



The Head Office,  
People's Primary Healthcare  
Initiative, Balochistan.  
Admin Section  
Reference No. PPHI-B/H.O  
BLN/2024/01/RENTALVEHICLES/001  
Dated: \_\_\_\_\_

**Technical Proposal**

**People's Primary Healthcare Initiative (PPHI) - Balochistan**

**Bidding Document for Hiring of Vehicle Services on Rental Basis for  
various Districts of Balochistan  
(Under Save the Children and UNICEF Project Intervention)**

**NAME OF BIDDER: \_\_\_\_\_**  
**(To be filled-in by the Bidder)**

**Address:** Peoples Primary Healthcare Initiative (PPHI) - Balochistan House # 8-A,  
Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620  
Website: [www.pphib.org](http://www.pphib.org)

## **LETTER OF INVITATION FOR BIDS:**

Sealed proposals are invited under the Peoples Primary Healthcare Initiative (PPHI-Balochistan) procurement rules, by the PPHI-B from Eligible Individuals/Firms/Constructors having expertise in “Hiring of Vehicle Services on Rental Basis”:

<b>REQUIRED BIDDING INFORMATION</b>	<b>TO BE FILLED BY THE PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B)</b>
DESIGNATION OF PROCUREMENT OFFICER	MANAGER ADMIN
POSTAL ADDRESS OF THE PEOPLES PRIMARY HEALTH CARE INITIATIVE (PPHI-B)	PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B) SAMUNGLI ROAD, QUETTA-PAKISTAN
PHONE NUMBER & FAX NUMBER	081-2863620 & 081-2863623
E-MAIL <a href="mailto:PPHIBLN@GMAIL.COM">PPHIBLN@GMAIL.COM</a> ADDRESS & WEBSITE	<a href="https://www.pphib.org">https://www.pphib.org</a>
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-B website: <a href="http://pphib.org/">http://pphib.org/</a>
DEADLINE FOR SUBMISSION OF BIDS	Date:10 <sup>th</sup> Sep <b>2024</b> & Time <b>11:30 PM</b> directly submitted to the Head Office, PPHI-Balochistan.
OPENING OF TECHNICAL BIDS	Date:10 <sup>th</sup> Sep, <b>2024</b> & Time <b>12:30 PM</b> at the Head Office of PPHI-Balochistan.
OPENING OF FINANCIAL BIDS	Date:11 <sup>th</sup> Sep, <b>2024</b> & Time <b>03:00 PM</b> at the Head Office of PPHI-Balochistan.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2,000/- PAY ORDER IN THE NAME OF <b>PPHI Balochistan</b> WITH TECHNICAL BID IN SEPARATE ENVELOPE
BID SECURITY/EARNEST MONEY	AMOUNT: <b>2%</b> OF THE QUOTED AMOUNT MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER IN FAVOR OF <b>PPHI-B BALOCHISTAN</b></u> , WITH FINANCIAL BID

## ELIGIBILITY CRITERIA FOR BIDDERS:

S. No.	Bidders Eligibility Factor	Mandatory Requirement	Document Required
1.	Registration with Income Tax and BRA	NTN Certificate and must be registered with FBR/BRA under tariff code of "Rental Services".	Copy of <b><u>NTN, BST registration</u></b> and <b><u>Tax Inquiry Profile</u></b> duly verifiable from FBR IRIS / website with relevant tariff code
2.	Relevant Experience	<b>05</b> successfully completed similar assignments for Provision of Rental Services (total worth of 1.5 Million PKR or above during FY2021, 2022,2023 and 2024)	Copy/ies of <b><u>Work Order/s</u></b> or relevant completion certificate/s, where quantities & amount are clearly mentioned duly attested by Executive of the firm
3.	Financial Capacity	Minimum Turn Over of <b>PKR. 06 Million</b> or above for last three years (i.e. 2021, 2022 and 2023)	Audited <b><u>Financial Statements</u></b> OR Annual Tax Return only.
4.	Non-Blacklisting	Must not be presently black-listed by any Government/ Semi Government or Private Organization.	Declaration of Non-blacklisting on <b><u>Non-Judicial Stamp</u></b> paper by the Bidder/Individual.
5.	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement.	<b><u>Signature &amp; company seal</u></b> on <b><u>every page</u></b> of the bidding document and/or declaration by the bidder on the firms letter pad to agree with all terms and conditions.
6.	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative (PPHI-B) in the Tender Notice	AMOUNT: PKR. 2,000/- Tender Fee in separate envelope WITH TECHNICAL PROPOSAL
7.	BID SECURITY/EARNEST MONEY	BID SECURITY OF THE QUOTED AMOUNT, <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF <b><u>PPHI-B BALOCHISTAN</u></b> , WITH FINANCIAL BID	AMOUNT: <b><u>2%</u></b> OF THE TOTAL QUOTED AMOUNT OF 12 MONTHS MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF <b><u>PPHI-B BALOCHISTAN</u></b> , ANNEX WITH FINANCIAL BID

