



The Head Office,
People's Primary Healthcare Initiative,
Balochistan.

Admin Section

Reference No. PPHI-B/H.O

BLN/2024/02/CW/002

Dated: _____

Technical Proposal

People's Primary Healthcare Initiative (PPHI) - Balochistan

**Bidding Document for Repair & Renovations of BHU District
Quetta, Balochistan**

NAME OF BIDDER: _____
(To be filled-in by the Bidder)

Address: Peoples Primary Healthcare Initiative (PPHI) - Balochistan
House # 8-A, Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620

Website: www.pphib.org

LETTER OF INVITATION FOR BIDS:

Sealed proposals are invited for Repair & Renovations of BHU District Quetta, Balochistan under the Peoples Primary Healthcare Initiative (PPHI-Balochistan) procurement rules, by the PPHI-B from Eligible Individuals/Firms/Constructors having expertise in Civil Works and Registered under Pakistan Engineering Council (PEC) under relevant codes:

REQUIRED BIDDING INFORMATION	TO BE FILLED BY THE PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B)
DESIGNATION OF PROCUREMENT OFFICER	MANAGER ADMIN
POSTAL ADDRESS OF THE PEOPLES PRIMARY HEALTH CARE INITIATIVE (PPHI-B)	PEOPLES PRIMARY HEALTHCARE INITIATIVE (PPHI-B) SAMUNGLI ROAD, QUETTA-PAKISTAN
PHONE NUMBER & FAX NUMBER	081-2863620 & 081-2863623
E-MAIL PPHIBLN@GMAIL.COM ADDRESS & WEBSITE	https://www.pphib.org
METHOD OF PROCUREMENT	SINGLE STAGE - TWO ENVELOPE BIDDING PROCEDURE
ISSUANCE OF BIDDING DOCUMENTS	The tender documents can be downloaded from the PPHI-B website: http://pphib.org/
DEADLINE FOR SUBMISSION OF BIDS	Date: 12 th Dec 2024 & Time 12:30 PM directly submitted to the Head Office, PPHI-Balochistan.
OPENING OF TECHNICAL BIDS	Date: 12 th Dec 2024 & Time 01:00 PM at the Head Office of PPHI-Balochistan.
OPENING OF FINANCIAL BIDS	Date: Shall be communicated to qualified bidders after technical evaluation.
BIDDING DOCUMENT FEE	AMOUNT: PKR. 2,000/- PAY ORDER IN THE NAME OF PPHI Balochistan WITH TECHNICAL BID IN SEPARATE ENVELOPE
BID SECURITY/EARNEST MONEY	AMOUNT: 2 % OF THE QUOTED AMOUNT MANNER OF PAYMENT: <u>CALL DEPOSIT/ PAY ORDER</u> IN FAVOR OF PPHI-B BALOCHISTAN , WITH FINANCIAL BID

ELIGIBILITY CRITERIA FOR BIDDERS:

