



Reference Number \_\_\_\_\_

Dated` \_\_\_\_\_

**(PEOPLES PRIMARY HEALTHCARE INITIATIVE BALOCHISTAN (PPHI-B))**

**BIDDING DOCUMENT FOR PROVISION/INSTALLATION OF  
TRACKING SYSTEM AND TRACKING SERVICES IN 100 PLUS  
AMBULANCES OF PPHI BALOCHISTAN IN VARIOUS DISTRICTS  
OF THE PROVINCE.**

**(TECHNICAL PROPOSAL)**

**NAME OF BIDDER:** \_\_\_\_\_  
(To be filled-in by the Bidder)

Address: Peoples Primary Healthcare Initiative (PPHI) Balochistan House # 8-A, Jinnah Town  
Samungli Road, Quetta-Pakistan

Phone: 081-2863620

Website: [www.pphib.org](http://www.pphib.org)

## **Letter of invitation for Bids**

Sealed Tenders are invited under the PPHI Balochistan procurement policies in accordance with Baluchistan Public Procurement Rules (BPPR) - 2014 by the **(PPHI-B, Balochistan)** from "Eligible Bidders" dealing in Sales and after-sales service (as applicable) of services of Vehicle Tracking System as per details contained here-under:

<b>REQUIRED BIDDING INFORMATION</b>	<b>TO BE FILLED BY THE PPHI Balochistan.</b>
DESIGNATION OF PROCUREMENT OFFICER	Manager Administration, PPHI Balochistan
POSTAL ADDRESS	HOUSE NO.8-A, JINNAH TOWN, SAMUNGLI ROAD, QUETTA.
PHONE NUMBER & FAX NUMBER	081-2863620, 081-2863623
E-MAIL ADDRESS & WEBSITE	<a href="mailto:PPHIBLN@GMAIL.COM">PPHIBLN@GMAIL.COM</a> <a href="http://WWW.PPHIB.ORG">WWW.PPHIB.ORG</a>
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	From <b>PPHI Website</b> <a href="http://www.pphib.org">www.pphib.org</a> May also be obtained from office of the Manager Admin PPHI-B during office hours up-to one working day prior to the opening of bids.
DEADLINE FOR SUBMISSION OF BIDS	Date: <b>February 13<sup>th</sup>, 2024</b> & Time <b>11:00 A.M.</b>
OPENING OF TECHNICAL BIDS	Date: <b>February 13<sup>th</sup>, 2024</b> & Time <b>12:00 p.m.</b> at the Head Office of PPHI-B, Quetta.
OPENING OF FINANCIAL BIDS	Date: <b>February 13<sup>th</sup>, 2024</b> & Time <b>02:00 p.m.</b> at the Head Office of PPHI-B, Quetta.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2,000/- IN THE FORM OF: DEMAND DRAFT / PAY ORDER in Favor of <b>PPHI Balochistan</b>
BID SECURITY	AMOUNT: <b>2 %</b> OF THE QUOTED AMOUNT MANNER OF PAYMENT: <u>CALL DEPOSIT/</u> <u>PAY ORDER</u> IN FAVOR OF <b><u>PPHI</u></b> <b><u>BALUCHISTAN.</u></b>

