otherwise, includes its successors-in-interest, executors, administrators,  
representatives and assignees (hereinafter referred to as the ”Firm”) of the  
SECOND PART.

WHEREAS, the People’s Primary Healthcare Initiative, Balochistan is competent and responsible for concluding the agreement for the Fabrication of Patient Transfer Ambulance Single Cab for the People’s Primary Healthcare Initiative, Balochistan.

WHEREAS, the People’s Primary Healthcare Initiative, Balochistan invited bids from the firms on \_\_\_\_\_ for the agreement of the supply of \_\_\_\_\_ (hereinafter called the “Ambulance(s)”) for People’s Primary Healthcare Initiative, Balochistan.

AND WHEREAS, bid of the Firm has been accepted.

NOW, THEREFORE, THE PARTIES HAVE ENTERED INTO AN AGREEMENT AGAINST TENDER NO. \_\_\_\_\_ ON THE TERMS AND CONDITIONS STATED HEREIN BELOW:

This Agreement shall be subject to the following:

Description and Rate

Sr. No.	Name of Item	Specifications Make/Model and country of Manufacturer and origin (Complete Details)	Qty (No.)	Unit Price (PKR)	Sale and other taxes (Specify the type and kind of taxes applied (PKR))	Total Cost (PKR)
<b>Grand Total</b>						
<b>Total Price in Words</b>						

- I. Terms and conditions as mentioned in the bidding documents.
- II. All Annexure given in the bidding documents.

(Mr. _____) <b>On behalf of Firm</b>	(Mr. _____) <b>On behalf of Service</b>
---	--

Witnesses: \_\_\_\_\_

### PERFORMANCE GUARANTEE/ SECURITY FORM

To: **[Name & Address of the Procuring Agency]**

\_\_\_\_\_

Whereas M/S \_\_\_\_\_ (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to supply *[description of goods]* (hereinafter called "the Contract").

And whereas, it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of **(as required in supply order) %** of the total Contract amount as a Security for compliance with the Supplier's performance obligations in accordance with the Contract.

And whereas we have agreed to give the Supplier a Guarantee:  
Therefore, we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[Amount of the Guarantee in Words and Figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[Amount of Guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_, 20.

**Signature and Seal of the Guarantors/ Bank**

Address \_\_\_\_\_

Date \_\_\_\_\_

**CERTIFICATE ON STAMP PAPER ON WORTH Rs.100/**

1. We here by confirm that we have read carefully the description of the Ambulance and all the terms and conditions of your tender enquiry due for opening on \_\_\_\_\_ for the **Fabrication of Patient Transfer Ambulance Single Cab** as advertised in the tender notice as well as those contained in the bid Proforma. We agree to abide by all instructions/conditions.
2. We hereby guarantee to provide spare parts for (10) ten years.

Name of the bidder \_\_\_\_\_

Signature \_\_\_\_\_

Company Stamp \_\_\_\_\_



**TECHNICAL BID**

TENDER \_\_\_\_\_

<b>Product Name to be offered</b>	<b>Required Specifications</b>	<b>Offered Specifications</b>	<b>Make /Brand name</b>	<b>Manufacturer</b>	<b>Country of Origin</b>
<b>Any Additional Information</b>					

Note: Soft copy in USB must be provided.

Name of bidder: \_\_\_\_\_

Sign and stamps bidder: \_\_\_\_\_

**FINANCIAL BID**

TENDER \_\_\_\_\_

Sr No	Product Name to be offered	Make/ Brand name	Manufacturer	Country of origin	Offered Unit Price (including Taxes)	Applicable Taxes/duties	Offered Unit price with all taxes/duties
	Any Additional Information						

**Note: Serial No Corresponds to the S No. of Requirements where applicable**

Name of bidder \_\_\_\_\_

Sign and stamp of bidder \_\_\_\_\_

## **Schedule of Purchase and Submission of Bidding Documents**

• Last Date of Purchase of Tender	<b>07-04-2023</b>
• Last Date of Submission of Tender	<b>10-04-2023 Time: 11:30 AM</b>
• Time & Date of Opening of Tender	<b>10-04-2023 (12:30 PM)</b>
• Description	<b>Fabrication of Patient Transfer Ambulance Single Cab</b>
• Qty	<b>As mentioned in advertisement</b>
• Delivery Period	<b>60 Days from the Date of work order</b>
• Earnest Money	<b>@ 2% of Total estimated Price</b>
• Venue of Opening Tender	Head Office People's Primary Healthcare Initiative, Balochistan 8-A Jinnah Town Samungli Road Quetta