S. No.	Bidders Eligibility Factor	Mandatory Requirement	Document Required
1	Registration with Income Tax, GST and BRA	NTN/STRN/GST Certificate AND must be on Active Tax Payer list and has active registration with BRA & Registration in relevant tariff.	Copy of <u>NTN/STRN</u> AND duly verifiable <u>Active Tax Payer Certificate</u> from FBR website & BRA.
2	Registration with Pakistan Engineering Council	Valid PEC Certificate in relevant code	Copy of Valid PEC with relevant Civil Codes should be attached.
3	Relevant Experience	Five (05) successfully completed comparable & similar assignments of Civil works (worth 2 million and above) 2022 , 2023, 2021 or 2024	Copies of <u>Work Order/s</u> with relevant completion certificate/s .
4	Financial Capacity (For Firms)	Turn Over of PKR. 5 Million for the past 3 years each (2021, 2022 and 2023 or 2024) (For Firms)	Audited <u>Final Accounts</u> OR Annual Tax Return Only (2021, 2022 and 2023 or 2024).
5	Non-Blacklisting	Must not be presently black-listed by any Government Organization	Declaration of Non-blacklisting on <u>Non-Judicial Stamp</u> paper by the Bidder/Individual.
6	Local presence (For Firms)	The Bidder must have functional corporate/support office at Provincial level	Copy of <u>Tenancy agreement</u> or <u>ownership documents</u> of the office premises AND Copy of recently paid <u>utility Bill</u> (maximum 3 months old).
7	Technical HR	Technical HR (Engineers) with previous experience of similar assignments as required by the Peoples Primary Health Care Initiative (PPHI-B) in the Data-sheet	<u>Detailed CVs of the HR/Individual along with PEC registration.</u>
8	Delivery time compliance	Must agree to serve the Contract within agreed time i.e., till 25th December 2024.	Completion time must be <u>clearly specified</u> in the Technical Bid.
9	Agreement with all the terms & conditions	Must unconditionally agree with all the instructions, terms & conditions specified in the bidding documents & contract agreement	<u>Signature & company seal on every page</u> of the bidding document.
10	Submission of Bidding Document Fee	As required by the Peoples Primary Healthcare Initiative (PPHI-B) in the Tender Notice	AMOUNT: PKR. 2,000/- Tender Fee in separate envelope with technical proposal.

NOTE: It is mandatory for the bidders to meet all the above-mentioned requirements of eligibility. In-case of not meeting any single requirement, the Bid shall be declared NON-RESPONSIVE

BIDDER'S INFORMATION: (To be filled-in by the Bidder)

1. Name of company/Individual: _____

2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____

5. Fax No: _____ 6. Mobile No: _____

7. Authorized Representative's name & designation:

8. Type of Business:

- (1) Sole Proprietorship (2) Partnership
(3) Corporation (Private Ltd.) (4) Corporation (Public Ltd.)

9. National Tax Number & Date of issuance: _____

10. Sales Tax Registration No. / BRA Registration No. _____

11. Bid Validity _____ (Please specify in no. of days)

12. Total Completion Time _____ (Mention date of completion).

DATA-SHEET OF THE ASSIGNMENT / SCOPE OF WORK

The objective of the below given Data-Sheet / Schedule of Requirements is to provide sufficient information to bidders to understand complete scope of this procurement such that no requirement of the Peoples Primary Healthcare Initiative (PPHI-B) is left un-mentioned here under.

S#	District	Nature of Work
1	Quetta	Repair & Renovation

Note:

1. All interested Contractors/bidders are advised to visit the site before quoting rates in BOQs of Tender Documents.
2. PPHI-B reserves the right to award whole quantity of work as per BOQs or partially as this shall be subject to availability of funds & donor approval.

Delivery Schedule & Requirements:

Place of Execution of Works is: Basic Health Unit of District Quetta

INSTRUCTIONS FOR PREPARING TECHNICAL BID

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in dis-qualification of the Bid/s.**

Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Technical Proposal should clearly state:
 - a. **"Name of Bidder"**
 - b. **"Name of Tender"**
 - c. **"TECHNICAL PROPOSAL"**
2. The portion of Technical Proposal of this bidding document duly filled, supported with Bidder's covering Letter and the technical Bid on Bidders Letter Head be attached as the Technical Proposal.
3. Technical Proposal shall be prepared keeping in view the specifications provided in the Data Sheet and the schedule of requirements or otherwise as placed demand further during the bidding process.
4. Following information should be attached/contained in the Technical Proposal: -
 - a. Receipt of payment of **bidding Document Fee** **May be** in terms of **Pay Order in favor of PPHI BALOCHISTAN**

- b. **Completion time**, which means; actual execution time for the titled Work.
 - c. Documentary **evidence of fulfillment of eligibility criteria** for Bidders as required by the Peoples Primary Healthcare Initiative, Balochistan. (PPHI-B).
 - d. Documentary evidence of **fulfillment of complete schedule of requirements as per evaluation criteria** including technical, administrative and service requirements of the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B)
 - e. **Description of status** as Partnership / authorization from the Firm / authorized importer / distributor / manufacturer / retailer etc. (as the case may be) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements.
 - f. **Defect Liability Period:** details. (As applicable) as required by the Peoples Primary Healthcare Initiative, Balochistan (PPHI-B) in the schedule of requirements as mentioned.
 - g. Every page of the **Bid must be numbered, signed & stamped** by the authorized representative.
5. Attachment of any document not demanded by the Peoples Primary Healthcare Initiative (PPHI-B) at instruction 4 of “Instruction for preparation of Technical Bid” is strictly prohibited.