### Note:

- It is mandatory for the bidders to score **"YES"** in all the above-mentioned requirements of eligibility. In-case of single **"NO"** to any requirement, the Bid shall be declared NON-RESPONSIVE resulting disqualification for financial bid opening.
- No document shall be added in bidding documents once bid documents are submitted.
- Please avoid to attach documents not required in the above criteria and it would be convenient to tag each eligibility criteria documents.

**BIDDER'S INFORMATION:** (To be filled-in by the Bidder)

1. Name of company/Individual: \_\_\_\_\_

2. Complete Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_

5. Fax No: \_\_\_\_\_ 6. Mobile No: \_\_\_\_\_

7. Authorized Representative's name & designation:

\_\_\_\_\_

8. Type of Business:

- (1) Sole Proprietorship  (2) Partnership   
(3) Corporation (Private Ltd.)  (4) Corporation (Public Ltd.)

9. National Tax Number & Date of issuance: \_\_\_\_\_

10. Sales Tax Registration No.: \_\_\_\_\_

11. Bid Validity \_\_\_\_\_ (Please specify in no. of days)

12. Total Completion Time \_\_\_\_\_ (In Days, Months please specify)

**DATA-SHEET OF THE ASSIGNMENT / SCOPE OF WORK**

The objective of the below given Data-Sheet / Schedule of Requirements is to provide

sufficient information to bidders to understand complete scope of Hiring of Vehicle Services on Rental Basis such that no requirement of the Peoples Primary Healthcare Initiative (PPHI-B) is left un-mentioned here under.

### 1. Save the Children Project

S#	Name and Description of Rental Vehicle	Quantity	Nature of Work
1	Carry/Van 800 to 1000 CC or Equivalent model 2010 & Above (With Driver & without POL) <b><u>Subject to availability of funds</u></b>	3	Ambulances for Referral Mechanism from BHUs to Divisional Head Quarter Hospital of the respective district or Quetta. 1.District Pishin (BHU Niganda, BHU Batezai) 2.District Killa Abdullah (BHU Kulak Kakozei)
2	Double Cabin 4x4 Automatic/Manual model 2017 & Above (With Driver & without POL) POL will be provided by PPHI-B on actual basis Note: from September 2024 to August 2024, extendable upon availability of budget.	1	The vehicle will be stationed at Quetta and will be used for frequent Monitoring Visit of Officials to District Pishin & District Killa Abdullah.

### Delivery Schedule & Requirements:

S#	Name and Description of Rental Vehicle	Period	Delivery Schedule & Requirements
1	Carry/Van 800 to 1000 CC or Equivalent model 2010 & Above (With Driver & without POL) <b><u>Subject to availability of funds</u></b> Note: PPHI-B will reimburse the POL cost @ of 10 KM/Liter	September 2024 to August 2025	Ambulances for Referral Mechanism from BHUs to Divisional Head Quarter Hospital of the respective district or Quetta. 1.District Pishin (BHU Niganda, BHU Batezai) 2.District Killa Abdullah (BHU Kulak Kakozei) The ambulances must be equipped with stretcher and oxygen cylinder, will be based/stationed at these BHUs 24/7 for transportation of patients from these BHUs to the respective District Headquarter Hospital or Provincial Headquarter Hospitals Quetta.
2	Double Cabin 4x4 Automatic/Manual model 2017 & Above (With Driver & without POL)	September 2024 to August 2025	It will be stationed at Head Office and used for monitoring Visit of Officials to District Pishin and Killa Abdullah. The driver has to arrive at head office at 08:00 am sharp and will stay until requirement.

