



The Head Office,  
People's Primary Healthcare  
Initiative, Balochistan.  
Admin Section  
Reference No. PPHI-B/H.O

BLN/2026/01/RENTALVEHICLES/0  
04  
Dated: \_\_\_\_\_

## **Technical Proposal**

**People's Primary Healthcare Initiative (PPHI) -  
Balochistan**

**Bidding Document for Hiring of Vehicle Services on  
Rental Basis under donor funded project.**

**NAME OF BIDDER:**

\_\_\_\_\_  
**(To be filled-in by the Bidder)**

**Address:** Peoples Primary Healthcare Initiative (PPHI) -  
Balochistan House # 8-A, Jinnah Town Samungli Road, Quetta-  
Pakistan.

Phone: 081-2863620  
Website: [www.pphib.org](http://www.pphib.org)

## **LETTER OF INVITATION FOR BIDS:**

Sealed proposals are invited under the Peoples Primary Healthcare Initiative (PPHI-Balochistan) procurement rules, by the PPHI-B from Eligible Individuals/Firms/Constructors having expertise in “Hiring of Vehicle Services on Rental Basis”:

<b>REQUIRED BIDDING INFORMATION</b>	<b>TO BE FILLED BY THE PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B)</b>
DESIGNATION OF PROCUREMENT OFFICER	MANAGER ADMIN
POSTAL ADDRESS OF THE PEOPLES PRIMARY HEALTH CARE INITIATIVE (PPHI-B)	PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B) SAMUNGLI ROAD, QUETTA-PAKISTAN
PHONE NUMBER & FAX NUMBER	081-2863620 & 081-2863623
E-MAIL ADDRESS & WEBSITE	<a href="mailto:PPHIBLN@GMAIL.COM">PPHIBLN@GMAIL.COM</a> <a href="https://www.pphib.org">https://www.pphib.org</a>
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-B website: <a href="http://pphib.org/">http://pphib.org/</a>
DEADLINE FOR SUBMISSION OF BIDS	Date: <b>30<sup>th</sup> Jan 2026</b> & Time <b>11:30 AM</b> directly submitted to the Head Office, PPHI-Balochistan.
OPENING OF TECHNICAL BIDS	Date: <b>30<sup>th</sup> Jan 2026</b> & Time <b>12:00 PM</b> at the Head Office of PPHI-Balochistan.
OPENING OF FINANCIAL BIDS	Date: Shall be communicated to qualified bidders after technical evaluation.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2,000/- PAY ORDER IN THE NAME OF <b>PPHI Balochistan</b> WITH TECHNICAL BID IN SEPARATE ENVELOPE
BID SECURITY/EARNEST MONEY	AMOUNT: @ 2% <u><b>MUST BE EQUAL ONE YEAR BID PRICE</b></u> OF THE QUOTED AMOUNT MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF <b>PPHI-B BALOCHISTAN</b> , WITH FINANCIAL BID