Evaluation Criteria: Selection of the successful bidder shall be based on the **Single Stage-Two Envelop Method**

The procedure shall be applied as follows: -

1. **Bidders Eligibility Assessment.** Initial evaluation of the technical proposals shall be carried-out by the **PROCUREMENT COMMITTEE**, as per the requirements of the eligibility criteria laid down under the heading of “Letter of Invitation for Bids – Eligibility Criteria for Bidders” in the following manner:

Bidders Eligibility Factor	Requirement	Bidder 1	Bidder 2	Bidder 3
		YES / NO	YES / NO	YES / NO

Registration with Income Tax (For Firms),BRA (if applicable)	I. Copy of NTN attached? II. BRA Certificate Copy? III. Active Tax Payer? IV. Registered with FBR & BRA in relevant tariff code?			
Registration with PEC	Copy of Valid PEC Certificate at time of Technical Bid, with Relevant code			
Relevant Experience	Five (05) No. of Work Orders with relevant completion certificate of successfully completed similar assignments attached (worth 2million or above) 2022, 2023, 2021 Or 2024			
Financial Capacity (For Firms)	Annual Audit Financial Statement OR Annual Tax Returns to Clarify the Minimum turnover of PKR. 5 million for the past 3 years each (2021, 2022 and 2023 or 2024) attached?			
Agreement with all the terms & conditions	Signature & company seal at every page of bidding document affixed?			
Delivery time	Is the quoted completion time within the stipulated time period?			
Technical HR	Detailed CVs of the HR/Individual along with PEC registration?			
Non Blacklisting	Declaration of non-blacklisting by any govt, semi-govt or private organization, on judicial stamp paper attached?			
Local Presence	Copy of tenancy agreement or ownership documents and last three months paid utility bills attached?			
Bidding Documents Fee	Pay order of Rs. 2,000/- in favor of PPHI-B as bidding document fees attached?			

- i. Firm must score “YES” in all requirements of the eligibility criteria to be categorized as Eligible. “NO” to any requirement of the eligibility criteria, by any bidder shall render the Firm as Ineligible.
 - ii. Subsequent upon said assessment, Bidders shall be categorized as:
 1. Eligible Bidders
 2. Ineligible Bidders
2. **Return of Financial Proposals from Ineligible Bidders.** Proposals from Ineligible Bidders shall be declared “Non-Responsive”, consequently shall **NOT** be accepted for any further evaluation:
 - i. Their Financial Proposals shall be returned without being opened.
 - ii. Their Bid security shall be released upon their written request.
3. **Return of Non-Responsive Proposals & preparation of Technical Evaluation Report.** Technical Proposals not conforming to the required technical, administrative or legal requirements shall be declared as “Non-Responsive” and consequently shall **NOT** be accepted for any further evaluation:
 - i. Their financial proposals shall be returned without being opened.

- ii. Their Bid security shall be released upon their written request.
- iii. Technical Evaluation Report shall be prepared duly signed by all the members of the Procurement Committee, giving **REASONS** for;
 - 1. Acceptance of the Eligible & Responsive Bid/s and.
 - 2. Rejection of the Ineligible &/OR Non-Responsive Bid/s.
- iv. Technical Evaluation concludes at this stage.