**Eligibility Criteria for Bidders: (to be filled by the procuring agency)**

<b>S. No.</b>	<b>Bidders Eligibility Factor</b>	<b>Requirement</b>	<b>Document Required</b>
1	Registration with Income Tax in relevant tariff as active tax filer	Mandatory	Attach Copy of NTN & tax profile inquiry
2	Registration with Sales-Tax	Mandatory	Attach Copy of GST registration Certificate
3	Registration with BRA	Mandatory	Attach Copy of BRA Certificate
4	Financial Capability	Mandatory	Attach copies of annual Audited Reports/Balance sheet or Financial statements or annual tax returns for the last 03 years (2021-2023) of minimum 25.00 Million annually.
5	Type Approval and its commitment from PTA	Mandatory	Type Approval for products tracking devices and commitments letter for commercialization
6	Relevant Experience	Mandatory	Minimum Five (05) years' experience from the date of 1 <sup>st</sup> commitment letter from the PTA. (Attach commitment letter copy and relevant documents proving 5 years' experience)
7	24/7 Call Centre and technical support	Mandatory	Tracking company should have their 24/7 call center with 24/7 technical support (attach list of call center and technical team list and Evidence of Office).
8	Delivery time Compliance	Must agree to serve the contract within specified time mentioned as under i) For hardware 30(Thirty days)	Completion time must be clearly specified in the technical bid
9	Agreement with terms	Un-conditionally agree with all the terms and conditions stated herein in the Bidding Document	Attached Bidding Documents after Sign & Stamp on all pages of the bidding documents
10	Non-Blacklisting	Mandatory	Undertaking on stamp paper that firm is not blacklisted.
11	Bidding Documents Fee	Mandatory	Must submit fee and attach with the technical proposal
12	Sample Provision of device	Mandatory	The sample device along with specifications for the device must be provided.

**Bidder Information (To be filled by the bidder):**

1. Name of Firm: \_\_\_\_\_
2. Complete Postal Address: \_\_\_\_\_
3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_
5. Fax No: 6. Mobile No: \_\_\_\_\_ 6. Mobile No. \_\_\_\_\_
7. Authorized Representative's name & designation \_\_\_\_\_
8. Type of Business
  - i) Sole Proprietorship ☐
  - ii) Partnership ☐
  - iii) Corporation (Private Ltd). ☐
  - iv) Corporation (Public Ltd) ☐
9. National Tax Number \_\_\_\_\_
10. Sales Tax Registration #: \_\_\_\_\_
11. BRA Registration #: \_\_\_\_\_
12. Year of Incorporation: \_\_\_\_\_
13. Work experience: (Please attach relevant 5 years' experience documents i.e. award of contract / agreements with organizations availing service for 50+ vehicles)
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
14. Approx. turn-over for the last three year as per audited financial statements or annual tax returns: (In millions)  
2021: Rs. \_\_\_\_\_ 2022: Rs. \_\_\_\_\_ 2023: Rs. \_\_\_\_\_
15. Certificate/ Awards (if any, please attach)
16. Company Profile: (Please attach)
17. Bid Validity: \_\_\_\_\_ (Please specify in No. of Days)
18. Total Completion Time \_\_\_\_\_ (in days / month please specify)

## LIST OF MAJOR PROJECT

S. No.	Clients/	Number of Vehicles	Place / City	Duration	Completion
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

## DETAILS OF AVAILABLE TECHNICAL STAFF

S. No.	Name	NIC No.	Qualification	Experience
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### **Data-Sheet of the Assignment**

The bidders are required to quote bids for provision of tracking device and annual monitoring charges providing the following features. Device specification may also be provided by the bidder along with the sample.

#### **Feature:**

<ol style="list-style-type: none"><li>1. Real Time Tracking 24x7x365 uninterrupted</li><li>2. 24hr Call Centre Facility for assistance</li><li>3. Geo-Fencing/Out Zone Movement Alert via Call</li><li>4. Battery Temper Alert via Call</li><li>5. Automatic Power Saving</li><li>6. Automatic GPRS/SMS Status Reporting</li><li>7. Vehicle Recovery Assistance in Case Snatch/Theft</li><li>8. Vehicle Immobilization</li><li>9. Web Access to Track your Vehicles on Laptop/Computer</li><li>10. Mobile Application for Self-Tracking</li><li>11. Daily, Weekly and Monthly Summary Report on App</li><li>12. History Reply on Web Track/Mobile Application</li><li>13. History Report</li><li>14. Trip Report with KM</li><li>15. History Report in PDF/Excel</li><li>16. Accumulative Fuel Report</li></ol>	Qty:
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Brand no or model no (if any) referred to in this tender document are only for reference purpose in the light of BPPRA rules 2014 # 13(1). However, all offers in conformity with the generic specification shall be evaluated as equal.