	POL will be provided by PPHI-B on actual basis Note: from September 2024 to August 2025, extendable upon availability of budget.		
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## 1. UNICEF PROJECT

S#	Name and Description of Rental Vehicle	Quantity	Nature of Work
1	Car of 1300 CC to 1500 CC or Equivalent model 2012 to 2017 (With Driver & with POL) Note: Total travelling of a vehicle One will be expected 1000 KM/Month and Vehicle Two, 2500 KM/Month	2	These vehicles will be used for monitoring in Quetta and adjacent districts as per need.
2	Double Cabin 2010 to 2015 (With Driver & with POL) Note: Total travelling of a vehicle will be expected 2500 KM/Month average	1	The said vehicle will be required for monitoring visits by officials/ monitoring team to various Districts of Balochistan. During each month three to four districts monitoring visits will be expected.

### Delivery Schedule & Requirements:

S#	Name and Description of Rental Vehicle	Period	Delivery Schedule & Requirements
1	Car of 1300 CC to 1500 CC or Equivalent model 2012 to 2017 (With Driver & with POL) Note: Total travelling of a vehicle One will be expected 1000 KM/Month and Vehicle Two, 2500 KM/Month	September 2024 to August 2025	These Vehicles are required to be stationed at DSU Quetta before 8:30 AM. The Project team will use it as per need for monitoring visits.

<b>2</b>	Double Cabin 2010 to 2015 (With Driver & with POL) Note: Total travelling of a vehicle will be expected 2500 KM/Month average	September 2024 to August 2025	The said vehicle is required to be stationed at DSU Quetta before 8:30 AM. The Project team will use it as per need for monitoring visits to various districts of Balochistan.
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### **INSTRUCTIONS FOR PREPARING TECHNICAL BID**

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
  - a. **“Name of Bidder”**
  - b. **“Name of Tender”**
  - c. **“TECHNICAL PROPOSAL”**
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder’s covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.
3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements or otherwise as placed demand further during the bidding process.
4. Following information should be attached/contained in the Technical Proposal: -
  - a. Receipt of payment of **bidding Document Fee May be** in terms of **Pay Order in favor of PPHI BALOCHISTAN**
  - b. **Completion time/Delivery time**, which means; actual execution time for the titled Work.
  - c. Documentary **evidence of fulfillment of eligibility criteria** for Bidders as required by the People’s Primary Healthcare Initiative, Balochistan. (PPHI-B).
  - d. Documentary evidence of **fulfillment of complete schedule of requirements as per evaluation criteria** including technical, administrative and service requirements of the People’s Primary Healthcare Initiative, Balochistan (PPHI-B)
  - e. **Description of status** as Partnership / authorization from the Firm / authorized importer / distributor / manufacturer / retailer etc. (as the case may be) as required by the People’s Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements.

- f. **Defect Liability Period:** details. (As applicable) as required by the People’s Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements as mentioned.
  - g. Every page of the **Bid must be numbered, signed & stamped** by the authorized representative. And an index must be included mentioning page number of mandatory documents.
5. Attachment of any document not demanded by the People’s Primary Healthcare Initiative (PPHI-B) at instruction 4 of “Instruction for preparation of Technical Bid” is strictly prohibited.

**Evaluation Criteria:** Selection of the successful bidder shall be based on the **Single Stage-Two Envelop Method**

The procedure shall be applied as follows: -

1. **Bidders Eligibility Assessment.** Initial evaluation of the technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of “Letter of Invitation for Bids – Eligibility Criteria for Bidders” in the following manner:

S #	Bidders Eligibility Factor	Requirement	Bidder 1
			YES / NO
1	Registration with Income Tax and BRA	NTN Certificate and must be registered with FBR under tariff code of “Rental Services”.	
2	Relevant Experience	10 successfully completed comparable & similar assignments of providing of Hiring of Vehicle Services on Rental Basis (Minimum 6 Months each Assignment) <b>08</b> successfully completed similar assignments for Provision of Rental Services (total worth of 03 Million PKR or above during FY2021, 2022,2023 and 2024)	
3	Financial Capacity	Minimum Turn Over of <b>PKR. 06 Million</b> or above for last three years (i.e. 2021, 2022 and 2023)	
4	Non-Blacklisting	Must not be presently black-listed by any Government/ Semi Government or Private Organization.	
5	Outlet / shop Pakistan	Must have established outlet in Pakistan	
6	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement.	
7	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative (PPHI-B) in the Tender Notice	

- i. Firm must score “YES” in all requirements of the eligibility criteria to be categorized as Eligible. “NO” to any requirement of the eligibility criteria, by any bidder shall render the Firm as Ineligible.
- ii. Subsequent upon said assessment, Bidders shall be categorized as:
  1. Eligible Bidders
  2. Ineligible Bidders