4. **Financial Evaluation.** Financial Proposals of the Responsive Technical Proposals shall be publicly opened in the next meeting as specified in this document under the heading of “Letter of Invitation for Bid” Financial Comparative Statement / Evaluation Report of the “Responsive Proposals” shall be prepared by the **PROCUREMENT COMMITTEE** in the following manner:

FINANCIAL EVALUATION OF BIDS							
Item/s Name / Model & description	Quantity	Responsive Bidder 1		Responsive Bidder 2		Responsive Bidder 3	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Service 1							
Service 2							
Service 3							

- i. Subsequently, the prepared Financial Evaluation Report shall duly be signed by all the members of the Procurement Committee.
- ii. Comparatives of Financial will be prepared and signed by the procurement Committee in detail
- iii. If there is any discrepancy between Unit rate and total rate, the unit rate will always govern
- iv. If there is any discrepancy in tender documents clause and Work Order Clause, the work order Clause will always govern.
- v. If there is any discrepancy between amount in words and amount in figures, the amount in words will always govern

5. **Recommendation of Procurement Committee**

After Technical Qualification, the contract will be awarded to the “Lowest Financially Evaluated bidder” with minimum quoted rates among all the Technical Qualified Contractors.



The Head Office,
People's Primary Healthcare Initiative,
Balochistan.

Admin Section

Reference No. PPHI-B/H.O

BLN/2024/02/CW/002

Dated: _____

Financial Proposal

People's Primary Healthcare Initiative Balochistan

**Bidding Document for Repair & Renovations of BHU District
Quetta Balochistan**

NAME OF BIDDER: _____
(To be filled-in by the Bidder)

Address: Peoples Primary Healthcare Initiative (PPHI) Balochistan House
8-A, Jinnah Town Samungli Road, Quetta-Pakistan.

Phone: 081-2863620

Website: www.pphib.org

1. Name of company: _____
2. Complete Postal Address: _____

3. Tel No: _____ 4. Email address: _____
5. Fax No: _____ 6. Mobile No: _____
6. Authorized Representative's name & designation:

8. Type of Business:
- (1) Sole Proprietorship (2) Partnership
(3) Corporation (Private Ltd.) (4) Corporation (Public Ltd)
9. National Tax Number & Date of issuance: _____
10. Sales Tax Registration No. / BRA Registration No. _____
11. BTSN No. _____
12. Bid Validity: _____ (Please specify in No. of Days)
13. Total Bid Value: _____ (In Pakistani Rupees)

INSTRUCTIONS FOR PREPARING FINANCIAL PROPOSAL

These Instructions are being given for strict compliance by the Bidders. **Failure to fulfill any instruction given here-under may result in disqualification of the Bid/s.**

Financial Proposals shall be prepared on following lines: -

1. Sealed Envelope containing the Financial Proposal should clearly state:
 - a. “Name of Bidder”
 - b. “Name of Tender”
 - c. “Financial Proposal”
2. The portion of Financial Proposal of this bidding document duly filled, supported with Bidder’s covering Letter be attached as the Financial Proposal of the bidder
3. Following information should be attached/contained in the financial proposal: -
 - a. Original Bid Security (If required by the Peoples Primary Health Initiative (PPHI-B))
 - b. Taxes must be included along-with the price of each item
 - c. Financial Bid shall be prepared on the Bidders Letter Head in the following format:

A	B	C	D	E
S. No.	Item Name	Quantity	Unit Price	Total Price (Including Taxes)
A	B	C	D	(C x D) = E
1				
2				
3				
4				
5				
Net Total				
BST				
Grand Total				

Note: Each Bidder must mention clearly the rate of BRA & GST applicable on each item of its Bid.

4. Offer must be quoted on TCA (Total Cost of Acquisition) basis at the risk & cost of the bidder. This means:
 - i. ALL costs (including duties, taxes & other Govt. payables) incurred up-to delivery at the designated location of the Peoples Primary Health Initiative (PPHI-B).
 - ii. Complete services as required in the schedule of requirements of this bidding document.
 - iii. Cost including fixation, assembling, dismantling etc. (As & where applicable).
5. BST/GST Taxes must be included along-with the price of each item/components/service.
6. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
7. Every page of the Bid must be numbered, signed & stamped by the bidder.

