



The Head Office,  
People's Primary Healthcare Initiative,  
Balochistan.  
Admin Section  
Ref No. PPHI-B/H.O BLN/Supply chain/logistics/2025-26/02  
Dated: \_\_\_\_\_

## Technical Proposal

People's Primary Healthcare Initiative (PPHI) - Balochistan

Technical Proposal for Hiring of Courier & Logistics Services for  
Medicine Supply – PPHI Balochistan

NAME OF BIDDER: \_\_\_\_\_  
(To be filled-in by the Bidder)

**Address:** People's Primary Healthcare Initiative (PPHI) - Balochistan  
House # 8-A, Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620  
Website: [www.pphib.org](http://www.pphib.org)

## **LETTER OF INVITATION FOR BIDS:**

Sealed proposals are invited under the People's Primary Healthcare Initiative (PPHI-Balochistan) from eligible bidders registered as courier service providers for the hiring of courier and logistics services for the supply of essential medicines and disposable/surgical items from the Central Warehouse, Quetta, to the warehouses of all districts of Balochistan. The courier service provider must possess relevant experience and operational capacity in handling medical supplies.

<b>REQUIRED BIDDING INFORMATION</b>	<b>TO BE FILLED BY THE PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B)</b>
DESIGNATION OF PROCUREMENT OFFICER	MANAGER ADMIN
POSTAL ADDRESS OF THE PEOPLE'S PRIMARY HEALTH CARE INITIATIVE (PPHI-BALOCHISTAN)	PEOPLE'S PRIMARY HEALTHCARE INITIATIVE (PPHI-BALOCHISTAN) SAMUNGLI ROAD, QUETTA-PAKISTAN
PHONE NUMBER & FAX NUMBER	081-2863620 & 081-2863623
E-MAIL ADDRESS & WEBSITE	E-mail: <a href="mailto:PPHIBLN@GMAIL.COM">PPHIBLN@GMAIL.COM</a> Website: <a href="https://www.pphib.org">https://www.pphib.org</a>
METHOD OF PROCUREMENT	SINGLE-STAGE, TWO-ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-Balochistan website: <a href="http://pphib.org/">http://pphib.org/</a>
PRE-BID MEETING	Date: <b>04 May 2026</b> at 2:00 pm, PPHI-B Head Office, 8-A Jinah Town, Samungli Road, Quetta. All competitive bidders are requested to attend the pre bid meeting for clarification of tender requirements.
DEADLINE FOR SUBMISSION OF BIDS	Date: <b>14 May 2026</b> & Till <b>11:00 A.M</b> directly submitted to the Head Office, PPHI-Balochistan.
OPENING OF TECHNICAL BIDS	Date: <b>14 May 2026</b> & Time <b>12:00 P.M</b> at the Head Office of PPHI-Balochistan.
OPENING OF FINANCIAL BIDS	Date: Shall be communicated to technically qualified bidders after evaluation of the technical bid.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2,000/- PAY ORDER IN THE NAME OF <b>PPHI-Balochistan</b> WITH TECHNICAL BID IN A SEPARATE ENVELOPE.
BID SECURITY/EARNEST MONEY	AMOUNT: <b>500,000/-</b> -MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF <b>PPHI-BALOCHISTAN</b> , WITH TECHNICAL BID.

## **ELIGIBILITY CRITERIA FOR BIDDERS:**

<b>S.No</b>	<b>Bidders Eligibility Factor</b>	<b>Mandatory Requirement</b>	<b>Document Required</b>
1	Legal Status & Tax Registration.	Valid NTN, STRN, and Active Taxpayer status.	Copy of NTN, STRN, and FBR/BRA Active Taxpayer verification.
2	Relevant Experience in Courier Services.	Minimum of two (02) years of experience in courier and transportation particularly in assignments involving the handling and distribution of medical or pharmaceutical supplies. Experience will be calculated from the date of opening of the technical bid.	Copies of the registration of courier services and other such documents that verify the experience of two years of courier services.
3	Financial Capacity	The bidder must have a minimum turnover of PKR 10 million in the past three financial years for each year (2023, 2024, and 2025).	Audited financial statements for the last three years OR Annual Income Tax Returns for the FY 2023,2024 & 2025.
4	Non-Blacklisting and disclosure of litigation	Must not be presently blacklisted by any Government or other Organizations. The bidder must declare any ongoing or past litigation cases related to pharmaceuticals, medicines, consignments, and courier services.	Declaration of Non-blacklisting on <b><u>Non-Judicial Stamp paper</u></b> (duly attested) by the Bidder/Individual and declaration of litigation cases, if any.
5	Operational Presence in Balochistan	Must have functional office(s)/branch(es) in Balochistan with a dedicated focal person at Quetta.	Tenancy/ownership document or recent utility bill (not older than 3 months) and details of focal person(s) along with complete mailing address of office based in Quetta city.
6	Delivery Time Commitment	The bidder must agree with delivery time lines specified herewith in tender document.	Written acceptance must be provided in the Technical Bid.
7	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement.	<b><u>Signature &amp; company seal</u></b> on <b><u>every page</u></b> of the bidding document.
8	Submission of Bidding Document Fee and Bid Security.	As required by the People's Primary Healthcare Initiative (PPHI) - Balochistan in the Tender Notice.	AMOUNT: PKR. 2,000/- Tender Fee with Technical Bid envelope only and AMOUNT: 2% of the total bid value as Bid Security must be provided with with Financial Bid envelope only.