## **ELIGIBILITY CRITERIA FOR BIDDERS:**

<b>S. No.</b>	<b>Bidders Eligibility Factor</b>	<b>Mandatory Requirement</b>	<b>Document Required</b>
1.	Registration with FBR and BRA	NTN and STRN Certificate that must be on Active Tax Payer list and has active registration with BRA and FBR in the relevant Tarif Code.	Copy of <b><u>NTN and STRN</u></b> AND duly verifiable <b><u>Active Tax Payer Certificate</u></b> and <b><u>Registration in Relevant Tarif Code</u></b> from FBR website & BRA.
2.	Relevant Experience	06 successfully completed comparable & similar assignments of providing Vehicle Services on Rental Basis (Minimum 6 Months each Assignment) during 2025, 2024 and 2023.	Copy/ies of <b><u>Work Order or Service Agreements</u></b> with relevant completion certificate/s
3.	Financial Capacity	Turn Over of PKR. 4 Million for each year for the past 3 years (2023, 2024 and 2025)	Audited Financial Statements OR Annual Tax Return Only (2023, 2024 and 2025).
4.	Non-Blacklisting and disclose litigation Cases declaration	Must not be presently black-listed by any Government and other Organization and shall disclose litigation cases if any.	Declaration of Non-blacklisting and declaration of Litigation Cases if any on <b><u>Non-Judicial Stamp</u></b> paper by the Bidder/Individual
5.	Local presence (For Firms)	The Bidder must have functional office at Provincial level.	Copy of <b><u>Tenancy agreement or ownership documents</u></b> of the office premises AND Copy of recently paid <b><u>utility Bill</u></b> (maximum 3 months old)
6.	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement	<b><u>Signature &amp; company seal</u></b> on <b><u>every page</u></b> of the bidding document.
7.	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative (PPHI-B) in the Tender Notice	AMOUNT: PKR. 2,000/- Tender Fee in separate envelope
8.	Submission of 02% Bid Security of Quoted Price of One year Bid Price	02% Security deposit in separate envelop with financial bid	02% Security deposit amount must be equal to total quoted/bid amount shall be attached with financial bid only.

## **NOTE:**

- I. **It is mandatory for the bidders to meet all the above-mentioned requirements of eligibility. In-case of noncompliance with any single requirement, the Bid shall be declared technically disqualify.**
- II. **If the bidder's owner is not attending, the representative must carry an authority letter duly signed by the owner to participate in the technical and financial bid openings**

## **Bidding Instructions and General Conditions**

### **1. Bid Submission Requirements**

1. The bidder must quote for the entire quantity specified in the tender. Partial bids shall be summarily rejected.
2. All bids must be submitted in tape binding, properly sealed, and clearly labeled. Each page must be numbered, signed, and stamped by the authorized representative of the firm.
3. All documents shall be attached **in sequence as prescribed in the tender document** for evaluation purposes.
4. Any interlineations, erasures, or overwriting shall be valid only if initialed by the person(s) signing the bid.
5. Blank fields in the bid forms must be duly filled. Incomplete or unsigned bids shall be treated as non-responsive.

### **2. Method and Deadline of Submission**

1. **Preferably, bids shall be submitted by hand through the firm's authorized representative on or before the date and time specified in the Letter of Invitation / Bid Data Sheet.** However, bidders from other provinces may dispatch their bids **via courier** to the address mentioned below. Such bidders may also **participate in the bid opening proceedings virtually** through an online link, **subject to prior intimation to the Procuring Officer.** Physical presence of bidders or their representatives shall, however, remain **preferred.**
2. The bid shall comprise a single package containing two separate envelopes:
  - Technical Proposal
  - Financial Proposal
3. Each envelope shall be sealed and marked in bold letters as **"TECHNICAL PROPOSAL"** and **"FINANCIAL PROPOSAL."**
4. Both envelopes shall then be placed in an outer sealed envelope clearly marked with the Tender Reference Number and Subject.
5. Bids received after the specified deadline shall be rejected without opening.

### **3. Conditions for Opening and Validity**

1. If the submission or opening date falls on a public holiday or non-working day, the bids shall be opened on the next working day at the same time and venue.
2. A bidder may **withdraw** its bid before the deadline for submission.
  - No withdrawal is permitted after the submission deadline until the expiry of the bid validity period.
  - Any withdrawal during the validity period may lead to legal action under applicable rules.

### **4. Eligibility of Bidders**

1. The invitation is open to all registered vehicle rental firms, transport companies, or authorized service providers operating in Pakistan for the provision of vehicle rental services.
2. The service provider must be legally registered in Pakistan and possess valid documentation to operate vehicle rental/transport services.
3. The firm must provide documentary evidence of ownership of vehicles or a valid lease/authorization agreement for the vehicles being offered for rental.