TERMS AND CONDITIONS:

1. Completion time may be clearly specified. Where completion time shall mean; time consumed execution of required services to the designated location of Peoples Primary Health Initiative (PPHI-B), including but not limited to time required for development of Performa/forms and training (if needed) **(Complete delivery as per the schedule of requirements services detailed in the Data-Sheet)**
2. Maximum completion time for the assignment is **till 25th December, 2024** from the date of work Order
3. Tenders must be quoted in Pakistani Rupees (PKR).
4. Tax Liability:
 - i. Complete Tax liability is to be borne by the Vendor/individual as per the applicable rate of tax authority.
 - ii. Quoted prices shall be **inclusive of all applicable Taxes with maintaining of %age of BRA/GST..**
 - iii. In-case of any Tax exemptions, exemption certificate from the concerned Tax Office / Regional Tax Office pertaining particularly to this case may be provided; otherwise, taxes shall be deducted as per Government Policy / Rules.
 - iv. All tax variations by the Tax Authorities will be borne by the vendor only, there will be no change in contract.
5. Validity of the bid would be 3 weeks (to be specified by the Peoples Primary Health Initiative (PPHI-B)/ office) from the date of Tender opening
6. Financial Bids must be accompanied with Bid Security (for firms) in the form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of quoted bid value favoring the PPHI Balochistan.
7. In case of late execution of required works, the bidder may be blacklisted and late delivery penalty (Liquidated Damages) shall be imposed at the rate of 1% per day per day, up to a maximum of 30% of the Contract Value.
8. The services, as per the work Order, must be executed by the authorized HR (technical) at the time of execution of work at Peoples Primary Health Initiative (PPHI-B)/ designated Office.
9. Bid Security of successful bidder/s shall be released upon submission of Performance Security, Otherwise Bid Security/CDR may be retained until 30% completion of work
10. Bid Security of unsuccessful bidder/s shall be released within thirty days from the date of award of contract to the successful bidder/s.
11. Tender will be awarded to the lowest quoted bidder in financial evaluation.
12. Payment release is subject to satisfactory/ Completion Certificate / Report duly sign by Engineer / DSM off by the joint team report comprising of:
13. Payment:
 - i. Payment will be released subject to completion report of 100% work.

CURRENCY & BID VALIDITY

- **Pak Rupees & 3 weeks**



PEOPLE'S PRIMARY HEALTHCARE INITIATIVE(PPHI)-BALOCHISTAN

Summary of Cost of Engineer's Estimate for Repair & Renovations of BHU Muhammad Khail (District Quetta)

S.No	Description	Amount(Rs.)			
1	Grand Total Amount of BHU Muhammad Khail in District Quetta				
Grand Total					
1. Bill of Quantities for Repair & Renovation of BHU Muhammad Khail in District Quetta					
S.No	ITEM DESCRIPTION	QTY.	UNIT	RATE (Rs.)	AMOUNT (Rs.)
A	[A] BHU's Works				
1	Submersible Pump set				
	Providing and fixing at Site of AC Solar Submersible Pump set of 1HP including Motor of KSB, Alarko, Grandfos or approved equivalent (similar specifications), complete in all respects including all taxes.	1	No.		
2	Relocation of MS Gate				
	Relocation of MS gate having size 3.5' x 8' to the other side complete in all respect with its brackets inserted into masonry wall complete in all respect as per directions of Engineer	1	Job		
3	Demolishing of existing Mud Room				
	Demolishing of existing Mud Room complete in all respect with mud thrown into 30m away from the existing area complete in all respect as per directions of Engineer	1	Job		
A	Sub Total of BHUs Works				
B	[B] BHU's Quarters Repair Works				
4	Plaster of existing & new Brick masonry				
	Plastering in patches in cement sand mortar 1:4 including curing and scraping old damaged portions in regular shape and removal of rubbish from the site in ground floor as directed by the Engineer	648	SFT		
5	Concrete Pavers				