### **NOTE:**

- a) It is mandatory for bidders to score "YES" against all the above-mentioned eligibility requirements. If

the bidder fails to comply with even one (01) requirement, the bidder shall be declared technically disqualified and will not proceed with financial bid opening.

- b) Bidders must ensure that all submitted documents are valid, verifiable, and arranged in the sequence of eligibility criteria. Incomplete, forged, irrelevant, or unverifiable documents will result in immediate disqualification.
- c) The following requirements of must be met:
  - 1) The bidder must be registered in Pakistan as a courier services provider.
  - 2) Physical inspection of vehicles proposed for service
  - 3) Verification of vehicle documents (registration, fitness certificates, insurance, tracking system)
  - 4) Demonstration of GPS tracking system or logistics software
  - 5) Presentation of operational plan, including route planning, dispatch mechanism, and emergency response
  - 6) Verification of driver licenses.
  - 7) PPHI-Balochistan reserves the right to cancel or reject the bid(s) at any stage of the procurement process without assigning any reason.
- d) **Return of Technical Evaluation Report.** Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as “Technically Disqualified” and consequently shall **NOT** be accepted for any further evaluation:
  - i. Their financial proposals shall be returned without being opened.
  - ii. Technical Evaluation Report, shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
    - 1. Acceptance of the Eligible & Responsive Bid/s and.
    - 2. Rejection of the Ineligible &/OR Technically disqualified Bid/s.

## Bidding Instructions and General Conditions

### 1. Bid Submission Requirements

- a) The bidder must quote for the entire delivery scope specified in the tender. Partial or incomplete bids shall be summarily rejected.
- b) All bids must be tape-bound, properly sealed, and clearly labeled. Each page must be numbered, signed, and stamped by the authorized representative of the firm.
- c) All documents shall be attached in the sequence prescribed in the tender document for evaluation purposes.
- d) Any interlineations, erasers, or overwriting shall be valid only if initialized by the person(s) signing the bid.
- e) Blank fields in the bid forms must be duly filled. Incomplete or unsigned bids should be treated as non-responsive.

### 2. Total Service Coverage Requirement:

- a) Prices must be quoted for the entire scope of transportation and logistics services specified in the tender, including all designated routes, delivery points, and required service standards.
- b) Partial or conditional offers, such as quoting only for or selective district coverage, facilities, or services, shall be considered non-responsive and rejected accordingly.

### 3. Method and Deadline of Submission

- a) Preferably, bids shall be submitted by hand through the firm's authorized representative on or before the date and time specified in the Letter of Invitation / Bid Data Sheet. However, bidders from other provinces may dispatch their bids via courier to the address mentioned below. Such bidders may also participate in the bid opening proceedings virtually through an online link, subject to prior intimation to the Procuring Officer. Physical presence of bidders or their representatives shall, however, remain preferred.
- b) The bid shall comprise a single package containing two separate envelopes:
  - a. Technical Proposal
  - b. Financial Proposal
- c) Each envelope shall be sealed and marked in bold letters as "*TECHNICAL PROPOSAL*" and "*FINANCIAL PROPOSAL*."
- d) Both envelopes shall then be placed in an outer sealed envelope clearly marked with the Tender Reference Number and Subject.
- e) Bids received after the specified deadline shall be rejected without opening and submission.

### 4. Conditions for Opening and Validity

- a) If the submission or opening date falls on a public holiday or non-working day, the bids shall be opened on the next working day at the same time and venue.
- b) A bidder may **withdraw** its bid before the deadline for submission.
  - a. No withdrawal is permitted after the submission deadline until the expiry of the bid validity period.
  - b. Any withdrawal during the validity period may lead to legal action under applicable rules.

### 5. Eligibility of Bidders

- a) The invitation is open to all registered courier/logistics service providers with nationwide operations and local presence in Balochistan.
- b) Bidders must have demonstrated experience handling pharmaceutical and temperature-sensitive consignments.

- c) Bidders under declaration of ineligibility, suspension, or blacklisting by any government or public-sector organization are not eligible to participate.

## 6. Blacklisting and Debarment

The following actions shall render a bidder liable for blacklisting/debarment:

- a) Submission of false, fabricated, or forged documents.
- b) Failure to achieve required service standards or timely completion of contractual obligations.
- c) Persistent non-compliance with contract terms or specifications.
- d) Engagement in corrupt, fraudulent, or unethical practices.
- e) Tender fixing or any conduct detrimental to the integrity of the procurement process.
- f) Security concerns or actions affecting the reputation of the Procuring Agency or the State.

## 7. Clarifications and Amendments

- a) A prospective bidder may seek clarification(s) in writing not later than ten (10) days prior to the submission deadline at the Procuring Agency's address indicated in the Bid Data Sheet.
- b) The Procuring Agency shall issue written responses (without disclosing the identity of the inquirer) to all bidders who have obtained the documents.
- c) The Procuring Agency may, at any time before the submission deadline, amend the bidding documents through a written addendum.
- d) Such amendments shall be notified through official correspondence (letter, email, fax) or publication on the official PPHI-B website.
- e) To accommodate the amendment(s), the Procuring Agency may extend the bid submission deadline, if deemed necessary.