2. **Return of Non-Responsive Proposals & preparation of Technical Evaluation Report.** Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as “Non-Responsive” and consequently shall **NOT** be accepted for any further evaluation:
  - i. Such non-responsive bidders’ financial proposals shall be returned without being opened.
  - ii. Technical Evaluation Report shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
    1. Acceptance of the Eligible & Responsive Bid/s and.
    2. Rejection of the Ineligible &/OR Non-Responsive Bid/s.
  - iii. Firms/Bidders conforming technical qualification criteria by the procurement committee shall be declared qualified for financial opening.
  - iv. Technical Evaluation concludes at this stage.
3. **Financial Evaluation.** Financial Proposals of the Responsive and technically qualified Technical Proposals shall be publicly opened in the next meeting as specified in this document under the heading of “Letter of Invitation for Bid” Financial Comparative Statement / Evaluation Report of the “Responsive Proposals” shall be prepared by the **PROCUREMENT COMMITTEE** in the following manner:
  - i. Subsequently, the prepared Financial Evaluation Report shall duly be signed by all the members of the Procurement Committee.
  - ii. Comparatives of Financial will be prepared and signed by the procurement Committee in detail.
  - iii. If there is any discrepancy between Unit rate and total rate, the unit rate will always govern.
  - iv. If there is any discrepancy in tender documents clause and Work Order Clause, the work order Clause will always govern.
  - v. If there is any discrepancy between amount in words and amount in figures, the amount in words will always govern.
4. **Recommendation of Procurement Committee**

**After Financial Evaluation (of only technically approved bidders), the contract will be awarded to the “Lowest Financially Evaluated bidder” with minimum quoted rates among all the Technical Qualified Bidders. PPHI-B reserve the right to issue work order to the lowest quoted bidder on items wise or as whole.**

PPHI-B reserves the right to award whole quantity of work as per mentioned quantities as detailed in data sheet of assignment of this document or partially as this shall be subject to availability of funds.

**NOTE:**

Any bidder having any grievance over the tender/evaluation process, may present the same in black and white to the “Grievance Redressal Committee” through the Chief Executive Officer PPHI-B at any stage of tendering process.



The Head Office,  
People's Primary Healthcare  
Initiative, Balochistan.  
Admin Section  
Reference No. PPHI-B/H.O  
BLN/2024/01/RENTALVEHICLES/001  
Dated: \_\_\_\_\_

**Financial Proposal**

**People's Primary Healthcare Initiative (PPHI) -Balochistan**

**Bidding Document for Hiring of Vehicle Services on Rental Basis for various  
Districts of Balochistan**

**NAME OF BIDDER: \_\_\_\_\_**  
**(To be filled-in by the Bidder)**

**Address:** Peoples Primary Healthcare Initiative (PPHI) Balochistan House # 8-  
A, Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620

Website: [www.pphib.org](http://www.pphib.org)

1. Name of company: \_\_\_\_\_  
\_\_\_\_\_

2. Complete Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Tel No: \_\_\_\_\_ 4. Email address: \_\_\_\_\_  
\_\_\_\_\_

5. Fax No: \_\_\_\_\_ 6. Mobile No: \_\_\_\_\_  
\_\_\_\_\_

5. Authorized Representative's name & designation:

\_\_\_\_\_

8. Type of Business:

- (1) Sole Proprietorship  (2) Partnership   
(3) Corporation (Private Ltd.)  (4) Corporation (Public Ltd)

9. National Tax Number & Date of issuance: \_\_\_\_\_  
\_\_\_\_\_

10. Sales Tax Registration No. / BRA Registration No. \_\_\_\_\_

11. BTSN No. \_\_\_\_\_

12. Bid Validity: \_\_\_\_\_ (Please specify in No. of Days)

13. Total Bid Value: \_\_\_\_\_ (In Pakistani Rupees)

**INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL**

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in disqualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
  - a. **“Name of Bidder”**
  - b. **“Name of Tender”**
  - c. **“Financial Proposal”**
2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder’s covering Letter be attached as the Financial Proposal of the bidder
3. Following information should be attached/contained in the financial proposal: -
  - a. Original Bid Security (If required by the People’s Primary Health Initiative (PPHI-B))
  - b. Taxes must be included along-with the price of each item
  - c. Financial Bid shall be prepared on the Bidders **Letter Head** in the following format:

