



The DSU Kalat Office,
People's Primary Healthcare Initiative
Balochistan.
Reference No. _____
Dated: 18/10/2024

Tender Documents

**District Support Unit Kalat People's Primary Healthcare Initiative (PPHI) Balochistan
for repair of DSU Surab**

NAME OF BIDDER: _____

(TO BE FILLED IN BY THE BIDDER)

Address: _____

(TO BE FILLED IN BY THE BIDDER)

Phone No:

Mobile No:

Total worth Rs. 1,434,728



People's Primary Healthcare
Initiative Baluchistan Kalat

TENDER NOTICE

District Support Unit PPHI Kalat intends to seek “sealed and stamped bids” from registered firms/contractors for repair of DSU PPHI Surab Office

Sr#	Detail of Items	Estimated budget
1	Screeding of roof of the whole building	
2	Plastering of the whole building (Internal and external)	
3	Fixation of Doors windows and ventilators	
4	Partition of two halls into rooms	
5	Repair of kitchen store and washroom	
6	Electrification and plumbing of the building	
7	White wash f the building	

Terms and Conditions:

1. Tender documents can be obtained from PPHI Kalat office within (7 days of publication of this advertisement i.e. **24th October, 2024**) by submitting demand draft/pay order/call deposit of **Rs 1000/=** as tender fee (**Non-Refundable**) in favor of PPHI Kalat bank account(4027-3)
2. The firm/contractor must deposit 2% of the total amount as Security Deposit in the form of demand draft/call deposit/pay order in favor of PPHI-Kalat (**Refundable**).
3. Last date for submission of Tender Document is **24th October before noon 2024** at PPHI DSUKalat .
4. Detail of estimated amount of items and other are available in tender form.
5. For any query contact on the following number:
0844-210678
6. Taxes will be deducted as per policy of PPHI Balochistan.
7. In case of tax exception company will provide exception certificate.

(Mujeeb Baloch)

District Support Manager

PPHI-DSU- Kalat

1- TERMS & CONDITIONS

- a) Two sets of “Technical Proposal” and “Financial Proposal” on the prescribed forms given separately sealed, signed & stamped, must be delivered to the address defined below. The Technical Bids will be opened on the same day on **Monday 24-10 -2024 At PPHI Office DSU Kalat 02:00 PM** in the presence of members of procurement committee of this office and representative of the bidders who may wish to attend. Financial proposals of technically unsuccessful bidders will be returned unopened.
- b) Successful bidder will have to produce sales tax invoice of the goods procured.
- c) The interested parties/ firms should indicate their income tax and Sales Tax registration numbers. They should have proper office and telephone numbers.
- d) Income Tax and other Government taxes will be deducted at source as admissible under the Government rules.
- e) The validity of the offer will be valid for 30 days from the opening of tender date.
- f) The successful party will be bound to deliver prescribed items as per contract within stipulated time. In case of failure, their security money will be forfeited.

2- General Provisions:

The firm will provide the following documents along with proposal:

- a) Firm complete Profile showing experience in similar field.
- b) Copy of Income Tax and Sales Tax Registration Certificate of firm.
- c) Affidavit on Rs. 100/- stamp paper that all the information/documents submitted with the proposal are correct and if any information/documents found incorrect the office of PPHI reserve the right to disqualify and blacklist the firm if credentials provided are found incorrect.
- d) All the pages of bidding documents and in case having any erasing/cutting/crossing or over writing etc., therein, must be properly signed by the signing person of the bidder by the authorized signatory, who have been given power of attorney on firm letter head (be enclosed with bidding documents, if any), along with attested copy of his CNIC.

3- Form of bid and the bidding process

- a) The bid shall comprise a single package containing two separate envelopes. The envelopes shall be marked as “**FINANCIAL PROPOSAL**” in bold and legible letters.

- b) The envelope No.1 should contain the complete Technical Bid.
- c) The envelope No. 2 will contain only the financial bid.
- d) Both the above-mentioned envelopes should be put in one large envelope, super scribed “This envelope contains two duly sealed envelopes containing Tender Document and the Price Bid.
- e) The bidder must quote his price as per format Annexure “A”. The rate(s) quoted should be inclusive of all kind of taxes and must be quoted in figure as well as in words. Out of pocket expenses for the assignment shall be quoted separately.
- f) In the first stage, only the envelope marked “TECHNICAL PROPOSAL” shall be opened and the envelope marked as “FINANCIAL PROPOSAL” shall be retained without being opened.
- g) The technical proposals of all the bidders shall be evaluated. The proposals which meet all the technical eligibility criteria laid down in this document shall be accepted for the second stage; h) During technical evaluation no amendments in the technical proposal shall be permitted.
- i) The financial proposals of selected bidders shall be opened publicly on working day. The financial proposals of the rejected bidders shall be returned un-opened;
- j) Both the proposals will be evaluated according to the evaluation criteria and the bidder scoring highest points shall be declared as successful.