## 8. Corrupt or Fraudulent Practices and Mechanism for Debarment / Blacklisting

### A. Definition of Corrupt and Fraudulent Practices

For the purpose of this tender, the following practices shall constitute corrupt, fraudulent, coercive, collusive, or obstructive behavior, which are strictly prohibited:

- a) **Corrupt Practice:** Offering, giving, receiving, or soliciting directly or indirectly anything of value to influence the actions of a public official, procuring entity, or any party in the procurement process or contract execution for wrongful gain.
- b) **Fraudulent Practice:** Any act, omission, or misrepresentation that knowingly or recklessly misleads or attempts to mislead another party to obtain undue advantage or avoid an obligation.
- c) **Collusive Practice:** Any agreement or arrangement between two or more parties designed to establish bid prices at non-competitive, artificial levels to the detriment of fair competition.
- d) **Coercive Practice:** Direct or indirect actions, threats, or harm to any party or its property to improperly influence their participation or decisions in the procurement process.
- e) **Obstructive Practice:** Deliberate acts intended to impede investigation or audit processes, including falsifying or concealing evidence, making false statements, or intimidating witnesses.

## 9. Bid Price

- a) **Price Indication:** The bidder shall indicate, in the prescribed form, the unit price and total bid price.
- b) **Completion and Authentication:** Price schedules must be carefully filled, preferably typed, and signed/stamped on each page.
- c) **Compliance with Technical Specifications:** Bids must comply with all technical specifications; any deviation shall render the bid non-responsive.
- d) **Inclusive Pricing:** Prices must include all taxes, duties, transportation, and handling up to the consignee.
- e) **Tax Exemptions:** Any exemption or reduction in taxes or duties available under law shall be passed on to the Procuring Agency.

- f) **Total Service Requirement:** Prices must be quoted for the complete scope of courier services as specified in the bidding documents. Partial, conditional, or incomplete offers shall be considered non-responsive and rejected accordingly.

#### **10. Bid Security**

The bidder shall submit a lump-sum bid security amount of **PKR 2% as bid security** in the form of a Call Deposit Receipt (CDR), in favor of **PPHI-Balochistan**. The bid security shall be submitted as part of the Financial Bid envelope.

#### **11. Bid Validity**

- a) Bids shall remain valid for 30 days from the date of technical bid opening.
- b) Bidders agreeing to extend validity must not change the substance of their bids.
- c) Bidders declining to extend may withdraw without forfeiting bid security.

Bidders who:-

(a) Agree to the Procuring Agency's request for extension of bid validity period shall not be permitted to change the substance of their bids; and

(b) Do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.

**(Mailing Address: PPHI-B Head Office House # 8-A, Jinnah Town, Samungli Road, Quetta.)**

**BIDDER'S INFORMATION:** (To be filled in by the Bidder)

1. Name of company/Individual: \_\_\_\_\_

2. Complete Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_

5. Fax No: \_\_\_\_\_ 6. Mobile No: \_\_\_\_\_

7. Authorized Representative's name & designation:

\_\_\_\_\_

8. Type of Business:

(1) Sole Proprietorship  (2) Partnership

(3) Corporation (Private Ltd.)  (4) Corporation (Public Ltd.)

9. National Tax Number & Date of issuance: \_\_\_\_\_

10. Sales Tax Registration No. \_\_\_\_\_

11. Bid Validity \_\_\_\_\_ (Please specify in no. of days)

12. Total Completion Time \_\_\_\_\_ (Date of completion)

## **Delivery Schedule & Logistics Requirements**

### **1. Service Coverage & Dispatch Locations**

The service provider shall transport consignments (medicines, medical supplies, medical equipment) from the designated PPHI-B Central Warehouse, Quetta, to district warehouses as specified in data sheet.

### **2. Frequency of Services**

Transportation services shall be required multiple times during the contract period, depending on operational needs, including emergencies and routine deliveries. The successful bidder must ensure on-call availability.

### **3. Delivery Time and Schedule**

#### **A) Delivery Period**

- a) The successful bidder shall agree to deliver all medicines to the designated 36 district warehouses of PPHI-B within 15 (fifteen) to 20 (twenty) days from the date of issuance of the supply order/Distribution Plan/One complete distribution cycle of 36 districts. For the delivery of a Single district/destination deliveries shall be delivered within two to three days from the date of distribution plan.
- b) Emergency deliveries must be made **within 24 to 72 hours**, including evenings, weekends (if required) from the date and time of dispatch.

#### **B) Partial / Phased Deliveries**

- a) Partial or phased deliveries are permitted, provided the supplier notifies PPHI-Balochistan in writing and obtains approval. Each partial delivery shall adhere to the timeline stipulated in this tender.

#### **C) Delivery Documentation**

Each consignment must be accompanied by a delivery challan and relevant batch/expiry details.

#### **D) Penalties for Delay**

Delay in delivery beyond the stipulated period without prior written approval from PPHI-Balochistan shall attract a penalty of (0.25%) per day of the undelivered and delayed consignment's value, up to a maximum of 10%.

#### **E) Force Majeure**

Delays caused by natural disasters, civil unrest, or other events beyond the supplier's control must be immediately conveyed to PPHI with supporting evidence. PPHI may grant reasonable extension in such cases.

#### **E) Damages**

Bidder shall be responsible for the cost of items that may be damaged during consignment or delivery. The cost of the item will be calculated on the basis of the retailer's price of the damaged items. The cost of damaged items will be deducted from the invoice payment of the consignment of the bidder.