4. Valid authorization letter from the vehicle owner/company.

## 5. Blacklisting and Debarment

The following actions shall render a bidder liable for blacklisting/debarment:

1. Submission of **false, fabricated, or forged documents**.
2. Failure to achieve required **quality standards** or **timely completion** of contractual obligations.
3. Persistent **non-compliance with contract terms** or **specifications**.
4. Engagement in **corrupt, fraudulent, or unethical practices**.
5. **Tender fixing** or any conduct detrimental to the integrity of the procurement process.
6. **Security concerns** or actions affecting the reputation of the Procuring Agency or the State.

## 6. Clarifications and Amendments

1. A prospective bidder may seek clarification(s) in writing no later than ten (10) days prior to the submission deadline at the Procuring Agency's address indicated in the Bid Data Sheet.
2. The Procuring Agency shall issue written responses (without disclosing the identity of the inquirer) to all bidders who have obtained the documents.
3. The Procuring Agency may, at any time before the submission deadline, amend the bidding documents through a written addendum.
4. Such amendments shall be notified through official correspondence (letter, email, fax) or publication on the official PPHI-B website.
5. To accommodate the amendment(s), the Procuring Agency may extend the bid submission deadline, if deemed necessary.

## 7. Corrupt or Fraudulent Practices and Mechanism for Debarment / Blacklisting

### 1. Definition of Corrupt and Fraudulent Practices

For the purpose of this tender, the following practices shall constitute corrupt, fraudulent, coercive, collusive, or obstructive behavior, which are strictly prohibited:

1. **Corrupt Practice:** Offering, giving, receiving, or soliciting directly or indirectly anything of value to influence the actions of a public official, procuring entity, or any party in the procurement process or contract execution for wrongful gain.
2. **Fraudulent Practice:** Any act, omission, or misrepresentation that knowingly or recklessly misleads or attempts to mislead another party to obtain undue advantage or avoid an obligation.
3. **Collusive Practice:** Any agreement or arrangement between two or more parties designed to establish bid prices at non-competitive, artificial levels to the detriment of fair competition.
4. **Coercive Practice:** Direct or indirect actions, threats, or harm to any party or its property to improperly influence their participation or decisions in the procurement process.
5. **Obstructive Practice:** Deliberate acts intended to impede investigation or audit processes, including falsifying or concealing evidence, making false statements, or intimidating witnesses.

## 8. Bid Price

1. **Price Indication:** The bidder shall indicate, on the prescribed form included in the bidding documents, the **unit price** and **total bid price** of the goods proposed to be supplied **on a free delivery to consignee's end basis** under the contract.
2. **Completion and Authentication:** The price schedule must be **filled carefully, preferably typed**. Any alteration or correction shall be **initialed** by the authorized person. Each page must be **signed and stamped** at the bottom.
3. **Compliance with Technical Specifications:** Prices shall be quoted strictly in accordance with the **technical specifications** provided in *Schedule of Requirements & Technical Specifications*. Any deviation or variation shall render the bid **non-responsive**.
4. **Inclusive Pricing:** All quoted prices must be **comprehensive and inclusive** of all applicable **taxes, duties, inland transportation, handling, and storage charges** up to the consignee's destination. If taxes are not specifically mentioned, the quoted prices shall be deemed **inclusive of all applicable taxes and duties**.
5. **Tax Exemptions:** Any exemption or reduction in taxes or duties available under law shall be passed on to the Procuring Agency.
6. **Total Quantity Requirement:** Prices must be quoted for the **entire quantity** of each item specified. **Partial or conditional offers** shall be considered **non-responsive** and rejected accordingly.

## 09. Bid Security.

The bidder shall submit 2% bid security of total estimated cost of one year quoted price of item as mentioned in Tender Documents (data sheet), in the form of Call Deposit Receipt (CDR) from any scheduled bank and shall be part of financial Bid envelop.

## 10. Bid Validity.

Bids shall remain valid for the period identified in the Bid Data Sheet after the date of opening of technical bid prescribed by the Procuring Agency. A bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.