A	B	C	D	E		F
S. No.	Vehicle Description	Quantity	Unit Price (PKR)	BST/%	BST/Amount (PKR)	Total Price/Month (Including Taxes) PKR
A	B	C	C x D	E		(C x D) + E = F
1						
2						
3						
4						
Total						

**Note: Each Bidder must mention clearly the rate of BRA applicable on each item of its Bid.**

4. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
  - i. ALL costs (including duties, taxes & other Govt taxes) incurred up-to delivery at the designated location of the Peoples Primary Health Initiative (PPHI-B)
  - ii. Complete services as required in the schedule of requirements of this bidding document
5. BST Taxes must be included along-with the price of each item/components/service.

6. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
7. Every page of the Bid must be numbered, signed & stamped by the authorized representative of the bidder.

#### **TERMS AND CONDITIONS:**

1. The Firm shall provide the rental services for travelling on monthly rental basis for vehicles detailed at DATA-SHEET OF THE ASSIGNMENT with valid license holder driver and working Air Conditioner. The quantity of vehicles may vary as per requirement of the Client.
2. Vendor has to make vehicles available for travelling out of city, official travelling whenever required.
3. Vehicle required at head office will be utilized for the purpose of monitoring in district Pishin, Killa Abdullah and Quetta of Balochistan. Working days will be Monday - Saturday. While Sundays will be off but in case of need, the vehicle should be available.
4. Vehicle/Ambulances required for referral services from BHUs catchments population to other health facilities, I,e District Head Quarter Hospital/Provincial Head Quarter Hospital, stationed in Killa Abdullah & Pishin (Monday to Saturday) under Save the Children Project Interventions.
5. Vehicle required for outreach visits will be used by officials from Quetta to various districts of Balochistan from (Monday to Saturday) under UNICEF Project Interventions.
6. Vehicles are required along with drivers, fuel will be provided by the PPHI-B for vehicles hired under Save the Children Project Intervention. (Data Sheet 1 for reference)
7. Vehicles are required along with drivers and fuel under UNICEF Project Intervention. (Activity Sheet 2 for reference)
8. Logbooks will be maintained by the driver provide by the vendor.
9. Incase of any damage, loss or theft, the PPHI-B will not be responsible for any kind of loss.
10. Toll tax will be borne by the PPHI-B (Hirer).
11. In case of any outstation or stay in the district, duty driver food and accommodation will be provided by PPHI-B (Hirer).
12. Tax Liability:
  - i. Complete Tax liability is to be borne by the Vendor/individual as per the applicable rate of tax authority.
  - ii. Quoted prices shall be **inclusive of all applicable Taxes with maintaining of %age of BRA/GST.**
  - iii. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
  - iv. All tax variations by the Tax Authorities will be borne by the vendor only, there will be no change in contract.
  - v. All taxes will be borne by the vendor and PPHI-B will only pay up to the agreed amount as quoted at the time of tender

13. Validity of the bid would be at-least 45 days (to be specified by the Peoples Primary Health Initiative (PPHI-B)/ office) from the date of Tender opening
14. Financial Bids must be accompanied with Bid Security (for firms) in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of quoted bid value favoring the PPHI Balochistan.
15. In case of any fault during visits, vendor will be liable to provide alternate vehicle.
16. Vendor is responsible for any major repair of the vehicle. PPHI-B will only provide Oil change along with Oil filter as following:
  - For Double Cabin Pickup, change of Oil and Filter will be made after 3500 KM travelling on actual (Based on logbook Readings) for the save the children project vehicles.
  - For Corolla/Carry Daba/Ambulances, change of Oil and Filter will be made after 3000 KM travelling on actual (Based on logbook Readings) for save the children project vehicles.
17. Bid Security of successful bidder/s shall be released upon submission of Completion letter by the vendor at the end of year after expiry of Contract.
18. Bid Security of unsuccessful bidder/s shall be released within thirty days from the date of award of contract to the successful bidder/s.
19. Tender will be awarded to the vendor who quoted lowest rates for same modelled vehicle. While for different modelled vehicles, both rate and model will be evaluated.
20. Payment release is subject to submission of monthly BRA Invoice signed & stamped along with proper logbook by the vendor.

**CURRENCY & BID VALIDITY**

- Pak Rupees & 45 days

**DECLARATION BY THE BIDDER**

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDETAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Company stamp \_\_\_\_\_