### **4. Place of Execution of Services**

The successful bidder shall act as an **independent transport and logistics provider**, responsible for:

- a) Collection of consignments from the PPHI-B Central Warehouse
- b) Transportation to designated destination(s) as detailed in the data sheet per ton and per KG.
- c) Safe unloading and handover at the consignee end
- d) Maintaining integrity, temperature, and handling requirements throughout the journey.

All logistical arrangements, including loading, unloading, handling equipment, manpower, and vehicle arrangements, shall be the sole responsibility of the bidder.

## **5. Vehicle & Equipment Requirements**

The service provider must ensure the availability of:

- a) Suitable cargo vehicles for dry-stock items
- b) Real-time monitoring and e-POD (electronic proof of delivery)
- c) Secure packaging/strapping to avoid damage or spillage during transit

## **6. Tracking, Monitoring & Reporting**

The bidder shall provide:

- a) Live vehicle tracking access or periodic movement reports
- b) Electronic Proof of Delivery (e-POD) with timestamp and consignee acknowledgment
- c) Incident reporting within **2 hours** for any delay, accident, temperature breach, or damage

## **7. Handover & Documentation**

Upon delivery, the service provider shall submit:

- a) Delivery challan
- b) e-POD or manual POD (if needed)
- c) Daily/weekly/monthly activity reports as required by PPHI-B

## **8. Sub-Contracting, Subletting Clause**

The bidder shall not assign, transfer, or sublet the whole or any part of the contract without the prior written approval of the Procuring Agency.

Any subletting or subcontracting carried out without such approval shall constitute a material violation of the Contract and shall render the Contractor liable to termination of the Contract, forfeiture of Performance Security, blacklisting, and any other action permissible under the prevailing procurement rules and laws.

## **INSTRUCTIONS FOR PREPARING TECHNICAL BID**

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
  - a. “Name of Bidder”
  - b. “Name of Tender”
  - c. “TECHNICAL PROPOSAL”
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder’s covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.
3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements or otherwise as placed demand further during the bidding process.
4. Following information should be attached/contained in the Technical Proposal: -
  - a. Receipt of payment of **bidding Document Fee May be** in terms of **Pay Order in favor of PPHI BALOCHISTAN.**
  - b. **Completion time/Delivery time**, A written undertaking clearly specifying:
    - Standard delivery turnaround time for routine consignments.
    - Emergency delivery response time.
    - Vehicle availability schedule.
  - c. Documentary **evidence of fulfillment of eligibility criteria** for Bidders as required by the People’s Primary Healthcare Initiative, Balochistan. (PPHI-Balochistan).
  - d. Documentary evidence of **fulfillment of complete schedule of requirements as per evaluation criteria** including technical, administrative and service requirements of the People’s Primary Healthcare Initiative, Balochistan (PPHI-Balochistan)
  - e. **Service Reliability & Risk Management Plan (Replaces Defect Liability Period)**  
A detailed statement covering:
    - Loss/damage claim procedure
    - Driver training & emergency response plan
  - f. Every page of the **Bid must be numbered, signed & stamped** by the authorized representative.
5. Attachment of any document not demanded by the People’s Primary Healthcare Initiative (PPHI-Balochistan) at instruction 4 of “Instruction for preparation of Technical Bid” is strictly prohibited.

The procedure shall be applied as follows: -

2. **Bidders Eligibility Assessment.** Initial evaluation of the technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of “Letter of Invitation for Bids – Eligibility Criteria for Bidders” in the following manner:

S. No	Bidders Eligibility Factor	Mandatory Requirement	Bidder
			YES / NO
1	Legal Status & Tax Registration.	Are Valid NTN, STRN, and Active Taxpayer status documents attached?	
2	Relevant Experience in Courier Services.	Minimum of two (02) years of experience in courier and transportation particularly in assignments involving the handling and distribution of medical or pharmaceutical supplies. Experience will be calculated from the date of opening of the technical bid?	
3	Financial Capacity	Minimum turnover of PKR 10 million in each three financial year (2023, 2024, and 2025) documents are attached?	
4	Non-Blacklisting and disclosure of litigation	Non-blacklisting and declare any ongoing or past litigation cases related to pharmaceuticals, medicines, consignments, and courier services affidavit attached?	
5	Operational Presence in Balochistan	Functional office(s)/branch(es) in Balochistan documents attached?	
6	Delivery Time Commitment	Agree with delivery time lines specified herewith in tender document, relevant document attached?	
7	Agreement with all the terms & conditions	Agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement?	
8	Submission of Bidding Document Fee and Bid Security.	The Tender fee of Rs. 2,000 and bid security Rs. 2% - are attached with financial Proposal?	

## **DATA-SHEET OF THE ASSIGNMENT / SCOPE OF WORK**

The objective of the Datasheet / Schedule of Requirements below is to provide complete and sufficient information to all bidders regarding the scope of the hiring of services, ensuring that no requirement of People's Primary Healthcare Initiative (PPHI) - Balochistan is left unmentioned.

It is mandatory for all bidders to meet the specifications provided herein. Any offer meeting or exceeding the minimum required specifications shall be considered for further evaluation in accordance with the prescribed evaluation criteria.

**A. Transportation and Logistics Rates for Non–Cold Chain Medical Supplies from the Main Central Warehouse, Khezi Chowk, Samungli Road, Quetta, to the following destinations/district offices (warehouses).** *Bidders are required to quote rates as per the table below.*

**Estimated Annual Volume:** Bidders are informed that the expected total tonnage of non–cold chain medical supplies to be transported annually is estimated between 800 to 1,000 tons. This estimate should be considered by bidders when quoting rates per ton and per kilogram for each destination.