The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and for reason to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. Such extension shall be for not more than the period equal to the period of the original bid validity.

Bidders who:-

- (a) Agree to the Procuring Agency's request for extension of bid validity period shall not be permitted to change the substance of their bids; and
- (b) Do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.

**(Mailing Address: PPHI-B Head Office House # 8-A, Jinnah Town, Samungli Road, Quetta.)**

**BIDDER'S INFORMATION:** (To be filled-in by the Bidder)

1. Name of company/Firm: \_\_\_\_\_

2. Complete Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_

\_\_\_\_\_

5. Fax No: \_\_\_\_\_ 6. Mobile No: \_\_\_\_\_

\_\_\_\_\_

7. Authorized Representative's name & designation:

\_\_\_\_\_

8. Type of Business:

(1) Sole Proprietorship ☐ (2) Partnership ☐

(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd.) ☐

9. National Tax Number & Date of issuance: \_\_\_\_\_

\_\_\_\_\_

10. Sales Tax Registration No. with BRA No. \_\_\_\_\_

11. Bid Validity \_\_\_\_\_ (Please specify in no. of days)

## **DATA-SHEET OF THE ASSIGNMENT / SCOPE OF WORK**

The objective of the below given Data-Sheet / Schedule of Requirements is to provide sufficient information to bidders to understand complete scope of Hiring of Vehicle Services on Rental Basis such that no requirement of the Peoples Primary Healthcare Initiative (PPHI-B) is left un-mentioned here under.

### **1. UNHCR PROJECT**

<b>S#</b>	<b>Name and Description of Rental Vehicle</b>	<b>Quantity</b>	<b>Nature of Work</b>
<b>1</b>	Toyota Hi-Ace Van 2018 & Above (With Driver & with POL) for expected mileage 5,750 KM per/vehicle/month	1	The vehicle will be stationed at Quetta and will be used for free medical Camps on the Following Districts: (Quetta, Chagai, and Pishin)
<b>2</b>	Toyota Hi-Ace Van 2018 & Above (With Driver & with POL) for expected mileage 5,750 KM per/vehicle/month	1	The vehicle will be stationed at Quetta and will be used for free medical Camps on the Following Districts: (Loarai, Pishin, and the third district will be communicated after finalization)
<b>3</b>	Toyota Double Cabin 2016 & Above (With Driver & with POL) for expected mileage 2,500 KM per/vehicle/month	1	The vehicle will be stationed in Quetta and will be utilized for monitoring activities across Balochistan.

### **Delivery Schedule & Requirements:**

<b>S#</b>	<b>Name and Description of Rental Vehicle</b>	<b>Period</b>	<b>Delivery Schedule &amp; Requirements</b>
<b>1</b>	Toyota Hi-Ace Van 2018 & Above (With Driver & with POL) for 5750 KM per/vehicle/month	Till June 2026 (Extendable subject to availability of funds)	The vehicle will be stationed at Quetta and will be deployed across the aforementioned districts of Balochistan for free medical camps, from Monday to Friday.
<b>2</b>	Toyota Hi-Ace Van 2018 & Above (With Driver & with POL) for 5750 KM per/vehicle/month	Till June 2026 (Extendable subject to availability of funds)	The vehicle will be stationed at Quetta and will be deployed across the aforementioned districts of Balochistan for free medical camps, from Monday to Friday.
<b>3</b>	Toyota Double 2016 & Above (With Driver & with POL) for 2500 KM per/vehicle/month	Till June 2026 (Extendable subject to availability of funds)	The vehicle will be stationed at Quetta and will be deployed across the aforementioned districts of Balochistan for health camps, from Monday to Friday.



**Note:**

- Bidders are required to quote the rate on a per Kilometer basis.
- Once the financial proposals are opened, no bidder shall be allowed to withdraw from the competitive bidding process. In case of withdrawal, the bidder's Call Deposit Receipt (CDR) shall be forfeited.

