

PPHI (District Panjgur)

Purchase of Furniture for PPHI DSU Panjgur Office

District Panjgur

(TENDER DOCUMENTS)

1. THE TENDER

- a) The tender in hand has been floated for the work Purchase of Furniture for PPHI DSU Panjgur office in District Panjgur on competitive basis, from firms qualified to supply such items.
- b) The bids are being invited on the basis of “Single stage one envelope” procedure as stipulated in BPRA rules). The prospective bidders are required to submit their sealed proposals in a single envelop which should be clearly marked as such. The bids should be submitted as per Procedure and time frame given in the Tender Notice.

2. TENDER NOTICE

- a) Tenders are invited for the following work from the firms who are registered in Government of Balochistan for such category of works and have valid certificate from PEC and BRA.
- b) Purchase of Furniture for PPHI DSU Panjgur office, District Panjgur as per details of works mentioned below.

S.No	Name of Item	Quantity Required	Total Cost Amount
1	Executive Table with side rack	01	PKR=749,000=
2	Executive Revolving Chair	01	
3	Chairs	18	
4	Sofa Set	01	
5	Executive Table	03	
6	Revolving Chair	03	

- c) The tender documents can be obtained from the office of DSM, PPHI, District Panjgur during the office hours from 19th September 2022 to 24th September 2022 on payment of documentation fee amounting to RS. 1000/- in the shape of pay order on Baker's Cheque drawn in the name of PPHI DSU Panjgur.
- d) The last date of submission of bids is 24th September 2022 up to 03 PM.
- e) The tenders will be opened on 24th September 2022 at 03 PM in the presence of bidders who may wish to attend.
- f) All bids must accompany Bid Security equal to 2% of the bid amount in the shape of pay order or Banker's Cheque without which the bid will be considered as invalid and rejected without any further processing.
- g) Bids submitted through fax, email, or WhatsApp etc will not be accepted. Any bid received after bid opening date and time will not be entertained.
- h) For any further query or information this office can be contacted during office working hours.

Murtaza Baloch
DSM, PPHI, Panjgur
Telephone No
0855-641520

3. INSTRUCTION TO THE BIDDERS

- a. The terms and conditions and the criteria for technical qualification must be read carefully before submitting tenders.
- b. The proposals must be submitted in a single envelop duly sealed and should be clearly marked as such.
- c. The bids must be written with pen and those written with pencil will not be accepted.
- d. Tender submitted through fax or email or WhatsApp will not be accepted.
- e. Tender submitted after due date and time will not be accepted.
- f. The bids must be filled completely. Full address and phone No. should be given.
- g. For any further information or clarification the office of DSM Panjgur may be contacted at phone No. 0855-641520

4. BIDDING DATA (Salient Features of Bid)

.1	Name & address of employer	DSM, PPHI, Panjgur
.2	Currency	Pak Rupees
.3	Amount of bid security	2 % quoted amount
.4	Period of validity	One month
.5	No. of copies of bid to be submitted	One
.6	To whom bid is to be submitted	DSM, PPHI Panjgur, Chitkan District Panjgur.
.7	Deadline for submission of the bid	24 th September 2022 up to 03:00 PM
.8	Date time and venue of bid opening	Bid will be opened on 24 th September 2022, at 03:00 PM in the Office of DSM, Panjgur

5. RESPONSIVENESS OF BID

A bid to be responsive must fulfill the following conditions	
1	The bid is valid till the time mentioned in the bid documents.
2	The bid prices are firm during the currency of the contract.
3	Completion period is offered within the specified limits.
4	The bidder is eligible to bid and possesses the requisite experience, capacity & qualifications.
5	The bidder has submitted the requisite bid security.
6	The bid does not deviate from basic technical parameters/requirements.
7	The bid meets the general specifications of the Tender

6. PRICE ADJUSTMENT FOR DEVIATION IN TERMS OF PAYMENT

If a bid deviates from the terms of payment as specified in the conditions of contract and if such deviations are acceptable to the Employer, then markup earned for any earlier payments involved in the terms outlined in the bid as compared to those stipulated in the "Conditions of Contract" shall be calculated at the prevailing Bank interest rate and shall be added to the corrected total bid price for comparison purposes only.

7. BASIC ELIGIBILITY CONDITIONS

The bidders in order to be eligible for giving quotation must meet the following basic conditions.

- a) Technically & financially capable to perform such works.(Documentary evidence to be given)
- b) Must be registered with BRA and Income tax departments (copies of certificates to be attached)
- c) Must agree with terms and conditions given in the bidding documents.

8. SPECIFIC WORK DATA

9.1	Name of the Work/Supply	Purchase of Furniture for PPHI DSU Panjgur Office, at District Panjgur
9.2	Place of Work	The items to be supplied at PPHI DSU Panjgur Office, at Airport road, UC Chitkan, Tehsil and District Panjgur
9.3	Brief Description of Work	Details of works given in the BOQ.

9. GENERAL TERMS AND CONDITIONS

- a) The work quantities given against each item are estimated ones and can be increased or decreased without change in rates depending upon actual requirement.
- b) Any damage or defect during transportation, loading/un loading or installation/fixing will be on supplier's account and no additional cost will be borne by PPHI DSU Panjgur on this account.
- c) The payment will be made after completion of the works in full respect or not more than 2 part payments. More than 2 part payments will not be entertained.
- d) The rates should be quoted for each item separately. The selection of lowest rates will be made on overall basis.
- e) The standard procurement rules and regulations of BPRA will be applicable.

Seen & accepted
Name of the Firm/Bidder with
Stamp

10. SPECIAL CONDITIONS

- a) All materials to be fixed should be new and of reputed make.
- b) The debris and waste material should be removed from the site by the contractor and site may be cleaned.
- c) The work must be completed as early as possible, but not later than two weeks.
- d) After completion of work, the items fixed may be tested to ensure that they are fully operational.
- e) The old materials/items which are in working condition should be deposited with the department.

11. TECHNICAL SPECIFICATION AND BOQ

S.No	Name of Item	Quantity Required	Quoted Unit Rates by Firm	Unit	Quoted amount	Total
1	Executive Table with side rack	01				
2	Executive Revolving Chair	01				
3	Chairs	18				
4	Sofa Set	01				
5	Executive Table	03				
6	Revolving Chair	03				
	TOTAL					