**Note: Bidders are required to quote prices against each destination per ton and per Kilo Gram (KG) separately in financial proposal. The expected tonnage per Annum is from 800 Tons to 1,000 Tons.**

S.No	District Name	Address/Destination
1	Awaran	Near Old DHQ Hospital, Main Turbat Road, Awaran
2	Barkhan	Barkhan Main Rakhni Road Barkhan Near DPO Office, Barkhan
3	Chaghi	Near Tablighi Markaz, Dalbandin, Chaghi
4	Chaman	New DHQ , Near Judicial Complex, Chaman.
5	Dera Bugti	1 Near Wapda Grid Station Sui Road Town, Dera Bugti
		2 Tehsill Qadarabad, BHU Janwala
6	Dukki	Nasarabad Road Near BHU Nasarabad, Dukki
7	Gwadar	GDA Colony Gwadar Near GDA School, Gwadar
8	Harni	Doctors Hostel #1 Labor Hospital, Harni
9	Jaffarabad	Near DHO Office Dera Allah Yar, Jaffarabad
10	Jhal Magsi	Near Main Notal Road Gandawah
11	Kachhi	Bungalow No 01,DHQ Hospital Dhadar, Kachhi

12	Kalat	Office Near Dhq Hospital Harboai Road, Kalat
13	Kech	Rakshan Street Turbat, Kech
14	Kharan	Secretariat Complex Building No. 6 Girl'S College Road, Kharan
15	Khuzdar	Near Bolan Rest House Abdullah Shah Raod, Khuzdar
16	Killa Abdullah	Union Council Habibzai-1 RHC Habibzai District and Tehsil Killa Abdullah
17	Killa Saif Ullah	Bunglow No:03 Near DHQ Hospital, Killa Saifullah
18	Kohlu	Near 50 Bed Hospital, Kohlu
19	Lasbella	Main RCD Road Opposite Uthal Police Station Uthal, District Lasbela.
20	Loralai	Near Divisional Education Office, Commissioner Colony, Loralai
21	Mastung	DC Road Shahi Bagh, Mastung
22	Musa Khail	Al Asmat House, Near Makki Petroleum Service Dgkhan Road, Musa Khail
23	Naseerabad	Near Divisional Director Health Services, Dera Murad Jamali, Naseerabad
24	Noshki	Main RCD Road Near Government Dairy Form, Noshki
25	Panjgur	Near Social Welfare Office Airport Road, Chitkan,Panjgur
26	Pishin	Near D.C Complex Sur Khab Road,Pishin
27	Quetta	House No. 19-B Jinnah Town Samungli Road Quetta
28	Sibi	Mir Chakar Khan Road, Sibi
29	Sohbatpur	Tehsil Road Near Government Girls College ,Sohbatpur
30	Surab	Killi Mirwani Road, Near Markazi Eid Gaah, Surab
31	Usta Muhammad	Near DHO Office, Main Aliabad Road,Usta Muhammad.
32	Washuk	Green Town,Tehsil Basima, Washuk

33	Zhob	Banglow No 2, Near Grid Station, Zhob
34	Sherani at Zhob	Banglow No 2, Near Grid Station, Zhob
35	Ziarat	Old DHO Office Building Infront of MNCH Center, Ziarat
36	Hub at Lasbella	Main RCD Road Opposite Uthal Police Station Uthal, District Lasbela.
37	Barshore	At Barshore
38	Upper Dera Bugti	At Upper Dera Bugti
39	Tump	At Tump

**Note on Emergency Delivery Charges**

In case of emergency deliveries, the bidder may quote an additional percentage (%) charge over the quoted normal delivery rate. This percentage shall be applicable to the quoted rates for all districts (whether quoted on a consolidated or segregated basis). The quoted percentage shall remain firm for the entire contract period and shall be inclusive of all applicable taxes, duties, and levies.

The bidder shall quote an inclusive additional percentage (%) for emergency delivery services applicable to the quoted rates: \_\_\_\_\_%

No additional emergency delivery charges shall be payable unless the emergency delivery is officially communicated, justified, and approved in writing by the Procuring Agency prior to execution. *Provide the said information if needed in financial proposal.*

**Note:** It is further clarified that the financial evaluation shall be carried out based on the quoted normal delivery rates only. The quoted additional percentage (%) for emergency delivery charges shall not form part of the financial evaluation criteria and shall only be applicable subject to prior written approval of the Procuring Agency in case of an approved emergency delivery.

**BIDDER GRIEVANCE**

Any bidder having any grievance over the tender/evaluation process, may present the same in black and white to the “Grievance Redressal Committee” through the Chief Executive Officer PPHI-Balochistan at any stage.