### **Instructions for preparing Bids:**

These Instruction are being given for strict compliance by the Bidders. failure to fulfill and instruction given here-under may result in dis-qualification of the Bid's. Proposals shall be prepared on following lines: -

1. **Technical Bid:** Sealed Envelope containing the technical bid should clearly state "**Name of Bidder and Technical Bid**". A set of this bidding document duly filled, supported with Bidder's covering Letter be attached with the Technical Proposal, which shall be prepared keeping in view the specifications provided in the Data Sheet above. Following information should be attached/contained in the technical proposal: -
  - A. Documentary evidence of fulfillment of eligibility criteria as required from the Bidder.
  - B. Audit Report/ Annual Report & Company Profile of the Firm.
  - C. Statement of post-sales service and service contract.
  - D. Every page of the Bid must be numbered. Signed & stamped by the authorized representative of the bidder.
  - E. Any other information relevant to the technical aspect of the items deemed necessary by the Bidder to mention.

**Evaluation Criteria:** Selection of the successful bidder shall be based on the **Least-Cost Selection Method** -which means, "**Technically responsive lowest financial bid, received from "Eligible Bidders"** (as specified under the heading of the "Letter of invitation for Bids-Eligibility Criteria for Bidders") **unconditionally accepting all the terms & conditions of this bidding document**". Procedure for which is as follows: -

1. After evaluation of the technical proposals on the basis of the eligibility criteria and minimum required technical qualification stated in the Data Sheet compared with specifications mentioned in the Technical Bid, they shall be categorized as:
  - i. Responsive Proposals
  - ii. Non-Responsive Proposals
2. Non-responsive proposals shall be rejected:
  - i. Financial proposals shall be returned without being opened.
  - ii. Bid security shall be released upon their written request.
3. Financial Proposals of the responsive Technical Proposals shall be publicly opened in the presence of authorized representative of the bidder on the same/ next (date as fixed by the procurement committee) meeting (after technical evaluation) as communicated by the Procuring committee.
4. Affidavit (on stamp paper worth Rs.50/-) declaring that the firm/company is not black Listed by any Government Department/Authority/Agency/Company and firm /company is not engaged in any sort of litigation against any Government Department/Authority/Agency/Company.
5. After Technical and Financial Evaluation of the Bids. Upon recommendation of the Procurement Committee, the Procuring Agency shall upload on official website, the results of the Bid Evaluation in form of a Report giving justification for acceptance of lowest evaluated bid and reasons for no acceptance of all other Bids. Copy of the same shall also be provided to any bidder upon their written request.
6. Contract for Supply of the recommended equipment/ items shall be placed with the lowest evaluated bidder's (lowest bidder fulfilling the technical requirements) among the Responsive Proposals for each item, after ten days of uploading of the Evaluation Report at PPHI-B official Website.





Reference Number \_\_\_\_\_

Dated \_\_\_\_\_

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**(PEOPLES PRIMARY HEALTHCARE INITIATIVE BALOCHISTAN (PPHI-B))**

**BIDDING DOCUMENT FOR PROVISION/INSTALLATION OF  
TRACKING SYSTEM AND TRACKING SERVICES IN  
AMBULANCES OF PPHI BALOCHISTAN IN VARIOUS DISTRICTS  
OF THE PROVINCE.**

**(FINANCIAL PROPOSAL)**

**NAME OF BIDDER:** \_\_\_\_\_

**(To be filled-in by the Bidder)**

**Address: Peoples Primary Healthcare Initiative (PPHI) Balochistan House # 8-A, Jinnah Town  
Samungli Road, Quetta-Pakistan**

**Phone: 081-2863620**

**Website: [www.pphib.org](http://www.pphib.org)**

**Bidder Information (To be filled by the bidder)**

1. Name of Firm: \_\_\_\_\_
2. \_\_\_\_\_
3. Complete Postal Address: \_\_\_\_\_  
\_\_\_\_\_
4. Tel No: \_\_\_\_\_ 4. Email address \_\_\_\_\_
5. Fax No. \_\_\_\_\_ 6. Mobile No. \_\_\_\_\_
7. Type of Business  