**INSTRUCTIONS FOR PREPARING TECHNICAL BID**

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
  - a. **"Name of Bidder"**
  - b. **"Name of Tender"**
  - c. **"TECHNICAL PROPOSAL"**
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder's covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.
3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements or otherwise as placed demand further during the bidding process.
4. Following information should be attached/contained in the Technical Proposal:
  - 
  - a. Receipt of payment of Bidding Document Fee in terms of Pay Order in favor of PPHI BALOCHISTAN & shall be part of technical proposal.
  - b. Documentary evidence for fulfillment of eligibility criteria for Bidders as required by the Peoples Primary Healthcare Initiative (PPHI-B), Balochistan.
  - c. Documentary evidence for fulfillment of complete schedule of requirements as per evaluation criteria including technical, administrative and service requirements of the Peoples Primary Healthcare Initiative (PPHI-B), Balochistan.
  - d. Description of status as Sole proprietor or etc. (as the case may be) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements.
  - e. Every page of the Bidding documents/proposals must be numbered, signed & stamped.
5. Attachment of any document not demanded by the Peoples Primary Healthcare Initiative (PPHI-B) at instruction 4 of "Instruction for preparation of Technical Bid" is strictly prohibited.

**Evaluation Criteria:** Selection of the successful bidder shall be based on the **Single Stage-Two Envelop Method**

The procedure shall be applied as follows: -

1. **Bidders Eligibility Assessment.** Initial evaluation of the technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of “Letter of Invitation for Bids – Eligibility Criteria for Bidders” in the following manner:

S #	Bidders Eligibility Factor	Requirement	Bidder 1	Bidder 2	Bidder 3
			YES / NO	YES / NO	YES / NO
1	Registration with FBR and BRA	Copy of <u>NTN and STRN</u> AND duly verifiable <u>Active Tax Payer Certificate</u> and <u>Registration in Relevant Tariff Code</u> from FBR website & BRA.			
2	Relevant Experience	Copy/ies of <u>Work Order or Service Agreements</u> with relevant completion certificate/s			
3	Financial Capacity	Audited Financial Statements OR Annual Tax Return Only (2023, 2024 and 2025).			
4	Non-Blacklisting and disclose litigation Cases declaration	Declaration of Non-blacklisting and declaration of Litigation Cases if any on <u>Non-Judicial Stamp</u> paper by the Bidder/Individual			
5	Local presence (For Firms)	Copy of <u>Tenancy agreement</u> or <u>ownership documents</u> of the office premises AND Copy of recently paid <u>utility Bill</u> (maximum 3 months old)			
6	Agreement with all the terms & conditions	<u>Signature &amp; company seal</u> on <u>every page</u> of the bidding document.			
7	Submission of Bidding Document Fee	AMOUNT: PKR. 2,000/- Tender Fee in separate envelope			
8	Submission of 02% Bid Security of Quoted Price of One year Bid Price	02% Security deposit amount must be equal to total quoted/bid amount shall be attached with financial bid only.			

- i. Firm must score “YES” in all 08 requirements of the eligibility criteria to be categorized as Eligible. “NO” to any requirement of the eligibility criteria, by any bidder shall render the Firm as Ineligible.
- ii. In case any document is missing in the technical proposals of firms that are already pre-qualified with PPHI-B shall not affect

their qualification, as their credentials are already available with PPHI-B.

- iii. The vehicle will be inspected by procurement committee to ensure physical condition and operating of all appliances.
- iv. Subsequent upon said assessment, Bidders shall be categorized as:
  - 1. Eligible Bidders
  - 2. Ineligible Bidders

2. **Return of Non-Responsive Proposals & preparation of Technical Evaluation Report.** Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as “Non-Responsive” and consequently shall **NOT** be accepted for any Financial evaluation:

- i. Their financial proposals shall be returned without being opened.
- ii. Their Bid security shall be released upon their written request.
- iii. Technical Evaluation Report shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
  - 1. Acceptance of the Eligible & Responsive Bid/s and.
  - 2. Rejection of the Ineligible &/OR Non-Responsive Bid/s.
- iv. Technical Evaluation concludes at this stage.