The Head Office,  
People's Primary Healthcare Initiative, Balochistan.  
Admin Section  
Ref No Ref No. PPHI-B/H.O BLN/Supply chain/logistics/2025-26/02  
Dated: \_\_\_\_\_

# Financial Proposal

People's Primary Healthcare Initiative (PPHI) - Balochistan

**Financial Proposal for Hiring Courier & Logistics Services for  
Medicine Supply – PPHI Balochistan**

**NAME OF BIDDER:** \_\_\_\_\_  
(To be filled-in by the Bidder)

**Address:** Peoples Primary Healthcare Initiative (PPHI) Balochistan  
House # 8-A, Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620

Website: [www.pphib.org](http://www.pphib.org)

1. Name of company: \_\_\_\_\_

2. Complete Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_

5. Fax No: \_\_\_\_\_ 6. Mobile No: \_\_\_\_\_

3. Authorized Representative's name & designation:

\_\_\_\_\_

8. Type of Business:

(1) Sole Proprietorship  (2) Partnership

(3) Corporation (Private Ltd.)  (4) Corporation (Public Ltd)

9. National Tax Number & Date of issuance: \_\_\_\_\_

\_\_\_\_\_

10. Sales Tax Registration No. / BRA Registration No. \_\_\_\_\_

11. GST No. \_\_\_\_\_

12. Bid Validity: \_\_\_\_\_ (Please specify in No. of Days)

13. Total Bid Value: \_\_\_\_\_ (In Pakistani Rupees)

## **INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL**

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in disqualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
  - a. **"Name of Bidder"**
  - b. **"Name of Tender"**
  - c. **"Financial Proposal"**
2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder's covering Letter be attached as the Financial Proposal of the bidder.
3. Taxes must be included along-with the price of each destination for kg and Ton.
4. Financial Bid shall be prepared on the Bidders Letter Head in the following format:

**Note: Bidders are required to quote prices against each destination per tone and per Kilo Gram (KG) separately.**

### **Data Sheet**

**Table A: Rates per Ton/District**

S.No	District Name	Address/Destination	Unit Rate per TON (PKR)	BSTS, %age	BSTS amount in (PKR)	Total Amount per TON (PKR)
			A	B	C	D=A+C
1	Awaran	Near Old DHQ Hospital Main Turbat Road, Awaran	xxx	xxx	xxx	xxx
2	Barkhan	Barkhan Main Rakhni Road Barkhan Near DPO Office, Barkhan				
3	Chaghi	Near Tablighi Markaz, Dalbandin, Chaghi				
4	Chaman	New DHQ, Near Judicial Complex, Chaman.				
5	Dera Bugti	1 Near Wapda Grid Station Sui Road Town, Dera Bugti				
		2 Tehsill Qadarabad, BHU Janwala				
6	Dukki	Nasarabad Road Near BHU Nasarabad, Dukki				
7	Gwadar	GDA Colony Gwadar Near GDA School, Gwadar				
8	Harni	Doctors Hostel #1 Labor Hospital, Harni				

9	Jaffarabad	Near DHO Office Dera Allah Yar, Jaffarabad				
10	Jhal Magsi	Near Main Notal Road Gandawah				
11	Kachhi	Bungalow No 01, DHQ Hospital Dhadar, Kachhi				
12	Kalat	Office Near Dhq Hospital Harboai Road, Kalat				
13	Kech	Rakshan Street Turbat, Kech				
14	Kharan	Secretariat Complex Building No. 6 Girl'S College Road, Kharan				
15	Khuzdar	Near Bolan Rest House Abdullah Shah Raod, Khuzdar				
16	Killa Abdullah	Union Council Habibzai-1 RHC Habibzai District and Tehsil Killa Abdullah				
17	Killa Saif Ullah	Bunglow No:03 Near DHQ Hospital, Killa Saifullah				
18	Kohlu	Near 50 Bed Hospital, Kohlu				
19	Lasbella	Main RCD Road Opposite Uthal Police Station Uthal, District Lasbela.				
20	Loralai	Near Divisional Education Office, Commissioner Colony, Loralai				
21	Mastung	DC Road Shahi Bagh, Mastung				
22	Musa Khail	Al Asmat House, Near Makki Petroleum Service Dgkhan Road, Musa Khail				
23	Naseerabad	Near Divisional Director Health Services, Dera Murad Jamali, Naseerabad				
24	Noshki	Main RCD Road Near Government Dairy Form, Noshki				
25	Panjgur	Near Social Welfare Office Airport Road, Chitkan, Panjgur				
26	Pishin	Near D.C Complex Sur Khab Road, Pishin				
27	Quetta	House No. 19-B Jinnah Town Samungli Road Quetta				

28	Sibi	Mir Chakar Khan Road, Sibi				
29	Sohbatpur	Tehsil Road Near Government Girls College ,Sohbatpur				
30	Surab	Killi Mirwani Road, Near Markazi Eid Gaah, Surab				
31	Usta Muhammad	Near DHO Office, Main Aliabad Road,Usta Muhammad.				
32	Washuk	Green Town,Tehsil Basima, Washuk				
33	Zhob	Banglow No 2, Near Grid Station, Zhob				
34	Sherani at Zhob	Banglow No 2, Near Grid Station, Zhob				
35	Ziarat	Old DHO Office Building Infront of MNCH Center, Ziarat				
36	Hub at Lasbella	Main RCD Road Opposite Uthal Police Station Uthal, District Lasbela.				
37	Barshore	At Barshore				
38	Upper Dera Bugti	At Upper Dera Bugti				
39	Tump	At Tump				

***Note: Quoted rates must be inclusive of loading/unloading charges.***

**Fuel Factor:** Base Price \_\_\_\_\_ Diesel/Litr (Must be filled/provided by the bidder)

Calculation example attached as **Annexure A** for reference and understandings

**Table B: Rates Per Kg/District for consignments in KGs**

S.No	District Name	Address/Destinations	Unit Rate per KG (PKR)	BSTS, % age	BSTS amount in (PKR)	Total Amount per KG (PKR)
			A	B	C	D=A+C
1	Awaran	Near Old DHQ Hospital Main Turbat Road, Awaran	xxx	xxx	xxx	xxx