(1) Sole of Proprietorship	<input type="checkbox"/>	(2) Partnership	<input type="checkbox"/>
(3) Corporation (Private Ltd.)	<input type="checkbox"/>	(4) Corporation (Public Ltd.)	<input type="checkbox"/>
8. National Tax Number \_\_\_\_\_
9. Sale Tax Registration \_\_\_\_\_
10. BRA Registration # \_\_\_\_\_
11. Bid Validity \_\_\_\_\_ (Please specify in No. of Days)
12. Total Bid Value (inclusive of all taxes and duties) \_\_\_\_\_ (In Pak Rupees)

## **Instructions for Preparing Financial Proposal**

These Instructions are being given for strict compliance by the Bidders, failure to fulfill any instruction given here-under may result in dis-qualification of the Bid's. Proposals shall be prepared on following lines:

Proposal shall be prepared by following lines:

Sealed envelope containing the financial proposal should clearly state:

- i. Name of Bidder
- ii. Name of Tender
- iii. Financial Proposal

S. No.	Item Name / Model No. / Description	Quantity	Unit Cost per Device with installation	Annual monitoring Fee (valid for at least three years)	Total Amount for ____ Units
1	Fleet Management System (Tracking System)	1			
Grand Total					

- a. Serial Numbers of items must be quoted as mentioned in the "Bidding Document" (in-case of difference in serial numbers in "Bidding Documents" viz-a-viz "Financial Bid" the bid may qualify for rejection.
- b. No technical details may be mentioned in the financial bid.
- c. Taxes must be included at the sub-Total level in the format of the Financial Bid.
- d. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise taxes shall be deducted as per Government Policy / Rules.
- e. Every page of the Bid must be numbered, signed & stamped by the authorized representative.
- f. Affidavit should be attached with technical bid that security deposit is in financial bid.

### **Bid Security:**

1. Sealed Tenders must be accompanied with Bid Security in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of total bid value favoring the PPHI-B Balochistan.
2. The submitted 2% Bid Security of the Firm awarded the Tracking Contract shall be retained as Performance Security till completion of the Contract period.

**Submission of Bids:** Sealed Tenders (Single Envelope containing two separately sealed envelopes of Technical and Financial bids) must reach the office of the **PPHI-B, Balochistan** latest by **11:00 a.m. on 13<sup>th</sup> February 2024**, through courier or may be dropped in the **Tender Box** at the office of the **PPHI-B, Balochistan**.

**Opening of bids:** The technical proposal will be opened on the same day/ last day declared for submission for bids @ **Time 12:00 p.m.** in the Office of the PPHI-B, Balochistan in the presence of the bidders who want to be present in the Bid opening session.

**Method of Procurement Used:** Procedure of bidding shall be **"Single stage - Two envelope bidding procedure"**.

## **TERMS & CONDITIONS**

### **Pre-Tender Terms & Conditions (for Participation)**

1. Interested participants are requested to submit proposal in sealed envelopes.
2. The tender documents submitted after the above referred closing date and time shall be rejected and returned unopened.
3. Tender documents should be submitted on or before **13<sup>th</sup> February, 2024 at 11:00 a.m.** with prescribed format with signature & stamp of the organization.
4. PPHI-B, Balochistan reserves the rights to reject all organization's forms applied for tender on the basis of technical ground or any other reasons.
5. PPHI-B, Balochistan may reject all bids or proposal at any time prior to the acceptance of a bid or proposal.
6. PPHI-B, Balochistan shall upon request communicate to any Company/firm who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but it does not require to justify those Grounds.
7. PPHI-B, Balochistan will not consider any bid from the potential bidder if he is in litigation at any judicial forum or has defaulted with transport authority.

**Company's Stamp Signature**

## Declaration by the Bidder

Furthermore, I undertake that:

- a) Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government governing the procurement & financial matters, **AGREE, ACCEPT & UNDERTAKE TO ABIDE BY THE SAME.**
- b) The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible.

Name & Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company Stamp