3. **Return of Financial Proposals from Ineligible Bidders.** Proposals from Ineligible Bidders shall be declared “Non-Responsive”, consequently shall **NOT** be accepted for any further evaluation:

- i. Their Financial Proposals shall be returned without being opened.
- ii. Their Bid security shall be released upon their written request.



The Head Office,  
People's Primary Healthcare  
Initiative, Balochistan.  
Admin Section  
Reference No. PPHI-B/H.O

BLN/2026/01/RENTALVEHICLES/0  
04

Dated: \_\_\_\_\_

# **Financial Proposal**

**People's Primary Healthcare Initiative (PPHI) -Balochistan**

**Bidding Document for Hiring of Vehicle Services on  
Rental Basis under donor funded project.**

**NAME OF BIDDER:**

\_\_\_\_\_  
**(To be filled-in by the Bidder)**

**Address:** Peoples Primary Healthcare Initiative (PPHI)  
Balochistan House # 8-A, Jinnah Town Samungli Road,  
Quetta-Pakistan.

Phone: 081-2863620

Website: [www.pphib.org](http://www.pphib.org)

1. Name of company / Firm: \_\_\_\_\_

2. Complete Postal Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_

\_\_\_\_\_

5. Fax No: \_\_\_\_\_ 6. Mobile No: \_\_\_\_\_

4. Authorized Representative's name & designation:

\_\_\_\_\_

8. Type of Business:

- (1) Sole Proprietorship ☐ (2) Partnership ☐  
(3) Corporation (Private Ltd.) ☐ (4) Corporation (Public Ltd) ☐

9. National Tax Number & Date of issuance: \_\_\_\_\_

\_\_\_\_\_

10. Sales Tax Registration No. / BRA No. \_\_\_\_\_

11. BTSN No. \_\_\_\_\_

12. Bid Validity: \_\_\_\_\_ (Please specify in No. of Days)

13. Total Bid Value: \_\_\_\_\_ (In Pakistani Rupees)

## **INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL**

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in disqualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
  - a. **"Name of Bidder"**
  - b. **"Name of Tender"**
  - c. **"Financial Proposal"**
2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder's covering Letter be attached as the Financial Proposal of the bidder
3. Following information should be attached/contained in the financial proposal: -
  - a. Original Bid Security (If required by the Peoples Primary Health Initiative (PPHI-B))
  - b. Taxes must be included along-with the price of each item
  - c. Financial Bid shall be prepared on the Bidders Letter Head in the following format:

A	B	C	D	E	F	G	H	I	J
S#	Item Name	Qty	Rate Per Month Rent with Driver / per Unit	BRA %age	BRA Amount	POL Charges Per Kilo Meter	Estimated Kilo Meters	Total Estimated Amount/ per month POL	Total Price/Month (Including Taxes)
A	B	C	D					I= G x H	J = D + F + I
1	Toyota Hi-Ace Van 2018 & Above (With Driver & with POL)	1					5750		
2	Toyota Corolla 2018 & Above (With Driver & with POL)	1					5750		
3	Toyota Double Cabin 2016 & Above (With Driver & with POL)	1					2500		
<b>Total</b>									