2	Barkhan		Barkhan Main Rakhni Road Barkhan Near DPO Office, Barkhan				
3	Chaghi		Near Tablighi Markaz, Dalbandin, Chaghi				
4	Chaman		New DHQ, Near Judicial Complex, Chaman.				
5	Dera Bugti	1	Near Wapda Grid Station Sui Road Town, Dera Bugti				
		2	Tehsill Qadarabad, BHU Janwala				
6	Dukki		Nasarabad Road Near BHU Nasarabad, Dukki				
7	Gwadar		GDA Colony Gwadar Near GDA School, Gwadar				
8	Harni		Doctors Hostel #1 Labor Hospital, Harni				
9	Jaffarabad		Near DHO Office Dera Allah Yar, Jaffarabad				
10	Jhal Magsi		Near Main Notal Road Gandawah				
11	Kachhi		Bungalow No 01, DHQ Hospital Dhadar, Kachhi				
12	Kalat		Office Near Dhq Hospital Harboai Road, Kalat				
13	Kech		Rakshan Street Turbat, Kech				
14	Kharan		Secretariat Complex Building No. 6 Girl'S College Road, Kharan				
15	Khuzdar		Near Bolan Rest House Abdullah Shah Raod, Khuzdar				
16	Killa Abdullah		Union Council Habibzai-1 RHC Habibzai District and Tehsil Killa Abdullah				
17	Killa Saif Ullah		Bunglo`w No:03 Near DHQ Hospital, Killa Saifullah				
18	Kohlu		Near 50 Bed Hospital, Kohlu				
19	Lasbella		Main RCD Road Opposite Uthal Police Station Uthal, District Lasbela.				
20	Loralai		Near Divisional Education Office, Commissioner Colony, Loralai				
21	Mastung		DC Road Shahi Bagh, Mastung				

22	Musa Khail	Al Asmat House, Near Makki Petroleum Service Dgkhan Road, Musa Khail				
23	Naseerabad	Near Divisional Director Health Services, Dera Murad Jamali, Naseerabad				
24	Noshki	Main RCD Road Near Government Dairy Form, Noshki				
25	Panjgur	Near Social Welfare Office Airport Road, Chitkan, Panjgur				
26	Pishin	Near D.C Complex Sur Khab Road, Pishin				
27	Quetta	House No. 19-B Jinnah Town Samungli Road Quetta				
28	Sibi	Mir Chakar Khan Road, Sibi				
29	Sohbatpur	Tehsil Road Near Government Girls College, Sohbatpur				
30	Surab	Killi Mirwani Road, Near Markazi Eid Gaah, Surab				
31	Usta Muhammad	Near DHO Office, Main Aliabad Road, Usta Muhammad.				
32	Washuk	Green Town, Tehsil Basima, Washuk				
33	Zhob	Banglow No 2, Near Grid Station, Zhob				
34	Sherani at Zhob	Banglow No 2, Near Grid Station, Zhob				
35	Ziarat	Old DHO Office Building Infront of MNCH Center, Ziarat				
36	Hub at Lasbella	Main RCD Road Opposite Uthal Police Station Uthal, District Lasbela.				
37	Barshore	At Barshore				
38	Upper Dera Bugti	At Upper Dera Bugti				
39	Tump	At Tump				

***Note: Quoted rates must be inclusive of loading/unloading charges.***

**Fuel Factor (Table B): Base Price** \_\_\_\_\_ Diesel/Litr (Must be Filled/provided by the bidder) Calculation example attached as **Annexure A** for reference and understandings.

The bidder shall quote an inclusive additional percentage (%) for emergency delivery services applicable to the quoted rates: \_\_\_\_\_%

<b>FINANCIAL EVALUATION OF BIDS</b>		
<b>Service Type</b>	<b>District / Route</b>	<b>Quoted price inclusive of all applicable taxes (PKR)</b>
Prices quoted per ton	All District (accumulative Price)	XXX
Prices quoted per KG	All District (accumulative Price)	XXX
Total		XXX

**Financial Evaluation.** Financial Proposals of the Technical Qualified Proposals shall be publicly opened in the next meeting as specified in this document under the heading of “Letter of Invitation for Bid” Financial Comparative Statement / Evaluation Report of the “Technically Qualified Proposals” shall be prepared by the **PROCUREMENT COMMITTEE** in the following manner:

**Note: Each Bidder must mention clearly the rate of GST/BSTS applicable on each route of its quoted Bid.**

5. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
  - i. All costs (including duties, taxes & other Govt. payables) incurred up-to delivery at the designated location of the People’s Primary Health Initiative (PPHI-Balochistan).
  - ii. Complete services as required in the schedule of requirements of this bidding document.
6. BSTS (BRA) Taxes must be included along with the price for each district for both kg and ton.
7. In case of any Tax exemptions, an exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes will be deducted as per Government Policy / Rules.
8. Every page of the Bid must be numbered, signed & stamped by the authorized representative.

#### **TERMS AND CONDITIONS:**

##### **1. Completion Time**

Completion time shall mean the time required for execution of transportation and logistics services from the Main Central Warehouse, Quetta, to the designated district warehouses of PPHI-Balochistan, in accordance with the delivery schedule provided in the Data Sheet.