Office of PPHI will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the bid / proposal to be submitted in terms of this document.

- k) Offer shall not be considered if received after the time and date fixed for its receipt.
- l) A bidder (including its Personnel and Sub-Contractor) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Bidder to be executed for the same or for another client.

4- Opening of Bids

- a) Bids shall be opened at 14:00 hours on the last date of submission of bids as mentioned in the presence of the Bidder (s) for which they shall ensure their presence without further invitation.
- b) No Bidder or its representative will be allowed to keep any digital device (camera, audio recorder, cell phone etc.) during Bid opening meeting at given time and location. Noncompliance will cause the rejection of respective bidder.

5- Bid Validity

The bid validity period shall be 90 days from the last date for submission of the bid.

6- Rejection / Acceptance of the Bid

- a) Office of PPHI may cancel/reject all bids or proposals at any time prior to the acceptance of a bid or proposal. Office of PPHI shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals but shall not be required to justify those grounds.
- b) The Bid shall be rejected if it is:
 - i. Substantially non-responsive in a manner prescribed in this tender document;
 - ii. Submitted in other than prescribed forms, annexes, schedules, documents / by other than specified mode.
 - iii. Incomplete, partial, conditional, alternative, late.
 - iv. Subjected to interlineations / cuttings / corrections / erasures / overwriting;
 - v. The Bidder refuses to accept the corrected Total Tender Price;
 - vi. The Bidder has conflict of interest with the Client.
 - vii. The Bidder tries to influence the Bid evaluation / Contract award;
 - viii. The Bidder engages in corrupt or fraudulent practices
 - ix. The Bidder fails to meet all the requirements of Bid Eligibility/ Qualification Criteria,
 - x. The Bidder fails to meet the evaluation criteria requirements.
 - xi. The Bidder has been blacklisted by any public or private sector organization:
 - xii. The Bidder has been served any legal notices or displeasure letters by any public sector organization on serious failures to provide satisfactory services.
 - xiii. The Bidder has mentioned any financial implication(s) in the proposal that is in contradiction to this document and Government rules and regulations.
 - xiv. There is any discrepancy between bidding documents and bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the submitted bid;
 - xv. The Bidder submits any financial conditions as part of its bid which are not in conformity with tender document;
 - xvi. Non-submission of verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements; or
 - xvii. If the rates quoted by the Bidder are not workable or are on higherside.

7- EVALUATION CRITERIA

Office of PPHI will use “**Quality and Cost Based Selection Method**” under “**Single Stage Two Envelope Procedure**”. Criteria for Technical and Financial Evaluation are enclosed. Scores will be allocated based on evidence available in the proposal only.

Annexure-A FINANCIAL PROPOSAL PERFORMA

FINANCIAL PROPOSAL

Sr#	Detail of Items	Offered cost
1	Screeding of roof of the whole building	
2	Plastering of the whole building (Internal and external)	
3	Fixation of Doors windows and ventilators	
4	Partition of two halls into rooms	
5	Repair of kitchen store and washroom	
6	Electrification and plumbing of the building	
7	White wash f the building	

Terms and Conditions for Financial Proposal:

1. Rate quoted on vendor designed / composed document will be rejected.
2. Quoted rate should be inclusive of all applicable taxes.
3. Quoted rate shall be in Pakistani Currency.
4. Quoted rate shall be in digits and clearly readable.
5. This page i.e financial proposal of the tender documents shall be sealed in separate envelop.
6. This page will be opened after the approval of the Technical Proposal.
7. Company/owner is bound/liable for provision of drive along with vehicle.
8. Major repair & maintenance will be on company/owner.

Certificate

- i. This is to certify that I have read and completely understood the Tender Notice as well as the Terms and Conditions of this Tender Documents, and hereby accept the same.
- ii. It is also certified that the items provided by my company, if found sub-standard, below prescribed specification on anything miss-stated deliberately, the procuring agency shall have the right to forfeit my earnest money.

Name and Complete Address of the AGPR APPROVED Vendor	
Signature	