**Note:** Each Bidder must mention clearly the rate of BRA applicable on each item of its Bid.

4. Financial Evaluation. Financial Proposals of the Qualifier Technical Proposals shall be Opened publicly, in the presence of bidders or his representative in the next meeting as specified in this document under the heading of “Letter of Invitation for Bid” Financial Comparative Statement / Evaluation Report of the “Responsive Proposals” shall be prepared by the PROCUREMENT COMMITTEE in the following manner:
  - i. Subsequently, the prepared Financial Evaluation Report shall duly be signed by all the members of the Procurement Committee.
  - ii. Comparatives of Financial will be prepared and signed by the procurement Committee in detail
  - iii. If there is any discrepancy between Unit rate and total rate, the unit rate will always govern
  - iv. If there is any discrepancy in tender documents clause and Work Order Clause, the work order Clause will always prevail.
5. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
  - i. ALL costs (including duties, taxes & other Govt taxes) incurred up-to delivery at the designated location of the Peoples Primary Health Initiative (PPHI-B)
  - ii. Complete services as required in the schedule of requirements of this bidding document
6. BST Taxes must be included along-with the price of each item/components/service.
7. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
8. Every page of the Bid must be numbered, signed & stamped by the authorized representative of the bidder.
9. Bid security will be retained as performance security for entire contract period.

#### **Recommendation of Procurement Committee**

After Technical Qualification, the contract will be awarded to the “Lowest Financially Evaluated bidder” subject to inspection and acceptance of physical condition of vehicle with minimum quoted rates among all the Technical qualified Contractors (The prevailing term is for the submission of same or above modelled Vehicles. The procurement committee may inspect physical condition of the quoted vehicle.

## **TERMS AND CONDITIONS:**

1. The Firm shall provide the rental services for travelling on monthly rental basis for vehicles detailed at DATA-SHEET OF THE ASSIGNMENT with valid license holder driver, and working Air Conditioner. The quantity of vehicles may vary as per requirement of the Client.
2. Vendor has to make vehicles available for travelling out of city, official travelling whenever required.
3. Vehicle required at Head Office (H.O) Quetta will be utilized for the purpose of monitoring and Health Camps UNHCR funded Project. Working days will be Monday – Friday. While Saturday and Sunday will be off but in case of need, the vehicle should be available.
4. Vehicles are required along with drivers and POL.
5. Logbooks will be maintained by the driver provide by the vendor.
6. Parking of vehicles after duty will be the responsibility of Vendor. PPHI-B (Hirer) cannot provide parking for the vehicles.
7. Incase of any damage, loss or theft, the PPHI-B will not be responsible for any kind of loss.
8. Incase of any outstation or stay in the district, duty driver food and accommodation will be provided by PPHI-B (Hirer).
9. Tax Liability:
  - i. Complete Tax liability is to be borne by the Vendor/individual as per the applicable rate of tax authority.
  - ii. Quoted prices shall be **inclusive of all applicable Taxes with maintaining of %age of BRA.**
  - iii. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
  - iv. All tax variations by the Tax Authorities will be borne by the vendor only, there will be no change in contract.
  - v. All taxes will be borne by the vendor and PPHI-B will only pay up to the agreed amount as quoted at the time of tender
10. Validity of the bid would be at-least 30 days (to be specified by the Peoples Primary Health Initiative (PPHI-B)/ office) from the date of Tender opening
11. Financial Bids must be accompanied with Bid Security (for firms) in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2 % of quoted bid value favoring the PPHI Balochistan and shall be attached with financial bid only.
12. In case of any fault during visits, vendor will be liable to provide alternate vehicle.
13. Vendor is responsible for any major repair of the vehicle.
14. Bid Security of successful bidder/s shall be released upon submission of Completion letter by the vendor at the end of year after expiry of Contract.
15. Bid Security of unsuccessful bidder/s shall be released within 30 days from the date of award of contract to the successful bidder/s.
16. Tender will be awarded to the vendor who is quoted lowest rates for same modelled vehicle.
17. Payment release is subject to submission of monthly BRA Invoice signed & stamped by the vendor.



## **CURRENCY & BID VALIDITY**

- Pak Rupees & 30 days

## **DECLARATION BY THE BIDDER**

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDETAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_

Company stamp \_\_\_\_\_