##### **2. Delivery Schedule**

The maximum completion time for the assignment shall be 20 days from the date of issuance of the Work Order for one complete cycle/distribution plant. At least 50% of the total consignments must be delivered within 15 days from the date of the Work Order or issuance of distribution of each cycle. Further PPHI-B and Vendor may revised delivery schedule case to case as per further the on ground solution and requirement of urgency.

##### **3. Tax Liability**

- a) All applicable taxes shall be borne by the bidder/vendor in accordance with the prevailing laws of the relevant tax authorities.
- b) Quoted rates shall be **inclusive of all applicable taxes**, with clear mention of **BSTS percentage**, if applicable.
- c) In case of any tax exemption, a valid exemption certificate issued by the Tax Authority concerned must be provided; otherwise, taxes shall be deducted as per Government rules.
- d) Any variation in BSTS taxes imposed by Tax Authorities during the contract period shall be CHANGE WITH %age of applicable increase/decrease only.

##### **4. Validity of Bid**

The bid shall remain valid for period of **30 days** from the date of tender opening, or as specified by

PPHI-Balochistan.

## 5. Scope of Transportation

The vendor shall be responsible for safe, secure, and timely transportation of **medical supplies, including non-cold chain items**, from the Central Warehouse to all designated district warehouses.

## 6. Bid Security

The bidder shall submit a lump-sum bid security amount of **PKR 2%** in the form of a Call Deposit Receipt (CDR), in favor of **PPHI-Balochistan**. The bid security shall be submitted as part of the Financial Bid envelope. Disclosure of bid security in the technical proposal shall render the bid non-responsive and result in disqualification.

## 7. Delay and Liquidated Damages

In case of delay in execution of services, **Liquidated Damages shall be imposed at the rate of 1% per day** of the value of the delayed consignments, subject to a maximum of **30% of the total value of consignment**.

## 8. Release of Bid Security

- A) A) The Bid Security of the successful bidder shall be retained by the Procuring Agency and shall serve as Performance Guarantee until the expiry/completion of the Work Order/Contract period, subject to satisfactory performance and fulfillment of all contractual obligations. Upon successful completion of all deliveries and obligations, the Bid Security shall be released upon written request of the bidder.
- B) The Bid Security of unsuccessful bidders shall be released within thirty (30) days from the date of award of contract.

## 9. Fuel Adjustment

Fuel price variation, if any, shall be governed strictly in accordance with the **Fuel Adjustment Clause** provided in the tender document.

## 10. Payment Terms

Payments shall be released subject to:

- Verified delivery reports
- Properly signed Goods Delivery Notes/Challans
- Confirmation by the Central Warehouse In-Charge and authorized PPHI-Balochistan officials
- Upon submission of all required documents
- Partial payment shall be admissible upon successful completion of at least fifty percent (50%) of the total delivery as per the approved distribution plan/delivery cycle, subject to verification and acceptance by the Procuring Agency. The remaining payment shall be processed after completion of the remaining deliveries and fulfillment of all contractual requirements.
- Taxes (BRA) will be apply as of the date of Invoice.

## 11. Compliance & Safety

The vendor shall:

- Ensure proper handling of medical consignments
- Use suitable vehicles and trained staff
- Comply with all applicable transport and safety regulations.

## 12. Termination

PPHI-Balochistan reserves the right to terminate the contract in case of:

- Poor performance
- Repeated delays
- Mismanagement of consignments
- Breach of any tender condition

### CURRENCY & BID VALIDITY

- **Pak Rupees & 30 Days**

### DECLARATION BY THE BIDDER

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDETAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Company Stamp. \_\_\_\_\_

**Annexure-A: Applicability of Fuel Price Adjustment:**

The fuel price adjustment formula shall be uniformly applicable to all consignments, including both bulk consignments and consignments charged on a per-kilogram (KG) basis, and to all quoted rates under the contract, without any exception.

**Base Fuel Price:** The base fuel price shall mean the price of diesel prevailing at the time of bid submission, as officially notified by the Oil and Gas Regulatory Authority (OGRA). This price shall be treated as the benchmark base price for the entire duration of the contract period.

Example: If the Diesel prices increased.

- Diesel base price at the time of bid submission (as notified by OGRA): **Rs. 277.45** per liter.

**Current Fuel Price:** This shall be the prevailing diesel price for the relevant billing month, as notified by the Government through the Oil and Gas Regulatory Authority (OGRA), after incorporation of any increase or decrease.

- Example:
  - Current diesel price: **Rs. 300/ltr**
  - This value changes in accordance with OGRA notification.

**Fuel Price Difference Computation:**

Calculated as: Difference = Current Fuel Price – Base Fuel Price

(Computation of %age) Diesel difference = Rs 300 – Rs 277.45 = Rs **+22.55**

- ◆ A **positive value** means fuel prices have increased.
- ◆ A **negative value** (if any) means fuel prices have decreased.

**Fuel Price Adjustment Clause:**

The rate quoted for the supply of medicines for District Awaran (e.g., Rs. 100,000/-) is based on the prevailing base price of diesel at the time of bid submission. Any increase or decrease in the diesel price during the contract period shall be adjusted in the contract price proportionally, based on the percentage change between the base price and the current price of diesel.

**Formula for Adjustment:**

**Adjusted Price= Quoted Price × (Current Diesel Price / Base Diesel Price)**

Adjusted Price= Rs 100,000 × (300/277.45) = Rs.108,127