	Supply and Fixing of Concrete pavers on 2" sand cushion of different designs having thickness of 80 mm, mechanically compressed, minimum strength of 4500 psi after laboratory testing at factory and random testing at site as and when desired by the Engineer incharge complete in all respects. (No PCC work is permitted underneath this item of work).	780	Sft		
6	Brick Masonry for Kitchen				
	Providing and laying first class solid burnt Brick masonry in 1:4 cement sand mortar including levelling, scaffolding, raking out joints and curing in super structure. Complete as per Drawings, Specifications and as Engineer/incharge	40	Cft		
7	Flooring of for existing Shelter Area				
	Providing and laying 1:2:4 cement concrete floor 3" (75 mm) nominal thick flooring using crushed aggregate 3/4" (19mm) and down gauge in ground floor laid in panels including formwork, consolidation, finishing and curing.	180	SFT		
8	Indian Water Closet				
	Supply and fix Orrisa pattern glazed earthenware Indian W/C i/c Flush tank SS hockey pipe, P-trap, Internal uPVC/PPRC work, nuts and bolts, connection with water source and Sewerage Line/Septic Tank, removal of old WC/fixtures/fittings etc. complete in all respects and as approved by the Engineer.	1	Nos		
9	PPRC Pipes				
	Providing, laying, cutting, jointing, testing and disinfecting PPRC Pipe PN20 32mm) Outer dia confirming to ISO 4427, PN-20, complete in all respects with specials and valves etc. including all fittings, connections and jointing material	62	ft.		
10	LDPE Water Tank				
	Providing and fixing LDPE overhead tank 300 gallon capacity double ply, blue/white manufactured by Marjan, Master or equivalent on top of any floor	1	No.		
11	Kitchen Shelf with Sink				
	Providing and erecting RCC Kitchen shelf of dimensions 6.5' x 2' x 3' with 2" thick concrete slab , with necessary partitions with at appropriate distance, one Sink at the end with double way CP MIXER with 2" flexible pipe for outside drainage, with 4" PVC pipes for drainage complete in all respect as per directions of the Engineer.	1	LS		
12	MS Door				
	Providing and fixing hot dipped MS single/Double leaf steel door with 2" x 2" x 1/4" frame fully panelled with 16 gauge (1.59mm) G.I. sheet with brass fitting of approved make including cost of fabrication, acrylic	56	Sft		

	Paint, iron lugs, cutting holes and making good the damages to walls				
13	Energy Saver Electrical Bulbs				
	Supply and install Energy Saver Electrical Bulbs of 25 W Philips Energy Saver with plastic holders complete in all respect as per directions of the Engineer	6	No.		
14	Pillar Cock Double Way				
	Providing and fitting Double way superior quality C.P. or brass oxidized 1/2" (12mm) swan neck pillar cock (tap) of approved make.	1	Nos.		
15	C.P Bib Cocks				
	Providing and fixing 3/4 "(20mm)superior quality C.P. bib cock of approved make.	7	Nos.		
16	Wash Basin				
	Providing and fixing approved quality fixtures wash basin 24" (610 mm) ICL Futura make with stop cocks, Pillar cock and flexible pipe to the soak pit complete in all respect as per directions of the Engineer.	1	Each		
17	PVC Pipes				
	Providing, laying, cutting, jointing, testing and disinfecting PVC pipes of 4" dia complete in all respects	48	Rft		
B	Sub Total of Quarters Works				
	Total of A+B				
	4% BST				
	Grand Total Amount				

DECLARATION BY THE BIDDER

I solemnly undertake that:

- a. Having read, understood & made myself aware of all the Terms & conditions mentioned in this Bidding Document & the Rules, Regulations & Policies of the Government of Balochistan, governing the procurement & financial matters, **AGREE, ACCEPT & UNDETAKE TO ABIDE BY THE SAME.**
- b. The information provided in this form is correct to the best of my knowledge & in the event of change; details will be provided as soon as possible

Name & Designation _____

Signature _____ Date _____

Company stamp _____